

**No. 30/03/2023-3Trg.
HARYANA GOVERNMENT
(TRAINING BRANCH)**

Dated the Chandigarh 3rd November, 2023

To

1. All the Administrative Secretaries to Government of Haryana(as per list attached)
2. All the Heads of Department(as per list attached)
3. All Heads of Boards & Corporations of Haryana(as per list attached)
4. All the Deputy Commissioners of the State of Haryana(as per list attached)
5. All Vice Chancellors of Universities of Haryana(as per list attached)

Subject : "One Day on line Training Programme" on Integrated Government on-line training(IGOT) Portal by Sevottam Cell HIPA.

Sir/Madam,

I am directed to invite your attention on the subject cited above and say that HIPA has successfully uploaded a well curated "One Day on-line Training Module on Sevottam" which is available at I-GOT portal (Integrated Government online Training). The full-fledged module has 9 chapters to be viewed in about 90 minutes if done in one go.

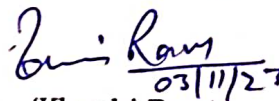
This training module will go a long way to educate and guide Government functionaries of Haryana, in their capability building journey, competency management and enhancing execution capacity.

The module can be accessed the Haryana Government officials on IGOT (Karamayogi Bharat) by adopting the following steps :-

- Step 1- IGOT (Karamyogi Portal is opened by clicking this link.
https://portal.igotkarmaoyogi.gov.in/app/toc/do_11390115507061555213/
- Step 2- Login(enter mobile number or email ID and Password and get the OTP)
- Step 3- Submit OTP and login
- Step 4- Search for Sevottem for Grievances Redressal Officers(in Search Bar)
- Step 5- Enroll for the course and start.

You are requested to ensure the participations of officers/officials at Sevottam available at I-GOT in the interest of the public.

Yours faithfully,

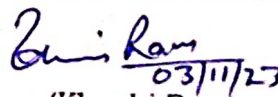

(Khushi Ram)

Superintendent Training,
for Chief Secretary to Government Haryana, /

Endst. No. 30/03/2023-3Trg.,

Dated the Chandigarh 3rd November, 2023

A copy is forwarded to the Director General, HIPA, Panchkula with reference to their D.O.No. DGHIPA/2404, dated 16.10.2023 for information.


(Khushi Ram)

Superintendent Training,
for Chief Secretary to Government Haryana. /

ALL HEAD OF DEPARTMENTS

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13.		ADVOCATE GENERAL (AG) DIRECTOR PANCHAYAT DIRECTOR CENSUS OPERATION SUPERINTENDING ENGINEER PANCHAYAT RAJ STATE INFORMATION COMMISSION (SIC) REGISTRAR, PUNJAB & HARYANA HIGH COURT DEPUTY SECRETARY, REHABILITATION CHIEF INFORMATION COMMISSIONER DIRECTOR TOWN COUNTRY & PLANNING (TCP) GURUDWARA ELECTION COMMISSION BRANCH STAFF INSPECTION UNIT(SIU) GOVERNOR	AMANDEEP
1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23		DIRECTOR RURAL DEVELOPMENT TOURISM CHIEF ELECTRICAL INSPECTOR (CEI) ADVISOR CIVIL AVIATION CHIEF ELECTROL OFFICER (CEO) DIRECTOR SMALL SAVINGS DIRECTOR TREASURIES & ACCOUNTS TREASURY OFFICER ----(T.O.) LABOUR COMMISSIONER -----(LC) DIRECTOR FOOD & SUPPLIES COMMANDANT GENERAL HOME GUARDS TRANSPORT COMMISSIONER---- (T.C.) STATE TRANSPORT COMMISSIONER -----(S.T.C) DIRECTOR ARCHAEOLOGY & MUSEUM DIRECTOR INDUSTRIES DIRECTOR SOCIAL JUSTICE MD HARTRON ADVISOR TO UT ADMINISTRATION SECRETARY HOUSE ALLOTMENT COMMITTEE F&A DEPUTY COMMISSIONER CHANDIGARH UNDER SECRETARY HR-III, COMMON CADRE I & II BRANCH, DA LEGAL CELL-II DIRECTOR ARCHIVES HARYANA FINANCIAL COOPERATION	AMARJEET
1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20		HARYANA POWER GENERAL CORPORATION LIMITED---(HPGCL) HARYANA VIDUT PRASARAN NIGAM LIMITED----(HVPNL) DIRECTOR URBAN ESTATE DIRECTOR GENERAL HEALTH SERVICES---(DGHS) COMMISSIONER WILD LIFE----(CWW) UTTAR HARYANA BIJLI VITRAN NIGAM -----(UHBVNL) PRINCIPAL CHIEF CONSERVATOR OF FOREST -----(PCCF) DIRECTOR HIGHER EDUCATION PRINCIPAL ACCOUNTS TRAINING CENTRE -----(PATI) DIRECTOR SECONDARY EDUCATION DIRECTOR PRIMARY EDUCATION TEXT BOOK CELL ENGINEER IN CHIEF / IRRIGATION DEPTT EXCISE & TAXATION COMMISSIONER----- (ETC) CONTROLLER PRINTING AND STATIONARY HSIIDC PKL HARYANA PARIVAR PEHCHAN PATRA, PKL COMMISSIONER & SECY. ULB PKL THE TREASURER CHARITABLE ENDOWMENTS MANIMAJRA HARYANA WATER RESOURCES AUTHORITY (IRRIGATION DEPTT)	VIJAY
1. 2. 3. 4. 5. 6.		EIC PUBLIC WORKS (B&R) CHIEF ARCHITECT PAG A&E AND AUDIT MD SC,BC KALYAN NIGAM NABARD HUMAN RIGHT COMMISSION	DEEPAK

1.	DIRECTOR CONSOLIDATION,	MOHIT
2.	MISSION DIRECTOR. NATIONAL RURAL HEALTH MISSION --- (NRHM)	
3.	MEMBER SECRETARY HARYANA STATE LEGAL SERVICE AUTHORITY (HSLSA)	
4.	STATE ELECTION COMMISSION (SEC)	
5.	DIRECTOR SUPPLIES & DISPOSAL	
6.	DIRECTOR ANIMAL HUSBANDRY	
7.	REGISTRAR COOPERATIVE SOCIETIES----- (RCS)	
8.	DIRECTOR LOCAL AUDIT	
9.	DIRECTOR DAIRY DEVELOPMENT	
10.	DIRECTOR EMPLOYMENT	
11.	DIRECTOR SCIENCE & TECHNOLOGY	
12.	DIRECTOR AGRICULTURE	
13.	DIRECTOR HORTICULTURE	
14.	DIRECTOR AYUSH	
15.	DIRECTOR SPORTS	
16.	DIRECTOR WOMEN & CHILD DEVELOPMENT--- (WCD)	
17.	DIRECTOR TECHNICAL EDUCATION	
18.	HARYANA ELECTRICITY REGULATORY COMMISSION --- (HERC)	
19.	EIC., PUBLIC HEALTH ENGINEERING	
20.	HARYANA STAFF SELECTION COMMISSION----- (HSSC)	
21.	HARYANA PUBLIC SERVICE COMMISSION----- (HPSC)	
22.	STATE CONSUMER DISPUTES REDRESSAL COMMISSION--- (SCDRC)	
23.	DIRECTOR LAND RECORD	
24.	DIRECTOR FISHERIES	
25.	AG&OT	
26.	DNCS	
27.	ECONOMICS & STATISTICAL ANALYSIS--- (ESA)	
28.	DIRECTOR GENERAL PRISON	
29.	DIRECTOR URBAN DEVELOPMENT	
30.	SJSRY	
31.	SWARASWATI HERITAGE	
32.	DIRECTOR- IT , VOCATIONAL EDUCATION	
33.	DIRECTOR WELFARE OF SC & BC	
34.	DIRECTOR ENVIRONMENT	
35.	PRINCIPAL HIPA SEC-25 PANCHKULA	
36.	AYUSHMAN BHARAT	
1	LOKAYUKTA	(MINI SECTT.)
2	HARYANA VIDHAN SABHA	LOCAL
3.	RAJYA SAINIK BOARD	LOCAL
4	DIRECTOR STATE VIGILANCE BEUREAU	LOCAL
5.	DIRECTOR GENERAL OF POLICE	LOCAL
6.	DIRECTOR GENERAL OF POLICE/ CID	LOCAL
7	CHIEF MINISTER CELL	LOCAL
8.	DIRECTOR PUBLIC RELATION (DPR)	LOCAL
9.	DIRECTOR PROSECUTION	LOCAL
1.	DIRECTOR ISO, NIC	CIRCULATING
2.	DY SECRETARY GENERAL	
3.	JSSE	
4.	SSSE	
5.	ESTABLISHMENT-I	
6.	DIRECTOR INFORMATION TECHNOLOGY	
7.	DIRECTOR INSTITUTIONAL FINANCE & CREDIT CONTROL---- (DIFCC)	

SENT BY POST ✓

1. DIRECTOR, HARYANA INSTITUTE OF PUBLIC ADMINISTRATION, PLOT NO 76, SECTOR-18, HIPA COMPLEX, GURGAON
2. REGISTRAR, MAHARISHI DAYANAND UNIVERSITY, ROHTAK
3. REGISTRAR, GURU JAMBHESHWAR UNIVERSITY HISAR
4. REGISTRAR, KURUKSHETRA UNIVERSITY, KURUKSHETRA
5. REGISTRAR, CH. DEVI LAL UNIVERSITY SIRSA
6. REGISTRAR, CH. CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR
7. DIRECTOR, MEDICAL EDUCATION, ROHTAK
8. REGISTRAR, BHAGAT PHOOL SINGH MAHILA VISHAV VIDYALYA, KHANPUR, SONPAT
9. RESIDENT COMMISSIONER, HARYANA BHAWAN, NEW DELHI
10. PRINCIPAL DIVISION TRAINING CENTRE, HIPA, 1ST FLOOR, PATWAR TRAINING CENTRE, RAJGARH ROAD, HISAR
11. DIRECTOR MOTI LAL NEHRU SCHOOL OF SPORTS RAI, SONIPAT
12. LALA LAJPAT RAI UNIVERSITY OF VETERINARY ANIMAL & SCIENCE HISAR
13. CHAUDHARY BANSI LAL UNIVERSITY BHIWANI
14. CHAUDHARY RANBIR SINGH UNIVERSITY JIND

LIST OF BOARD & CORPORATIONS		
1.	CADA	MOHIT
2.	Agro Industries	-
3.	Forest Development Corporation	-
4.	Punjabi Sahitya Academy	-
5.	Sanskrit Academy	-
6.	HLRDC	-
7.	HERC	-
8.	Seed Certification Agency	-
9.	Board of Technical Education	-
10.	Women Development Corporation	-
11.	Urdu Accademy	-
12.	Haryana Sahitya Academy	-
13.	Agricultural Rural Development Bank	-
14.	Cooperative Housing Federation	-
15.	Sugar Mill	-
16.	CONFED	-
17.	Dairy Development Corporation	-
18.	Bhartiya Gramin Mahila Sangh	-
19.	Board of Ayurveda	-
20.	Land Use Board	-
21.	Live Stock Board	-
22.	Khadi and Village Industries Baord	-
23.	Haryana Warehousing Corporation	-
24.	Council of Science & Technology	-
25.	Seed Development Corporation	-
26.	Slum Clearance Board	-
27.	HARTRON	-
28.	SJSRY	-
29.	Haryana Saraswati Heritage Board	-
30.	Haryana Traders Welfare Board	-
31.	CEO Hkrnl	-
28	Cooperative Bank	AMARJEET
29	Haryana Financial Corporation	-
30	Tourism	-
31	Social Welfare Advisory Board	-
33	Cooperative Development Fund Ltd, Plot No 165-166, Phase-I, Industrial Area Chandigarh---(By Post)	DEEPAK
34	Backward Class Kalyan Nigam	-
35	Sc's Finance and Development Corporation Sec-22, Chandigarh	-
36	HAFED	VIJAY
37	Housing Board	-
38	Agricultural Marketing Board	-
39	HSIIDC	-
40	Police Housing Corporation	-
41	Pollution Control Board	-
42	HPGCL	-
43	UHBVNL	-
44	HUDA/HSVP	-
45	HVPNL	-
46	MITC	-
47	Prathmik Shiksha Pariyojna Parishad	-
48	Rural Development Board	AMANDEEP
49	HSSSS	CIRCULATING
50	Rajya Sainik Board	

BY POST

1. President, Saket Council, Panchkula
2. President Indian Red Cross Society, sec-16 Chandigarh
3. MD., Council for Child Welfare, Sector-16 Chandigarh
4. Shivalik Development Board, Mini Sectt., Ambala
5. CEO., Mewat Dev. Board, Nuh
6. CEO., Sh Mata Mansa Devi Shrine Board, Panchkula
7. Secretary, Board of School Education, Bhiwani
8. CEO., Kurukshetra Development Board, Kurukshetra
9. MD DHBVNL

List of Chief Secretaries

Main Secretariat	Mini Secretariat
Chief Secretary	Addl Chief Secy. Revenue
Addl. Chief Secretary Electronics & Information Technology	Addl Chief Secy. PWD(B&R)
ACS Environment	PS Social Justice & Empowerment
Principal Secy. Agriculture	PS Sports
ACS Tourism	PS Renewable Energy
ACS School Education	ACS Labour
Principal Secy. Animal Husbandry	Principal Secy. Coordination
Addl. Chief Secy. Home	ACS Women & Child
Principal Secy. Archives	Principal Secy. Employment
Principal Secy. Archeology & Museum	Principal Secy. Development & Panchayat
Addl Chief Secy. Industries	ACS Printing & Stationary
ACS Public Engineering	ACS Irrigation
ACS Excise & Taxation	ACS Town & Country Planning
ACS Higher & Technical Education	Principal Secy. Industry Training
Addl. Chief Secy. Food Supply	Principal Secy. Foresh
Principal Secy. Civil Aviation	ACS Medical Edu. & Research
ACS Finance	ACS Coordination
ACS Power	Principal Secy. SCs & BCs
LR	ACS Fisheries
Secretary to Governor	Principal Secy. Urban Local Body
PSCM	Principal Secy. Housing
APSCM-I	
APSCM-II	
OSD/CM-(MK)	
OSD/CM-(BD)	
OSD/CM-(V.S.)	
OSD/CM (ND)	
Principal OSD/CM	
Spl. Secy to CM	
PS/CM (O)	
PS/CM®	
Pol. Advisor to CM(JE)	
Political Secy to CM	