

No.42/03/2023-3Trg.  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
TRAINING DEPARTMENT

Dated, Chandigarh the 12<sup>th</sup> December, 2023.

To

All the Administrative Secretaries of Haryana State.

**Subject: - Residential Training Programme on "Preventive Vigilance, e-Procurement and key to Good Governance" from January 08-12, 2024 at Port Blair, A&N. -Request for Nominations.**

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Sir/Madam,

I am directed to refer to the subject noted above and to forward herewith an e-mail dated 20.11.2023 received from Sh. Nikhil Panchbhai, Director & Group Head (IT), National Productivity Council (Under Ministry of Commerce & Industry Govt. Of India), 5-6 Institutional Area, Lodhi Road, New Delhi -110003. This e-mail has been uploaded on the website of Chief Secretary Haryana i.e (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instructions No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,

*Govt. Ram*  
12/12/23

Deputy Superintendent, Training

Endst. No. 42/03/2023-3Trg.

Dated Chandigarh, the 12<sup>th</sup> December, 2023.

A copy of the above is forwarded to Sh. Nikhil Panchbhai, Director & Group Head (IT), National Productivity Council (Under Ministry of Commerce & Industry Govt. Of India), 5-6 Institutional Area, Lodhi Road, New Delhi -110003 w.r.t his Email letter dated 20.11.2023 for information.

*Govt. Ram*  
12/12/23

Deputy Superintendent, Training

**Fwd: Residential Training Programme on "Preventive Vigilance, e-Procurement and Key to Good Governance" from January 8-12, 2024 at Port Blair, A& N Islands - Request for Nominations.**

1 message

Prabhjot Singh <ssps@hry.nic.in>  
To: branchtrg <branchtrg@gmail.com>

21 November 2023 at 10:30

22  
6/12/23  
3 Pg.

**From:** kaushalsanjeev@hry.nic.in  
**To:** "Prabhjot Singh" <ssps@hry.nic.in>  
**Sent:** Monday, November 20, 2023 1:23:06 AM  
**Subject:** Fwd: Residential Training Programme on "Preventive Vigilance, e-Procurement and Key to Good Governance" from January 8-12, 2024 at Port Blair, A& N Islands - Request for Nominations.

**From:** "Santosh Kumar" <santosh.kumar@npcindia.gov.in>  
**To:** kaushalsanjeev@hry.nic.in  
**Sent:** Monday, November 20, 2023 1:43:20 PM  
**Subject:** Residential Training Programme on "Preventive Vigilance, e-Procurement and Key to Good Governance" from January 8-12, 2024 at Port Blair, A& N Islands - Request for Nominations.

P.O. No.: TP/23-24/100

Dt.: 20/11/2023

**Sub: Residential Training Programme on "Preventive Vigilance, e-Procurement and Key to Good Governance" from January 8-12, 2024 at Port Blair, A& N Islands - Request for Nominations.**

**Dear Sir/Madam,**

National Productivity Council is an autonomous organization under the Ministry of Commerce and Industry, Govt. of India. NPC plays a catalytic role in productivity promotion by undertaking consultancy, training and research assignments in frontier areas of management and technology oriented disciplines. National Productivity Council is organizing residential training program on "Preventive Vigilance, e-Procurement and Key to Good Governance" from January 8-12, 2024 at Port Blair, A& N Islands.

## INTRODUCTION

The prime objective of Good Governance is to promote transparency and to create accountability and awareness of vigilance angle among public servants & institutions. In this connection huge efforts have been taken by Central Vigilance Commission in making every Organization, both Government and Public Sector units, to concentrate on Preventive Vigilance to reduce corruption.

Further another field in Government (Both State and GOI Departments) and in Public Sector Undertakings wherein huge budgetary allotment i.e. about one third of the annual budget is being spent towards procurement of Goods and Services. Hence a huge sum of public fund is utilized towards such procurement.

*In this context, in order to promote transparency, e- procurement system has been mandated in all Government Departments and Public Sector Units, which paves the way for unbiased decision making by providing equal opportunity to all bidders. At the same time the Department/ Organization can obtain value for the money spent in a just manner.*

*The programme throws light on the concept of E- Procurement and procedure and also on the role of Preventive Vigilance in every Organization, which in other words, is the basis for Key to Good Governance.*

#### **OBJECTIVES:**

- The programme aims at exposing participants to the concepts, scope and areas of preventive vigilance in order to understand the preventive vigilance and its measures.
- To interpret the legal framework/ conduct rules in dealing with the vigilance matter.
- To promote systemic changes to improve the transparency within their organisation.
- To enhance competency level of the participants on the concept of e-Procurement and leverage of technology for e-procurement.

#### **CONTENTS:**

- Overview, Definition & Determination of Vigilance Angle
- Preventive Vigilance & its measures
- CVC Act 2003 – Role & Functions of CVC & Important CVC instructions
- Whistle Blower Protection Act 2011
- Transparency in Public Procurement and execution of contracts
- Procurement of Goods and Services GFR
- Leveraging of Technology like e-procurement (e-GEM)

#### **TARGET GROUP**

*The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, etc. from State and Central Governments Departments/Ministries, Public Sector Units, Private Sector Enterprises, Co-operatives, Corporations, Banks, Financial Institutions and/or Academic and/or Research Institutions.*

#### **PARTICIPANT FEE**

*The programme fees on residential basis is Rs. 57,500 plus GST @ 18% amounting to Rs. 67,850/- (Rupees Sixty-Seven Thousand Eight Hundred Fifty Only) Per Participant. The Non-residential participation fees will be Rs. 42,500/- plus GST @ 18% amounting to Rs. 50,150/- (Rupees Fifty Thousand One Hundred Fifty Only) per participants. The residential participation fee includes the cost of accommodation, food stationery, course material and faculty charges. The programme is residential.*

#### **FACULTY AND METHODOLOGY**

exercise focusing on the conceptual knowledge and current business practical issues along with interactive discussions with participants to share their knowledge and experience during the training program.

NPC would impart the required training through experienced expert trainer(s) from NPC along with expert guest speakers from academia and/or industry, having rich practical experience, for the entire duration of the training.

#### VENUE & DATES

|                                                                         |                                                 |
|-------------------------------------------------------------------------|-------------------------------------------------|
| Programme Dates & Venues                                                | January 8-12, 2024 at Port Blair, A & N Islands |
| Programme Code                                                          | TP/23-24/100                                    |
| Arrival day<br>(Check in time from afternoon onwards at Hotel/Resort)   | January 8, 2024 Afternoon                       |
| Departure day<br>(Check out time from forenoon onwards at Hotel/Resort) | January 12, 2024 Forenoon                       |

NPC will not provide accommodation before or after the above dates. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.

#### REGISTRATION:

Nominations indicating the names of officials and designations with full contact details including e-mail addresses along with the crossed cheque/demand draft for participation fee drawn in favour of National Productivity Council and payment of New Delhi may be forwarded to: Sh. Nikhil Panchbhai, Group Head (IT).

#### PAYMENT DETAILS

- Participation Fees per Participant per Programme to be paid in advance by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- PAN No: AAATN0402F
- GSTIN: 07AAATN0402F1Z8
- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch
- A/c No. 026501000009207, NEFT/RTGS/IFSC No. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number

#### GENERAL INSTRUCTIONS

- Some Non-residential participants can also be accommodated in the programmes at reduced fees, on specific requests for the same.
- GST as per GOI Rules (presently @ 18%) & may be revised as per GoI guidelines.
- Due to limited number of seats, it is recommended to inform at the earliest, for ensuring availability in time.
- Please note that NPC would not be in a position to provide accommodation before and after the above dates and participants requiring it would be required to do the arrangement of their own.

*We are sure that your organization would take advantage of this opportunity by sponsoring delegates to the programme. Nomination indicating the name(s) of the participants, designation,*

contact address, e-mail id, phone/mobile number and FAX number etc. along with a crossed cheque/demand draft of participation fees on residential basis is Rs. 57,500 plus GST @ 18% amounting to Rs. 67,850/- (Rupees Sixty-Seven Thousand Eight Hundred Fifty Only) Per Participant. The Non-residential participation fees will be Rs. 42,500/- plus GST @ 18% amounting to Rs. 50,150/- (Rupees Fifty Thousand One Hundred Fifty Only) per participants favouring "National Productivity Council" and payable at New Delhi may be forwarded to the undersigned.

**The last date for nominations is 21<sup>st</sup> December 2023.**

**As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, Union Territory Administration under any training programme for which total expenditure is borne by the Central Government, State Government, Union territory administration.**

For any other query, kindly contact to IT Group Phone: 011-24607345

*Thanking you and looking forward to receive nominations.*

*Yours faithfully*

Thanks & Best Regards,

**Nikhil Panchbhai**  
**Director & Group Head (IT),**  
National Productivity Council,  
(Under Ministry of Commerce & Industry, Govt. of India)  
5-6 Institutional Area  
Lodi Road, New Delhi – 110003

Mobile: 08368398480

Phone:-011-24607321

Email: [nikhil.p@npcindia.gov.in](mailto:nikhil.p@npcindia.gov.in)

Website: [www.npcindia.gov.in](http://www.npcindia.gov.in)

Online Brochure: [https://www.npcindia.gov.in/NPC/Uploads/training\\_head/Headquater/Brochure%20Port%20Blair%20Training%20Programme%208%20to%2012%20Jan%202024424639.pdf](https://www.npcindia.gov.in/NPC/Uploads/training_head/Headquater/Brochure%20Port%20Blair%20Training%20Programme%208%20to%2012%20Jan%202024424639.pdf)

| Forthcoming Training Programme          |                                                                 |                       |                |                                              |
|-----------------------------------------|-----------------------------------------------------------------|-----------------------|----------------|----------------------------------------------|
| S. No.                                  | Title of the training programme                                 | Duration & Date       | Venue          | Fee Per Participants (Rs. excluding 18% GST) |
| 1.                                      | E- procurement of Goods and Services, and related GFR Rules     | 05-09, February, 2024 | Goa            | Rs.55,000/- (R)<br>Rs. 39,500/- (NR)         |
| 2.                                      | Preventive Vigilance, E- Procurement and Key to Good Governance | 11-15, March, 2024    | Munnar, Kerala | Rs.55,000/- (R)<br>Rs. 39,500/- (NR)         |
| *R- Residential    *NR- Non-Residential |                                                                 |                       |                |                                              |