

No.42/03/2023-3Trg.  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
TRAINING DEPARTMENT

Dated, Chandigarh the 12<sup>th</sup> December, 2023.

To

All the Administrative Secretaries of Haryana State.

**Subject: - Residential Training Programme on “Environmental, Social and Governance (ESG) way to Sustainability” from January 15-19, 2024 at Port Blair, A&N- Request for nominations.**

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Sir/Madam,

I am directed to refer to the subject noted above and to forward herewith an e-mail dated 16.11.2023 received from Sh. K.D. Bhardwaj, Director & Group Head (ECA), National Productivity Council (Under Ministry of Commerce & Industry Govt. Of India), 5-6 Institutional Area, Lodhi Road, New Delhi -110003. This e-mail has been uploaded on the website of Chief Secretary Haryana i.e (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instructions No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,

*Ami Ray*  
12/12/23

Deputy Superintendent, Training

Endst. No. 42/03/2023-3Trg.

Dated Chandigarh, the 12<sup>th</sup> December, 2023.

A copy of the above is forwarded to Sh. K.D. Bhardwaj, Director & Group Head (ECA), National Productivity Council (Under Ministry of Commerce & Industry Govt. Of India), 5-6 Institutional Area, Lodhi Road, New Delhi -110003 w.r.t his Email letter dated 16.11.2023 for information.

*Ami Ray*  
12/12/23

Deputy Superintendent, Training

**Fwd: Residential Training Programme on "Environmental, Social and Governance (ESG) way to sustainability" from January 15-19, 2024, at Port Blair, A & N- Request for Nominations.**

1 message

Prabhjot Singh <ssps@hry.nic.in>  
To: branchtrg <branchtrg@gmail.com>

20 November 2023 at 11:38

6/11/23  
3 Trg.

**From:** "Shailesh Kumar Vimal" <sk.vimal@npcindia.gov.in>  
**To:** "Prabhjot Singh" <ssps@hry.nic.in>  
**Sent:** Thursday, November 16, 2023 5:53:54 AM  
**Subject:** Residential Training Programme on "Environmental, Social and Governance (ESG) way to sustainability" from January 15-19, 2024, at Port Blair, A & N- Request for Nominations.

P.O. No.: TP/23-24/107

Dt.: 16/11/2023

**Sub: Residential Training Programme on "Environmental, Social and Governance (ESG) way to sustainability" from January 15-19, 2024, at Port Blair, A & N- Request for Nominations.**

Dear Sir/Madam,

National Productivity Council is an autonomous organization under the Ministry of Commerce and Industry, Govt. of India. NPC plays a catalytic role in productivity promotion by undertaking consultancy, training, and research assignments in frontier areas of management and technology-oriented disciplines. National Productivity Council is organizing residential training program on "Environmental, Social and Governance (ESG) way to sustainability" from January 15-19, 2024, at Port Blair, A & N.

#### PROGRAMME THEME

Sustainability is fast becoming a key priority for corporate around the world, both linked to their company branding strategy as well as expectations of their shareholders. ESG are a set of environmental, social and governance topics, which is a quantifiable assessment of sustainability. India has introduced new environment, social, and governance (ESG) reporting requirements for the top 1,000 listed companies in the country by market capitalization. Hence, the purpose of this program is to sensitize participants on the aspects of Sustainability and Business Responsibility and Sustainability Report (BRSR).

Environmental issues may include corporate climate policies, energy use, waste, pollution, natural resource conservation, and treatment of animals. ESG considerations can also help evaluate any environmental risks a company might face and how the company is managing those risks. Considerations may include direct and indirect greenhouse gas emissions, management of toxic waste, and compliance with environmental regulations.

For measuring, monitoring, and disclosing performance in areas related to ESG, Securities and Exchange Board of India (SEBI) has mandated the sustainability disclosure requirements vide its circular no 18/2021, dated 10th May 2021. Under this Business Responsibility and Sustainability Reporting (BRSR) shall be applicable to the top 1000 listed entities (by Market Capitalization) from FY 2022-23.

#### LEARNING OBJECTIVES

This training program will sensitize the participants on:

- How government(s) can promote ESG
- Concept of ESG and Global scenario and its benefits

- India's approach towards sustainability reporting
- National Guidelines on Responsible Business Conduct (NGRBC)
- Business Responsibility and Sustainability Report (BRSR) framework

#### BROAD PROGRAMME COVERAGE

The following topics shall be covered during the training programme.

- Concept of ESG and its importance for government and businesses
- ESG and Net Zero and role of governments
- Key global standards and frameworks for ESG Reporting
- Concept of Business Responsibility and Sustainability Reporting (BRSR)
- Concept of NGRBC principles and its importance for businesses
- BRSR Templates- Section A: General Disclosures
- BRSR Templates- Section B: Management and Process Disclosures
- BRSR Templates- Section C: Principle Wise Performance Disclosure
- BRSR Case Study- analysis and discussion

#### TARGET GROUP

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, etc. from State and Central Governments Departments/Ministries, Public Sector Units, Private Sector Enterprises, Co-operatives, Corporations, Banks, NBFCs, Labor Unions/Associations, Financial Institutions and/or Academic and/or Research Institutions.

#### PARTICIPANT FEE

The programme fees on residential basis is Rs. 55,000 plus GST @ 18% amounting to Rs.64,900/- (Rupees Sixty-Four Thousand Nine Hundred Only) Per Participant. The Non-residential participation fees will be Rs. 42,500/- plus GST @ 18% amounting to Rs. 50,150/- (Rupees Fifty Thousand One Hundred Fifty Only) per participant. The residential participation fee includes the cost of accommodation, food stationery, course material and faculty charges. The programme is residential.

#### FACULTY AND METHODOLOGY

The faculty for the training programme will comprise of senior NPC Experts & other renowned and experienced Trainers from the respective field.

#### VENUE & DATES

|                                                                         |                                          |
|-------------------------------------------------------------------------|------------------------------------------|
| Programme Dates & Venues                                                | January 15-19, 2024 at Port Blair, A & N |
| Programme Code                                                          | TP/23-24/107                             |
| Arrival day<br>(Check in time from afternoon onwards at Hotel/Resort)   | January 15, 2024, Afternoon              |
| Departure day<br>(Check out time from forenoon onwards at Hotel/Resort) | January 19, 2024, Forenoon               |

## REGISTRATION:

Nominations indicating the names of officials and designations with full contact details including e-mail addresses along with the crossed cheque/demand draft for participation fee drawn in favour of National Productivity Council and payment of New Delhi may be forwarded to: **Sh. K. D. Bhardwaj, Director & Group Head (ECA)**.

## PAYMENT DETAILS

- Participation Fees per Participant per Programme to be paid in advance by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- PAN No: AAATN0402F
- GSTIN: 07AAATN0402F1Z8
- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch
- A/c No. 026501000009207, NEFT/RTGS/IFSC No. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number.

## GENERAL INSTRUCTIONS

- Some Non-residential participants can also be accommodated in the programmes at reduced fees, on specific requests for the same.
- GST as per GOI Rules (presently @ 18%) & may be revised as per GoI guidelines.
- Due to limited number of seats, it is recommended to inform at the earliest, for ensuring availability in time.
- Please note that NPC would not be in a position to provide accommodation before and after the above dates and participants requiring it would be required to do the arrangement of their own.

*We are sure that your organization would take advantage of this opportunity by sponsoring delegates to the programme. Nomination indicating the name(s) of the participants, designation, contact address, e-mail id, phone/mobile number, and FAX number etc. along with a crossed cheque/demand draft of participation fees on residential basis is Rs. 55,000 plus GST @ 18% amounting to Rs. 64,900/- (Rupees Sixty-Four Thousand Nine Hundred Only) Per Participant. The Non-residential participation fees will be Rs. 42,500/- plus GST @ 18% amounting to Rs.50,150/- (Rupees Fifty Thousand One Hundred Fifty Only) per participants favouring "National Productivity Council" and payable at New Delhi may be forwarded to the undersigned.*

***The last date for nominations is 29.12.2023.***

***As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, Union Territory Administration under any training programme for which total expenditure is borne by the Central Government, State Government, Union territory administration.***

**For any other query, kindly contact Mr. Shailesh Kumar Vimal, Dy. Director at Phone: 011-24607325, Mob.: 07888724793, and email- sk.vimal@npcindia.gov.in**

*Thanking you and looking forward to receiving nominations.*

*Yours faithfully*

Thanks & Best Regards,

**K.D. Bhardwaj**  
**Director & Group Head (ECA),**  
National Productivity Council,  
(Under Ministry of Commerce & Industry, Govt. of India)  
5-6 Institutional Area  
Lodi Road, New Delhi – 110003

Email: kd.bhardwaj@npcindia.gov.in

Website: www.npcindia.gov.in



NATIONAL PRODUCTIVITY COUNCIL

5-6 Institutional Area, Lodhi Road, New Delhi – 110003

sk.vimal@npcindia.gov.in

## APPLICATION FORM FOR NOMINATIONS

Title of Programme: Environmental, Social and Governance (ESG) way to sustainability

Programme Code: TP/23-24/107

Programme Duration: **January 15-19, 2024**

Location: **Port Blair, A & N**

### Details of Nominated Participants:

| S. No | Name of Delegate | Designation | Mobile No. | Email ID | Official Address for correspondence |
|-------|------------------|-------------|------------|----------|-------------------------------------|
| 1     |                  |             |            |          |                                     |
| 2     |                  |             |            |          |                                     |
| 3     |                  |             |            |          |                                     |
| 4     |                  |             |            |          |                                     |
| 5     |                  |             |            |          |                                     |

### Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (RTGS / NEFT Details; Cheque, DD):

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code: IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- Programme Fees per Participant plus GST to be paid in advance
- PAN No: AAATN0402F, GSTIN: 07AAATN0402F1Z8

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