

No.42/03/2023-3Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 18th December, 2023.

To

All the Administrative Secretaries of Haryana State.

Subject: - Regarding NPC Training Programme on "Emerging Solar Technologies & Reactive Power Management" from 29.01.2024 to 02.02. 2024 at Goa.

Sir/Madam,

I am directed to refer to the subject noted above and to forward herewith an e-mail dated 11.12.2023 received from National Productivity Council (Under Ministry of Commerce & Industry Govt. of India), 5-6 Institutional Area, Lodhi Road, New Delhi -110003. This e-mail has been uploaded on the website of Chief Secretary Haryana i.e (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instructions No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,

Bunish Ram
18/12/23

Deputy Superintendent, Training

Endst. No. 42/03/2023-3Trg.

Dated Chandigarh, the 18th December, 2023.

A copy of the above is forwarded to National Productivity Council (Under Ministry of Commerce & Industry Govt. of India), 5-6 Institutional Area, Lodhi Road, New Delhi -110003 w.r.t his Email letter dated 11.12.2023 for information.

Bunish Ram
18/12/23

Deputy Superintendent, Training

Fwd: NPC training program on "Emerging Solar Technologies & Reactive Power Management" at Goa.

1 message

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

6
12/12/23
3 Trg.

11 December 2023 at 07:45

From: kaushalsanjeev@hry.nic.in
To: "Prabhjot Singh" <ssps@hry.nic.in>
Sent: Monday, December 11, 2023 5:27:07 AM
Subject: Fwd: NPC training program on "Emerging Solar Technologies & Reactive Power Management" at Goa.

From: "vikas meena" <vikas.meena@npcindia.gov.in>
To: Kaushalsanjeev@hry.nic.in
Sent: Saturday, December 9, 2023 2:58:54 PM
Subject: NPC training program on "Emerging Solar Technologies & Reactive Power Management" at Goa.

NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Government of India)

5-6 Institutional Area, Lodhi Road, New Delhi – 110003.

www.npcindia.gov.in**REGIONAL DIRECTORATE:**

E-5, GIDC Electronic Estate, Sec-26, GIDC, Gandhinagar, Gujarat – 382 028.

No: IE/GN/T12/486/23-24/I

Dear Sir/Madam,

The National Productivity Council is pleased to announce its residential training program on **“Emerging Solar Technologies & Reactive Power Management”** from 29th Jan to 02nd Feb 2024 at Goa.

NPC has continuously endeavored to upgrade and assist the organizations in enhancing their efficiency and effectiveness through active learning imbibed in its training courses, aimed to benefit both the employers as well as employees. Keeping the above in view, the training programme aims at providing an insight to the participants about various requisite behavioral, technical/digital skills, tools and techniques on secretarial effectiveness for delivering a better quality of work.

This training programme has been designed for participants across all levels, working in Ministries, Central & State Government Departments, Central and State PSUs, State Electricity Authorities, Boards, Administrative Bodies and Academic Institutions, etc.

The Programme fee of ₹ 60500 /- + 18% GST for residential participants is inclusive of single occupancy boarding and lodging arrangement for the participants for 4 nights during the programme, course material kit and professional charges etc. or ₹ 36000 /- + 18% GST for non-residential participants is inclusive of lunch, course material kit, and professional charges.

The program's aims, coverage, participant profile, methodology, professors, dates, location, participation cost, and registration process are all fully described in the brochure.

We are sure that you would take advantage of this and nominate a few officials from your organization. The detailed brochure is also available at www.npcindia.gov.in. Kindly feel free to call us on 8866943946 or mail at vikas.meena@npcindia.gov.in in case any further clarification is required. We look forward to your continuous support and early response.

Thanking you,

Yours sincerely,



सादर / Thanks & Regards,
विकास मीणा / Vikas Meena
उप निदेशक / Deputy Director
कृते क्षेत्रीय निदेशक / For Regional Director
राष्ट्रीय उत्पादकता परिषद् / National Productivity Council
(Under Department for Promotion of Industry and Internal Trade,

Ministry of Commerce & Industry, Government of India)
E-5 जी आई डी सी इलेक्ट्रॉनिक एस्टेट, गाँधीनगर, गुजरात 382-028 /
E-5 GIDC Electronic Estate Gandhinagar, Gujarat 382028,
भारत गणराज्य / Republic of India.
मोबाइल / Mobile: +91 88669 43946, ई मेल /

NATIONAL PRODUCTIVITY COUNCIL
(Under Ministry of Commerce & Industry, Government of India)
**ANNUAL TRAINING CALENDAR OF RESIDENTIAL
TRAINING PROGRAMMES**
(2023-24)

Sr. No.	Title of Programme (Click to download Program Brochure)	Date	Levels	Location	Programme Fee (Excluding GST) In Rs. (Residential)	Programme Fee (Excluding GST) in Rs. (Non-Residential)
1	Finance & Accounts	27 th Nov to 1 st Dec, 2023	All Levels	Goa	Rs. 54000/-	Rs.36000/-
2	Emerging Solar Technologies & Reactive Power Management	11 th – 15 th Dec. 2023	All Levels	Goa	Rs. 60500/-	Rs.36000/-
3	Digital Transformation through E-Governance & ICT	18 th – 22 th Dec. 2023	All Levels	Goa	Rs. 58500/-	Rs.36000/-
4	Advance Course on Secretarial Effectiveness for ES, PPS, PA, PS & Office Staff	15 th to 19 th January 2024	All Levels	Puri	Rs. 58500/-	Rs.36000/-
5	Emerging Solar Technologies & Reactive Power Management	29 th Jan to 02 nd February 2023	All Levels	Goa	Rs. 60500/-	Rs.36000/-
6	Advance Course on Modern Office and Productivity Management	12 th – 16 th February, 2024	All Levels	Goa	Rs. 58500/-	Rs.36000/-
7	Systematic Problem Solving, Conflict resolution and change Management	18-22 March, 2024	All Levels	Gangtok	Rs. 58500/-	Rs.36000/-

NATIONAL PRODUCTIVITY COUNCIL

5-6 Institutional Area, Lodhi Road, New Delhi – 110003

Send to: vikas.meena@npcindia.gov.in

APPLICATION FORM FOR NOMINATIONS

Title _____ of _____ Program: _____

Programme Date: _____

Details of Nominated Participants:

S. No	Name Delegate	of	Designation	Mobile No.	Email ID	Official Address f correspondence
1						
2						
3						
4						
5						

Details of Nominating Authority:

Name: _____ Designation: _____

Organization: _____

Address: _____

Contact Number: _____ Email: _____

HOW TO APPLY: Nominations may be sent to the following address/email:

Regional Director, National Productivity Council, E-5, GIDC Electronic Estate, Sec-26 GIDC, Gandhinagar, Gujarat 382028	Program Coordinator - Vikas Meena (Deputy Director) Email ID - vikas.meena@npcindia.gov.in Mob No. - +91-8866943946
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Payment Details for Programme fees (RTGS / NEFT /Cheque/DD):

- ECS Payment Details: State Bank of India, GIDC Electronic Estate Gandhinagar Branch; A/c No. 39739716062, IFSC Code. SBIN0007949
- DD/Cheque should be drawn in the name of our regional Office - NATIONAL PRODUCTIVITY COUNCIL payable at GANDHINAGAR, GUJARAT
- PAN No: AAATN0402F, GSTIN: 24AAATN0402F1ZC
- In the case of ECS Payment, the payment details should be intimated accordingly along with the UTR number.

- Limited seats available on a first-come first-served basis.
- Please buy travel tickets only after getting final confirmation from NPC for the proposed nominations.
- Training Calendar: <https://www.npcindia.gov.in/NPC/User/TrainingHeadQuater>
- Unsubscribe here: <https://forms.gle/o2MjqsvQZNr8K1ps5>
- You can also describe your training needs or the training requirements of your organization on our Google form: <https://forms.gle/5E1m5RapQtwfGmP9A> or email us on vikas.meena@npcindia.gov.in