

No.42/03/2023-3Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 18th December, 2023.

To

All the Administrative Secretaries of Haryana State.

Subject: - Workshop on Retirement Planning by NHARD at Puducherry from 04.02.2024 to 07.02.2024.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of e-mail letter dated 30.11.2023 received from National Academy of Human Resource Development (NAHRD), A-304, Defence Colony, New Delhi-110024. This e-mail has been uploaded on the Chief Secretary, Haryana Website (<http://csharyana.gov.in>).

It is, therefore, requested to take further necessary action keeping in view of letter No. 22/38/2010-4Trg dated 21.12.2022.

Yours faithfully,

Banshi Ram
18/12/23

Dy. Superintendent, Training

Endst. No. 42/03/2023-3Trg.

Dated Chandigarh, the 18th December, 2023

A copy is forwarded to National Academy of Human Resource Development (NAHRD), A-304, Defence Colony, New Delhi-110024 w.r.t his Email letter dated 30.11.2023 for information.

Banshi Ram
18/12/23

Dy. Superintendent, Training

Fwd: Workshop on Retirement Planning by NAHRD at Puducherry (February 2024)

1 message

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

8 December 2023 at 08:24

From: "Sanjeev Kaushal, IAS" <cs@hry.nic.in>
To: "Prabhjot Singh" <ssps@hry.nic.in>
Sent: Thursday, December 7, 2023 11:10:39 AM
Subject: Fwd: Workshop on Retirement Planning by NAHRD at Puducherry (February 2024)

From: info@nahrd.co
To: "Sanjeev Kaushal, IAS" <cs@hry.nic.in>
Sent: Thursday, December 7, 2023 3:33:10 PM
Subject: Workshop on Retirement Planning by NAHRD at Puducherry (February 2024)

Respected Sir/ Madam,

Greetings from NAHRD!!

WORKSHOP ON RETIREMENT PLANNING AT PUDUCHERRY

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Retirement Planning** is being organized by NAHRD from **04.02.2024 to 07.02.2024** at **Puducherry**.

The above-mentioned workshop is for the benefit of senior and middle level executives working in Government Organizations, Autonomous Bodies, Public Sector undertakings, etc. who are retiring in next few years. The present workshop is also beneficial for officers who are planning to start planning for their retirement at an early stage. The transition to retirement can be exceptionally challenging. Advance planning for retirement can help in ensuring a positive retirement experience. Retirement is a phase of life for which retiring employee will need to develop a new lifestyle which requires forward planning. Forward planning is advisable while making any major changes and retirement is no exception. The present workshop will cover all aspects of retirement including financial, physical and emotional. After the workshop the participants will be able to:

- Describe rules applicable to retired government employees
- Calculate retirement and other benefits available on retirement
- List various facilities available after retirement
- Managing change and building a new innings in life
- Managing post retirement emotional balance
- Retirement Financial Planning
- Income after retirement
- Legal issues and estate planning
- Time Management and other issues
- Share personal experience

Workshop Methodology

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, role-plays etc.

Faculty

Sh. K.S. Samarendra Nath is former Director, Ministry of Steel, Government of India. He is a member of the Central Secretariat Services having finance as educational background from various reputed institutes such as SRCC, University of Delhi; National Institute of Financial Management etc. He was a faculty member with Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training, Government of India over a period of 12 years. In addition, he is having 22 years of experience in finance wing of Ministry of Power and Ministry of Urban Development. He is having huge experience in various financial and behavioral areas.

Smt. Shivani Garg Sabharwal is a Management & Behavioral Training Consultant. A Dale Carnegie Certified and armed with a Post Graduate Diploma in Business Administration, she has facilitated around 1200 plus hours of classroom delivery. With an experience of more than 15 years in the corporate world and certification in program 'Seven Habits of highly Effective People', she has delivered workshops as well as managed and trained teams of trainers. She carries an appropriate blend of corporate and training experience. The drive to apply management concepts taught in institutes to actual day working of the organizations is the rationale behind her trainings. She is a competent result oriented HR professional and has handled various HR Functions ranging from recruitment to performance management and on boarding to off boarding the employees. She possesses excellent interpersonal, communication and organizational skills proven abilities, problem solving and learning. She has successfully designed and delivered workshops for various

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export- Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Wildlife Institute of India, Bharat Dynamics Ltd., Directorate General of Shipping, etc.

Participation Fee:

Single Occupancy- Rs. 59,000/- plus GST @ 18% per participant

Twin Sharing- Rs. 50,000/- plus GST @ 18% per participant

Non-Residential- Rs. 40,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all-inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material.

Venue: Anandha Inn Convention Centre/Shenbaga Hotel & Convention Centre, Puducherry

Check In- 04.02.2024 (2:00 P.M.)

Check Out- 08.02.2024 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 05.02.2024 and will conclude at 5:30 P.M. on 07.02.2024. However, there will be an introductory session on 04.02.2024 after all participants have reported at the venue. In case of non-availability of rooms at the training venue as on date of nomination, arrangements for stay shall be made in another property closer to the venue.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Name of Beneficiary: National Academy of Human Resource Development

Bank: Kotak Mahindra Bank. A/c No. 8912179265 IFSC Code. KKBK0004620

PAN: AAJFN7963N GSTIN: 07AAJFN7963N1ZF

For further information or clarification kindly contact:

Rohit Agarwal

Vivek Manchanda

Email- rohit@nahrd.in
Phone- +91 9873057803

Email-vivek@nahrd.in
Phone-+91 9650745789

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **29.01.2024**.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards

NAHRD

A-304, Defence Colony,

New Delhi- 110024

National Academy of HRD, A-304, Ground Floor, Defence Colony, New Delhi, 110024, India, www.nahrd.in

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