

No.42/01/2024-5Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 6th March, 2024

To

All the Administrative Secretaries to Govt. Haryana.

Subject:- NPC Training program on " Systematic Problem Solving, Conflict resolution and change Management" from 18th to 22nd March 2024 at Gangtok.

Sir/Madam,

I am directed to refer to the subject noted above and to forward herewith an e-mail bearing No. IE/GN/T12/481/23-24/A received from Sh. Vikas Meena, Deputy Director, National Productivity Council, E-5, GIDC Electronic Estate, Sec-26 GIDC, Gandhinagar, Gujrat .This e-mail has been uploaded on the website of Chief Secretary Haryana i.e. (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instructions No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,


Superintendent, Training 

Endst. No. 42/01/2024-5Trg.

Dated Chandigarh, the 6th March, 2024

2. A copy of the above is forwarded to Sh.Vikas Meena, Deputy Director, National Productivity Council, E-5, GIDC, Electronic Estate, Sec-26 GIDC, Gandhinagar, Gujrat, w.r.t. his e-mail letter dated 23.02.2024 for information.


Superintendent, Training 

Fwd: NPC training program on "Systematic Problem Solving, Conflict resolution and change Management" from 18th to 22nd March 2024 at Gangtok.

1 message

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

23 February 2024 at 10:25

Handwritten signature and date 23/2/24

5 Try.

From: "vikas meena" <vikas.meena@npcindia.gov.in>

To: "Prabhjot Singh" <ssps@hry.nic.in>

Sent: Thursday, February 22, 2024 3:41:40 PM

Subject: NPC training program on "Systematic Problem Solving, Conflict resolution and change Management" from 18th to 22nd March 2024 at Gangtok.

NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Government of India)

5-6 Institutional Area, Lodhi Road, New Delhi – 110003.

www.npcindia.gov.in

REGIONAL DIRECTORATE:

E-5, GIDC Electronic Estate, Sec-26, GIDC, Gandhinagar, Gujarat – 382 028.

Training Branch

Diary No. 23946

Dated 23/02/24

No: IE/GN/T12/481/23-24/A

Dear Sir/Madam,

The National Productivity Council is pleased to announce its residential training program on "Systematic Problem Solving, Conflict resolution and change Management" from 18th to 22nd March 2024 at Gangtok.

NPC has continuously endeavored to upgrade and assist the organizations in enhancing their efficiency and effectiveness through active learning imbibed in its training courses, aimed to benefit both the employers as well as employees. Keeping the above in view, the training programme aims at providing an insight to the participants about various requisite behavioral, technical/digital skills, tools and techniques on secretarial effectiveness for delivering a better quality of work.

This training programme has been designed for participants across all levels, working in Ministries, Central &

The program's aims, coverage, participant profile, methodology, professors, dates, location, participation cost, and registration process are all fully described in the brochure.

We are sure that you would take advantage of this and nominate a few officials from your organization. The detailed brochure is also available at www.npcindia.gov.in. Kindly feel free to call us on 8866943946 or mail at vikas.meena@npcindia.gov.in in case any further clarification is required. We look forward to your continuous support and early response.

Thanking you,

Yours sincerely,



सादर / Thanks & Regards,
विकास मीणा / Vikas Meena
उप निदेशक / Deputy Director
कृते क्षेत्रीय निदेशक / For Regional Director
राष्ट्रीय उत्पादकता परिषद् / National Productivity Council
(Under Department for Promotion of Industry and Internal Trade,

Ministry of Commerce & Industry, Government of India)
E-5 जी आई डी सी इलेक्ट्रॉनिक एस्टेट, गाँधीनगर, गुजरात 382-028 /

E-5 GIDC Electronic Estate Gandhinagar, Gujarat 382028,
भारत गणराज्य / Republic of India.

मोबाइल / Mobile: +91 88669 43946, ई मेल /

Email: vikas.meena@npcindia.gov.in, वेबसाइट / Website: www.npcindia.gov.in

NATIONAL PRODUCTIVITY COUNCIL

Send to: vikas.meena@npscindia.gov.in

APPLICATION FORM FOR NOMINATIONS

Title of Program: _____

Programme Date: _____

Details of Nominated Participants:

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					
4					
5					
6					
7					
8					

Details of Nominating Authority:

Name: _____ Designation: _____

Organization: _____

Address: _____

Contact Number: _____

Email: _____

Regional Director, National Productivity Council, E-5, GIDC Electronic Estate, Sec-26 GIDC, Gandhinagar, Gujarat 382028	Program Coordinator – Vikas Meena (Deputy Director) Email ID - vikas.meena@npcindia.gov.in Mob No. - +91-8866943946
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Payment Details for Programme fees (RTGS / NEFT /Cheque/DD):

- ECS Payment Details: State Bank of India, GIDC Electronic Estate Gandhinagar Branch; A/c No. 39739716062, IFSC Code. SBIN0007949
- DD/Cheque should be drawn in the name of our regional Office - NATIONAL PRODUCTIVITY COUNCIL payable at GANDHINAGAR, GUJARAT
- PAN No: AAATN0402F, GSTIN: 24AAATN0402F1ZC
- In the case of ECS Payment, the payment details should be intimated accordingly along with the UTR number.

- Limited seats available on a first-come first-served basis.
- Please buy travel tickets only after getting final confirmation from NPC for the proposed nominations.
- Training Calendar: <https://www.npcindia.gov.in/NPC/User/TrainingHeadQuater>
- Unsubscribe here: <https://forms.gle/o2MjqsvQZNr8K1ps5>
- You can also describe your annual training needs or any specific training requirements of your organization by sending us email on vikas.meena@npcindia.gov.in.