

MOST IMMEDIATE
DATE BOUND

No. 4/4/2017-1V1

From

The Chief Secretary to Government, Haryana,
Vigilance Department.

To

1. All the Administrative Secretaries to Government Haryana,
2. All the Heads of Departments.
3. Commissioners, Ambala, Hisar, Gurugram, Karnal, Faridabad and Rohtak Divisions.
4. The Registrar, Punjab and Haryana High Court, Chandigarh.
5. All the Deputy Commissioners in State of Haryana.
6. The Managing Directors/Chief Administrators of all the Boards/Corporations in Haryana State.
7. The Registrars of all the Universities in Haryana.

Dated Chandigarh, the 17th July, 2023

Subject: Preventive Vigilance/Role and Functions of the Chief Vigilance Officers.

I am directed to invite your attention to this department letter of even number dated 27.11.2017 and 19.01.2018 vide which it was requested that complaints received in your department/Organization relating to corruption be supplied to this department on quarterly basis in the Performa given below. It has been observed that some departments are not following aforesaid instructions. The Government has viewed it seriously and directed to request you to strictly follow the instructions dated 27.11.2017 and 19.01.2018 and send quarterly report well in time in prescribed Performa through your Administrative Secretaries.

2. The prescribed Performa is given as below:-

- i. Complaints/Enquiries referred by the Vigilance Department for enquiry & report ;

Sr. No.	Date of Complaint/Enquiry Number and date	Name and designation of the officers/officials involved.	Status of complaint at the close of quarter	Reasons for delay in finalization of the case, if any	Remarks

- ii. Source Report referred by the Vigilance Department for enquiry & comments ;

Sr. No.	Source Report No. Number and date	Name and designation of the officers/ officials involved.	Status of Source report at the close of quarter	Reasons for delay in finalization of the case, if any	Remarks

- iii. Complaints received in the department directly ;

Sr. No.	Complaint received from and date	Name and designation of the officers/ officials involved.	Status of complaint at the close of quarter	Reasons for delay in finalization of the case, if any	Remarks

Sr. No.	Name of Scheme	When beneficiary checked	Whether benefit has been received	Report of delay or misappropriation	Remarks

Vigilance/Quality checking report

- i. (Special Checking/technical opinion of construction works)

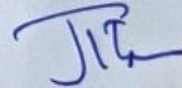
Sr. No.	Name of work checked	Estimated cost	Date of checking	Result of checking	Action taken (Disciplinary Action/Recovery etc.)	Name of officers/official(s) proceeded against	Recovery proposed/effectuated (in Rupees)	Remarks

- ii. Checking Report on implementation of schemes (as per department scheme)

Sr. No.	Name of scheme	Name of beneficiary checked.	Date of checking	Whether benefit has been received	Report on delay or misappropriation	Remarks

You are requested to send the above information to this department through email at usvigilance@hry.nic.in also.

Yours faithfully



Under Secretary, Vigilance,
for Chief Secretary to Government, Haryana,
Vigilance Department.

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