

**Subject :- Attendance of Government Employees through Aadhaar Enabled Biometric Attendance System (AEBAS).**

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Will

1. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary and Personal Assistants to Chief Minister, Deputy Chief Minister, Minister and Minister of State.
2. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary and Personal Assistants to CPSCM, PSCM, DPSCM, APSCM, POSDCM, OSD/CM, Political Secretary to CM.
3. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary and Personal Assistants to Chief Secretary, Additional Chief Secretary, Secretary, Special Secretary to Government, Haryana
4. All Joint Secretary, Deputy Secretary, Under Secretary of Haryana Civil Secretariat.
5. All the Superintendents, Deputy Superintendents and branch in-charges of Haryana Civil Secretariat.

kindly refer on the subject noted above?

2. The Govt. has decided vide its instructions No.1/1/2022-3DCU, dated 31.03.2022 to ensure making of attendance of all officers and officials of the State Govt. through Aadhaar Enabled Biometric Attendance System (AEBAS) w.e.f. 05.04.2022. All the wall mounted Aadhaar Enabled Biometric Attendance System (AEBAS) devices installed in Haryana Civil Secretariat has been activated.

3. Now, the desktop Aadhaar Enabled Biometric Attendance System (AEBAS) devices are also required to be activated. Therefore, you are requested to return the same in the Ad.O Branch by **18.04.2022** till **04:00 PM** to make them activated.



Administrative Officer  
for Additional Secretary to Government, Haryana,  
Secretariat Establishment

To

1. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary and Personal Assistants to Chief Minister, Deputy Chief Minister, Minister and Minister of State.
2. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary and Personal Assistants to CPSCM, PSCM, DPSCM, APSCM, POSDCM, OSD/CM, Political Secretary to CM.
3. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary and Personal Assistants to Chief Secretary, Additional Chief Secretary, Secretary, Special Secretary to Government, Haryana
4. All Joint Secretary, Deputy Secretary, Under Secretary of Haryana Civil Secretariat.
5. All the Superintendents, Deputy Superintendents and branch in-charges of Haryana Civil Secretariat.

U.O. No. 09/05/2022-CT-III

Dated Chandigarh, the 15<sup>th</sup> April, 2022.



Administrative Officer  
for Additional Secretary to Government, Haryana,  
Secretariat Establishment