

No. 01/77/2022-2CC-I
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT

Dated: Chandigarh the 17 November, 2025

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of the Departments in the State of Haryana.

Subject: Regarding forwarding the details of Common Cadre, Group – D Employees who comes under the purview of Haryana Group D employees (Recruitment and conditions of Service) Act, 2018 notified as on 28.03.2018 and amended as on 31.3.2020.

Sir/Madam,

I am directed to invite your attention on subject cited above and to say that it has been desired that the details of the Common Cadre, Group – D employees, who fall under the purview of the Haryana Group D Employees (Recruitment and Conditions of Service) Act, 2018 notified on 28.03.2018 and amended on 31.03.2020, are required to be collected from all departments of Haryana. This includes employees selected/appointed against Advertisement No. 04/2018 as well as those who joined on ex-gratia basis after 28.03.2018 in Departments of the State.

2. Therefore, it is requested to provide the above said details within a week from the date of issuance of this letter through email on email id **supdtcommoncadre1@gmail.com** in excel format as mentioned below:-

Sr. No.	Name of Employee	Father's Name	Date of Joining in Service	Mode of Recruitment (Direct/ Ex-gratia)	Registration No. (In case of Direct Recruitment)	Category against which has been selected/ appointed

Further, the Nodal Officers of HRMS are hereby directed to update the pending records, if any, in respect of the above-mentioned employees within a week, positively.

3. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,



Superintendent, Common Cadre-I,
for Commissioner & Secretary to Government Haryana,
Human Resources Department, Haryana