

**No. 01/149/2025-2CC-I**  
**HARYANA GOVERNMENT**  
**HUMAN RESOURCES DEPARTMENT**  
**(COMMON CADRE-I BRANCH)**

**Dated: Chandigarh, the 14th Jan, 2026**

To

All Head of Departments, Government of Haryana.

**Subject: Regarding the uploading of vacant Group D posts positions on the HKCL portal.**

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Sir/Madam,

I am directed to invite your kind attention towards the letter dated 21.05.2025 and on the subject noted above.

2. It is hereby requested to upload the vacancy position of Group-D posts on the requisition portal, developed by Haryana Knowledge Corporation Limited (HKCL) for Group-D candidates within a week, so that non-joined Group-D, employees may be adjusted/re-posted smoothly as per their post preferences already filled on the post preference portal.
3. It is also requested to upload a certificate which is duly verified by the competent authority, certifying the correctness and accuracy of the data regarding Group-D vacancy posts on the HKCL portal. So that posting of newly recommended Group-D employees should be done as per the certificate uploaded by the Departments on the HKCL portal.
4. The matter may be treated as **most urgent**.

Yours faithfully

*Lourie Balie*  
Superintendent, Common Cadre-I,  
for Commissionery & Secretary, Government of Haryana  
Human Resource Department. *lourie*

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Dated:

A copy is forwarded to MD, HKCL, Panchkula with the request to enable this facility on the portal for uploading vacancy position and of the authentication certificate.

*Lourie Balie*  
Superintendent, Common Cadre-I,  
for Commissionery & Secretary, Government of Haryana  
Human Resource Department. *lourie*