

No.10/01/2026-3CC-II
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
COMMON CADRE-II

Dated: Chandigarh the 25th June, 2026

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments, Haryana.
3. All the Managing Directors/Chief Administrators of all the Boards/ Corporations/Statutory Bodies/Public Enterprises in Haryana State.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners in the State of Haryana.
6. All the Registrars of Universities in Haryana.

Subject: Regarding "Haryana Human Resource Management System (Administration) Policy, 2024".

Sir/Madam,

I am directed to invite your attention towards the Haryana Human Resource Management System (Administration) Policy, 2024" notified vide notification No. 10/06/2023-3CCII dated 02.01.2025 on the subject cited above.

2. The Government has reconsidered the matter and has taken a decision regarding the ownership of the HRMS modules. The ownership of the HRMS modules shall be as follows:

Modules under Human Resources Department (HRD)	Modules under Finance Department (Treasuries & Accounts Department)
1. Annual Confidential Report (ACR)	1. Assured Career Progression
2. Service Book	2. Pay Fixation
3. Deputation	3. Loans and Advances
4. Disciplinary Module	4. Salary Generation
5. Leave Management	5. Timescale Module
6. Medical Bill Reimbursement	
7. Monthly Performance Appraisal	
8. Online Transfer Policy	
9. Private Foreign Visit Management	
10. Profile Management	
11. Promotion Management	
12. Property Return Details	
13. Re-employment	
14. Resignation	
15. Sanrakshak Module	
16. Superannuation	
17. Training and Development	
18. Transfer and Posting Management	
19. Voluntary Retirement Scheme	

3. It is, therefore, requested that any proposal/request related to change, modification, or upgradation/creation of HRMS modules shall be taken up with the respective department concerned, as specified above w.e.f. 01.06.2026. It is further requested that the same may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,



Superintendent, Common Cadre-II
for Chief Secretary to Government Haryana,
Human Resources Department

Endst. No. 10/01/2026-3CC-II

Dated: Chandigarh the 25th June, 2026

A copy of above is forwarded to the State Informatics Officer, National Informatics Centre, Haryana for information and further necessary action.



Superintendent, Common Cadre-II
for Chief Secretary to Government Haryana,
Human Resources Department