

IMMEDIATE
DATE BOUND

From

The Chief Secretary to Government, Haryana.

To

All the Heads of the Departments of the Haryana Government

Memo No. 22/31/1992-6Estt.-I

Dated: Chandigarh, the 21st February, 2024.

Subject: Regarding filling up the 01 post of Accountant in Finance Department (in HBPE) Haryana Bureau of Public Enterprises on transfer basis.

Refer to the subject noted above.

2 It is informed that (01) post of Accountant in HBPE, FD, Haryana Civil Secretariat (Group 'C') is in the Pay Matrix, Level-6 of Haryana Civil Services (Revised Pay) Rules, 2016 alongwith Special pay of Rs. 60/- is proposed to be filled up in Finance Department, Haryana Civil Secretariat on transfer basis amongst the Clerks/ Assistants/ Accountants having the following Qualifications/ experience:-

i) ***Graduate in Commerce.***

ii) ***Preference will be given who having one year experience in Accounts Work.***

3. You are requested to forward the application of suitable, willing and eligible candidates who will covered the Government instructions No. 42/20/82-5GS-I, dated 19.08.1982 and 42/176/99-5GS-I, dated 07.01.2000 alongwith their curriculum vitae to Establishment-I Branch, 05th floor, Haryana Civil Secretariat, Chandigarh, who can be spared immediately on selection and the same may be sent to the undersigned **within 30 days from the date of issuance of this circular** alongwith the following documents:-

i) ***Clear Photostat copies of ACRs duly attested by Group "A" officer.***

ii) ***Integrity Certificate.***

iii) ***Certificate confirming that no disciplinary/ vigilance case pending or being contemplated against the officer.***

iv) ***A statement showing major or minor penalties, if any, imposed on the applicant.***

4. Application received after the closing date or without the Photo state copies of ACR duly attested by a Group "A" Officer or without recommendation of the concerned office or otherwise found incomplete are liable to be rejected. While forwarding the applications, it may be verified that the certificate and particulars furnished by the official are correct in all respects.

It may also be confirmed that in the event of selection for appointment, the official concerned will be relieved immediately to join his/ her new assignment.


Superintendent Establishment-I

for Chief Secretary to Government Haryana

No. 22/31/1992-6Estt.-I

Dated: Chandigarh, the 21st February, 2024.

A copy is forwarded to the Additional Chief Secretary to Government Haryana (in HBPE) for information please.


Superintendent Establishment-I

for Chief Secretary to Government Haryana

To

The Additional Chief Secretary to Government Haryana,
Finance Department (in HBPE).

U. O. No. 22/31/1992-6Estt.-I

Dated: Chandigarh, the 21st February, 2024.