

Reminder-I

**No. 15/29/2021-4HR-I
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
(HUMAN RESOURCES-I BRANCH)**

Dated: Chandigarh, the 28th November, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments of Haryana.
3. All the Managing Directors/Chief Administrators of Board and Corporations of Haryana Government.
4. All the Divisional Commissioners of the State of Haryana.
5. All the Deputy Commissioners of the State of Haryana.
6. The Registrars of all the Universities in the State of Haryana.

Subject: Identification of 'sensitive posts' and tenure of posting thereon.

Sir/Madam

I am directed to invite your kind attention to this department's letter No. 15/29/2021-1GS-II dated 15.09.2021 and subsequent letters dated 20.12.2021, 07.04.2022 on the subject cited above, vide which it was requested to provide the list of 'sensitive posts.'

2. It is informed that information of 'sensitive posts' from 16 Departments/Borads/Corporations (list attached) have been received so far. The information from other departments/Boards/Corporations have not been received and is still awaited.

3. Therefore, all the Heads of Departments/Heads of Boards and Corporations and other Organizations who have not provided the requisite information, are again requested to submit information in the following format, to their Administrative Secretaries and also to Chief Secretary to Government Haryana (in Human Resources-I Branch) by email:

generalservices0001@gmail.com.

Sr. No.	Nomenclature of post	Rank Group A/B/C/D	No. of sensitive posts	Name of official/officers who has completed 3 years or more period in this quarter	No. of official/officers transferred as per the SOP (Standard Operating Procedure)	Reason for not transferring from remaining sensitive posts	Has concurrence of competent authority been obtained for cases under Column 7
1	2	3	4	5	6	7	8

Yours faithfully

Tilak Ram

Superintendent, Human Resources-I
for Chief Secretary to Government Haryana