

**DATE BOUND**  
**IMMEDIATE**

No.31/09/2025-2PAR

From

The Chief Secretary to Government, Haryana.

To

1. All Administrative Secretaries to Government, Haryana
2. All Heads of the Department in Haryana.
3. All the Divisional Commissioner/Deputy Commissioners in Haryana.
4. All the Chairman/Managing Directors/Chief Administrator of Boards and Corporations in Haryana.
5. The Adviser to Administrator, U.T. Administration, Chandigarh.
6. All IAS officers in Haryana.
7. All HCS officers in Haryana.

Dated Chandigarh, the 01.07.2025

**Subject: Extension of timelines for recording of PAR for the year 2024-25 in respect of HCS officers by the reporting / reviewing / accepting authorities - reg.**

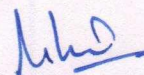
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Sir/Madam,

I am directed to invite reference to this department's letter No. 31/09/2025-2PAR dated 20.05.2025 on the subject noted above and to say that Government of India vide letter F.No.11059/04/2025-AIS-III dated 30.06.2025 has extended timelines for recording PAR of AIS officers for the year 2024-25 by 15 days. On the pattern of extended time schedule of IAS officers, it has been decided to revise the following time schedule for completion of PARs of HCS officers for the year 2024-25 as under:-

Activity	Cut-off dates		
	Existing	Already Revised vide letters dated 20.05.2025	Further Revised
Self Appraisal for current year	31 <sup>st</sup> May,2025	30 <sup>th</sup> June,2025	15 <sup>th</sup> July,2025
Appraisal by reporting authority	31 <sup>st</sup> July,2025	31 <sup>st</sup> August,2025	15 <sup>th</sup> September, 2025
Appraisal by reviewing authority	30 <sup>th</sup> September,2025	31 <sup>st</sup> October,2025	15 <sup>th</sup> November,2025
Appraisal by accepting authority	31 <sup>st</sup> December,2025	31 <sup>st</sup> December,2025	31 <sup>st</sup> December,2025

Yours faithfully



Deputy Superintendent PAR Cell  
for Chief Secretary to Government, Haryana.

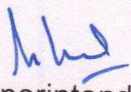





Endst. No. 31/09/2025-2PAR

Dated 01.07.2025

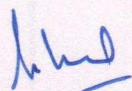

A copy, each, is forwarded to the Chief Principal Secretary/ Principal Secretary /Additional Principal Secretary/ Deputy Principal Secretary /Special Senior Secretaries/Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/ Ministers/State Ministers, Haryana for information of Chief Minister/Ministers/State Ministers of Haryana.

  
Deputy Superintendent PAR Cell  
for Chief Secretary to Government, Haryana. 

Endst. No. 31/09/2025-2PAR

Dated 01.07.2025

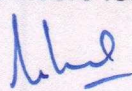
A copy is forwarded to the Special Secretary to Government, Haryana Human Resources Department (HR-1 Branch) w.r.t State Government letter No. 61/1/2013-2GSIII dated 18.09.2017 for information and necessary action.

  
Deputy Superintendent PAR Cell  
for Chief Secretary to Government, Haryana. 

Endst. No. 31/09/2025-2PAR

Dated 01.07.2025

A copy is forwarded to the Deputy Director General & SIO, NIC Haryana with the request to make necessary provisions as per extension of timelines instructions in HRMS and intrahry.gov.in for writing process of PAR of HCS officers for the year 2024-25.

  
Deputy Superintendent PAR Cell  
for Chief Secretary to Government, Haryana. 