

No42/26/2025- 5Trg .  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
TRAINING DEPARTMENT

Dated, Chandigarh the 6<sup>th</sup> August, 2025

To

All the Administrative Secretaries of Haryana State.

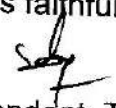
**Subject: - Knowledge sharing study Tour on Urban and Regional Mobility, Singapore- August 18-20, 2025: Visa and travel formalities.**

\*\*\*\*\*

Sir/Madam,

I am directed to refer to the subject noted above and to say that a copy letter along with its enclosures received through email dated 31.07.2025 from Ms. Lorraine Ghosh, The world Bank, Hindustan Times House, 18-20, Kasturba Gandhi Marg, New Delhi,-110001, (Mob. 9891628314) has been uploaded on the website of Chief Secretary Haryana i.e (<http://csharyana.gov.in>) .


Yours faithfully,

  
Superintendent, Training

Endst. No. 42/26/2025-5Trg.

Dated Chandigarh, the 6<sup>th</sup> August, 2025

A copy of the above is forwarded to Sh. Anil Kumar, Assistant section Officer, World Bank(Infra & Rural) Fund Bank Division, Department of Economic Affairs, North Block, New delhi-110001 w.r.t his email dated 31.07.2025 for information.

  
Superintendent, Training



F.No. 42/26/2025-5 Tg.

Training Branch <branchtrg@gmail.com>

## Knowledge Sharing Study Tour on Urban and Regional Mobility, Singapore – August 18–20, 2025: Visa and travel formalities

1 message

Lorraine Ghosh <lghosh@worldbank.org>

31 July 2025 at 11:43

To: Shri Anil Kumar <kumar.anil90@gov.in>, branchtrg <branchtrg@gmail.com>, ssps <ssps@hry.nic.in>, gurugrammetroraillimited <gurugrammetroraillimited@gmail.com>, mrtscoordmoud <mrtscoordmoud@gmail.com>, ravishankar1972 <ravishankar.1972@org.in>, prncoomrldlmlpp <prncoomrldlmlpp@dda.org.in>, manjupaul98 <manju.paul98@dda.gov.in>, sanjayupadhyay25 <sanjay.upadhyay25@nic.in>, dsdd-mud <dsdd-mud@gov.in>, ravikumar80 <ravi.kumar80@nic.in>, ds-infra <ds-infra@gov.in>, "singhak@hry.nic.in" <singhak@hry.nic.in>, "fclg@hry.nic.in" <fclg@hry.nic.in>, Mdhmrtc <mdhmrtc@gmail.com>, "cahsvp01@gmail.com" <cahsvp01@gmail.com>, "dulbhry@hry.nic.in" <dulbhry@hry.nic.in>, "admgnhuda@gmail.com" <admgnhuda@gmail.com>, Rajesh Chaturvedi <myrailmail@gmail.com>, "S. R. Sangwa" <dppgmrl@gmail.com>, "rajat.verma@rediffmail.com" <rajat.verma@rediffmail.com>, "rajatemd@gmail.com" <rajatemd@gmail.com>, Archana Chaudhary <gmhmrtc@gmail.com>, Bharat Bhushan Gupta <bbgupta1974@gmail.com>, "gm-iea@hridc.co.in" <gm-iea@hridc.co.in>  
Cc: Ashish Kumar Mishra <ashish.mishra82@nic.in>, Ram Meena <ram.meena88@nic.in>, lawkushprasad <lawkush.prasad@gov.in>, Laghu Parashar <lparashar@worldbank.org>, Angel Joseph <ajoseph6@worldbank.org>, Roshni Sarah John <rjohn@worldbank.org>, Huzliza Binte Ismail <hismail@worldbank.org>

Dear Participants,

Training Branch

97562  
11/8/25

Further to Roshni's email requesting for your travel dates, given below are the requirements for processing the Singapore business visa. Attached is the sample visa form, blank visa form and blank Form V39 A.

1. **Original Valid passport** with at least 6 month validity from the date of travel.
2. **Photocopy** of 1st, 2nd, last page and observation page (if any)
3. **Visa application form** duly typed and signed by pax **mentioning his/her direct contact number on it.** Row number 1 should have the SURNAME and row number 2 should have the NAME of the applicant.
4. **2 Photograph (Fresh ones i.e. NOT used earlier for any visa)** latest one, not used in any previous visa, 35x45mm size with 80% face coverage, matt finish, with white background
5. **The photo pasted** on the visa application form should be signed cross in such a manner that half of the signatures are on the form and half on the photo.
6. **Note Verbal** addressed to The Visa Officer, Singapore High Commission from employer on letter head and if passenger is self-employed then covering letter on company letter head and if passenger is government servant, then NOC required from office

7. **Invitation letter and Form V39 A to be filled, signed and stamp by Singapore Company – already shared by Roshni**
8. **It is mandatory for the applicants to provide their personal mobile number, Email id and Annual income**
9. **Accommodation details ( name, address, phone number and email id of the hotel) are mandatory - Sofitel Singapore City Centre, 9 Wallich Street, Singapore 078885. Tel: (+65) 6428 5051**
10. **In case applicant's passport is not issued from North India, but the applicant is applying visa from Delhi then rent agreement, electricity bill, Aadhar card, water bill or phone bill of north region is required.**

Please note that the visa processing takes a minimum of 5 working days.

We would request you to please let us know as soon as the Singapore visa is received and your travel dates are sent to us for processing your flight tickets with our travel desk.

With thanks and regards,

Lorraine

*Ms. Lorraine Ghosh*

*The World Bank*

*Hindustan Times House*

*16-20, Kasturba Gandhi Marg*

*New Delhi, India*

*M: 9891628314*



**THE WORLD BANK**  
IBRD • IDA | WORLD BANK GROUP

**From:** Roshni Sarah John <rjohn@worldbank.org>  
**Sent:** Thursday, July 31, 2025 10:16 AM  
**To:** Shri Anil Kumar <kumar.anil90@gov.in>; branchtrg <branchtrg@gmail.com>; ssps <ssps@hry.nic.in>; gurugrammetroraillimited <gurugrammetroraillimited@gmail.com>; mrtscoordmoud <mrtscoordmoud@gmail.com>; ravishankar1972 <ravishankar.1972@org.in>; prncoomrldlmlpp <prncoomrldlmlpp@dda.org.in>; manjupaul98 <manju.paul98@dda.gov.in>; sanjayupadhyay25 <sanjay.upadhyay25@nic.in>; dsdd-mud <dsdd-mud@gov.in>; ravikumar80 <ravi.kumar80@nic.in>; ds-infra <ds-infra@gov.in>; singhak@hry.nic.in; fclg@hry.nic.in; Mdhmrctc <mdhmrctc@gmail.com>; cahsvp01@gmail.com; dulbhry@hry.nic.in; admggnhuda@gmail.com; Rajesh Chaturvedi <myrailmail@gmail.com>; S. R. Sangwa <dppgmrl@gmail.com>; rajat.verma@rediffmail.com; rajatemd@gmail.com; Archana Chaudhary <gmhmrctc@gmail.com>; ds-infra <ds-infra@gov.in>; manjupaul98 <manju.paul98@dda.gov.in>; Bharat Bhushan Gupta <bbgupta1974@gmail.com>; gm-iea@hridc.co.in  
**Cc:** Ashish Kumar Mishra <ashish.mishra82@nic.in>; Ram Meena <ram.meena88@nic.in>; lawkushprasad <lawkush.prasad@gov.in>; Angel Joseph <ajoseph6@worldbank.org>; Lorraine Ghosh <lghosh@worldbank.org>; Laghu Parashar <lparashar@worldbank.org>; Li Qu <lqu@worldbank.org>; Huzliza Binte Ismail <hismail@worldbank.org>  
**Subject:** RE: Gentle Reminder: Revised Dates for Knowledge Sharing Event on Urban and Regional Mobility, Singapore – August 18–20, 2025

Dear all,

As we are finalizing the arrangements for the upcoming event in Singapore, I kindly request you to submit your preferred travel dates by August 1st at 4 pm. Your prompt attention to this matter is greatly appreciated, as it will help ensure everything proceeds smoothly.

For those who have already sent their travel dates, please disregard this reminder. Should you have any questions or require further assistance, please don't hesitate to reach out.

Thank you and regards,

Roshni

Official Use Only

**From:** Roshni Sarah John

**Sent:** 29 July 2025 13:11

**To:** 'Shri Anil Kumar' <kumar.anil90@gov.in>; 'branchtrg' <branchtrg@gmail.com>; 'ssps' <ssps@hry.nic.in>; 'gurugrammetroraillimited' <gurugrammetroraillimited@gmail.com>; 'mrtscoordmoud' <mrtscoordmoud@gmail.com>; 'ravishankar1972' <ravishankar.1972@org.in>; 'prncoomrldlmlpp' <prncoomrldlmlpp@dda.org.in>; 'manjupaul98' <manju.paul98@dda.gov.in>; 'sanjayupadhyay25' <sanjay.upadhyay25@nic.in>; 'dsdd-mud' <dsdd-mud@gov.in>; 'ravikumar80' <ravi.kumar80@nic.in>; 'ds-infra' <ds-infra@gov.in>; 'singhak@hry.nic.in' <singhak@hry.nic.in>; 'fclg@hry.nic.in' <fclg@hry.nic.in>; 'Mdhmrct' <mdhmrtc@gmail.com>; 'cahsvp01@gmail.com' <cahsvp01@gmail.com>; 'dulbhry@hry.nic.in' <dulbhry@hry.nic.in>; 'admgnghuda@gmail.com' <admgnghuda@gmail.com>; 'Rajesh Chaturvedi' <myrailmail@gmail.com>; 'S. R. Sangwa' <dppgmrl@gmail.com>; 'rajat.verma@rediffmail.com' <rajat.verma@rediffmail.com>; 'rajatemd@gmail.com' <rajatemd@gmail.com>; 'Archana Chaudhary' <gmhmrtc@gmail.com>; 'ds-infra' <ds-infra@gov.in>; 'manjupaul98' <manju.paul98@dda.gov.in>

**Cc:** 'Ashish Kumar Mishra' <ashish.mishra82@nic.in>; 'Ram Meena' <ram.meena88@nic.in>; 'lawkushprasad' <lawkush.prasad@gov.in>; Angel Joseph <ajoseph6@worldbank.org>; Lorraine Ghosh <lghosh@worldbank.org>; Laghu Parashar <lparashar@worldbank.org>; Li Qu <lqu@worldbank.org>; Huzliza Binte Ismail <hismail@worldbank.org>

**Subject:** RE: Gentle Reminder: Revised Dates for Knowledge Sharing Event on Urban and Regional Mobility, Singapore – August 18–20, 2025

Dear all,

This is to remind you to kindly share your preferred travel dates for the upcoming event in Singapore at the earliest. For those who have already sent their travel dates, please ignore this email.

Thank you very much for your cooperation and prompt attention to this matter.

Best regards,

Roshni

**From:** Roshni Sarah John

**Sent:** 24 July 2025 15:28

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**To:** Shri Anil Kumar <kumar.anil90@gov.in>; branchtrg <branchtrg@gmail.com>; ssps <ssps@hry.nic.in>; gurugrammetroraillimited <gurugrammetroraillimited@gmail.com>; mrtscoordmoud <mrtscoordmoud@gmail.com>; ravishankar1972 <ravishankar.1972@org.in>; prncoomrldlmlpp <prncoomrldlmlpp@dda.org.in>; manjupaul98 <manju.paul98@dda.gov.in>; sanjayupadhyay25 <sanjay.upadhyay25@nic.in>; dsdd-mud <dsdd-mud@gov.in>; ravikumar80 <ravi.kumar80@nic.in>; ds-infra <ds-infra@gov.in>; singhak@hry.nic.in; fclg@hry.nic.in; Mdhmrtc <mdhmrtc@gmail.com>; cahsvp01@gmail.com; dulbhry@hry.nic.in; admggnhuda@gmail.com; Rajesh Chaturvedi <myrailmail@gmail.com>; S. R. Sangwa <dppgmrl@gmail.com>; rajat.verma@rediffmail.com; rajatemd@gmail.com; Archana Chaudhary <gmhmrtc@gmail.com>; ds-infra <ds-infra@gov.in>; manjupaul98 <manju.paul98@dda.gov.in>

**Cc:** Ashish Kumar Mishra <ashish.mishra82@nic.in>; Ram Meena <ram.meena88@nic.in>; lawkushprasad <lawkush.prasad@gov.in>; Angel Joseph <ajoseph6@worldbank.org>; Lorraine Ghosh <lghosh@worldbank.org>; Laghu Parashar <lparashar@worldbank.org>; Li Qu <lqu@worldbank.org>; Huzliza Binte Ismail <hismail@worldbank.org>

**Subject:** RE: Gentle Reminder: Revised Dates for Knowledge Sharing Event on Urban and Regional Mobility, Singapore – August 18–20, 2025

Dear all,

Greetings!

This is to touch base with you regarding the upcoming event in Singapore. Trust, you have received the signed visa letters along with the Form V39A required for the visa application.

We are still awaiting signed forms from Singapore for a few of the participants, and once we have them, we will promptly forward them to you.

In the meantime, please find attached the agenda and the logistics note for your reference. Additionally, I kindly request you to update the Excel sheet with your travel dates and any dietary restrictions you might have. This information is essential for the organizers to make suitable arrangements for your comfort and convenience during the event.

Thank you for your cooperation and prompt attention to these matters. Should you have any questions or require further assistance, please do not hesitate to reach out.

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Kind regards,

Roshni

**From:** Roshni Sarah John

**Sent:** 15 July 2025 11:27

**To:** 'Shri Anil Kumar' <kumar.anil90@gov.in>; 'branchtrg' <branchtrg@gmail.com>; 'ssps' <ssps@hry.nic.in>; 'gurugrammetroraillimited' <gurugrammetroraillimited@gmail.com>; 'mrtscoordmoud' <mrtscoordmoud@gmail.com>; 'ravishankar1972' <ravishankar.1972@org.in>; 'prncoomrldlmlpp' <prncoomrldlmlpp@dda.org.in>; 'manjupaul98' <manju.paul98@dda.gov.in>; 'sanjayupadhyay25' <sanjay.upadhyay25@nic.in>; 'dsdd-mud' <dsdd-mud@gov.in>; 'ravikumar80' <ravi.kumar80@nic.in>; 'ds-infra' <ds-infra@gov.in>; 'singhak@hry.nic.in' <singhak@hry.nic.in>; 'fclg@hry.nic.in' <fclg@hry.nic.in>; 'Mdhmrtc' <mdhmrtc@gmail.com>; 'cahsvp01@gmail.com' <cahsvp01@gmail.com>; 'dulbhry@hry.nic.in' <dulbhry@hry.nic.in>; 'admggnhuda@gmail.com' <admggnhuda@gmail.com>; 'Rajesh Chaturvedi' <myrailmail@gmail.com>; 'S. R. Sangwa' <dppgmrl@gmail.com>; 'rajat.verma@rediffmail.com' <rajat.verma@rediffmail.com>; 'rajatemd@gmail.com' <rajatemd@gmail.com>; 'Archana Chaudhary' <gmhmrtc@gmail.com>; 'ds-infra' <ds-infra@gov.in>; 'manjupaul98' <manju.paul98@dda.gov.in>  
**Cc:** 'Ashish Kumar Mishra' <ashish.mishra82@nic.in>; 'Ram Meena' <ram.meena88@nic.in>; 'lawkushprasad' <lawkush.prasad@gov.in>; Angel Joseph <ajoseph6@worldbank.org>; Lorraine Ghosh <lghosh@worldbank.org>; Laghu Parashar <lparashar@worldbank.org>; Li Qu <lqu@worldbank.org>  
**Subject:** RE: Gentle Reminder: Revised Dates for Knowledge Sharing Event on Urban and Regional Mobility, Singapore – August 18–20, 2025 -reg. Sir/Madam,

Dear All,

As we prepare for the upcoming event in Singapore, I kindly request each participant to submit a copy of their passport by this afternoon. Thank you to those who have already shared theirs.

Additionally, please complete and sign the attached questionnaire, which is required to generate your Universal Personnel Identifier (UPI). This is essential for initiating and arranging your travel.

If you have any questions or need assistance, please feel free to reach out to Angel Joseph or me.

Thank you and regards,  
Roshni

**From:** Roshni Sarah John

**Sent:** 14 July 2025 12:25

**To:** 'Shri Anil Kumar' <kumar.anil90@gov.in>; 'branchtrg' <branchtrg@gmail.com>; 'ssps' <ssps@hry.nic.in>; 'gurugrammetroraillimited' <gurugrammetroraillimited@gmail.com>; 'mrtscoordmoud' <mrtscoordmoud@gmail.com>; 'ravishankar1972' <ravishankar.1972@org.in>; 'prncoomrldlmlpp' <prncoomrldlmlpp@dda.org.in>; 'manjupaul98' <manju.paul98@dda.gov.in>; 'sanjayupadhyay25' <sanjay.upadhyay25@nic.in>; 'dsdd-mud' <dsdd-mud@gov.in>; 'ravikumar80' <ravi.kumar80@nic.in>; 'ds-infra' <ds-infra@gov.in>; 'singhak@hry.nic.in' <singhak@hry.nic.in>; 'fclg@hry.nic.in' <fclg@hry.nic.in>; Mdhmrtc <mdhmrtc@gmail.com>; 'cahsvp01@gmail.com' <cahsvp01@gmail.com>; 'dulbhry@hry.nic.in' <dulbhry@hry.nic.in>; 'admggghuda@gmail.com' <admggghuda@gmail.com>; Rajesh Chaturvedi <myrailmail@gmail.com>; S. R. Sangwa <dppgmrl@gmail.com>; rajat.verma@rediffmail.com; 'rajatemd@gmail.com' <rajatemd@gmail.com>; Archana Chaudhary <gmhmrtc@gmail.com>; ds-infra <ds-infra@gov.in>; manjupaul98 <manju.paul98@dda.gov.in>

**Cc:** 'Ashish Kumar Mishra' <ashish.mishra82@nic.in>; 'Ram Meena' <ram.meena88@nic.in>; 'lawkushprasad' <lawkush.prasad@gov.in>; Angel Joseph <ajoseph6@worldbank.org>; Lorraine Ghosh <lghosh@worldbank.org>; Laghu Parashar <lparashar@worldbank.org>; Li Qu <lqu@worldbank.org>

**Subject:** Gentle Reminder: Revised Dates for Knowledge Sharing Event on Urban and Regional Mobility, Singapore – August 18–20, 2025 -reg. Sir/Madam,

Dear All,

Just a quick reminder to kindly send your passport copies either by this evening or at the latest, by tomorrow afternoon. We need to forward these details to the organizers in Singapore by tomorrow (July 15) evening. Kindly treat this as urgent.

Thank you very much for your cooperation.

Best regards,

Roshni

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**From:** Roshni Sarah John <rjohn@worldbank.org>

**Sent:** 07 July 2025 14:58

**To:** Shri Anil Kumar <kumar.anil90@gov.in>; branchtrg <branchtrg@gmail.com>; ssps <ssps@hry.nic.in>; gurugrammetroraillimited <gurugrammetroraillimited@gmail.com>; mrtscoordmoud <mrtscoordmoud@gmail.com>; ravishankar1972 <ravishankar.1972@org.in>; prncoomrldlmlpp <prncoomrldlmlpp@dda.org.in>; manjupaul98 <manju.paul98@dda.gov.in>; sanjayupadhyay25 <sanjay.upadhyay25@nic.in>; dsdd-mud <dsdd-mud@gov.in>; ravikumar80 <ravi.kumar80@nic.in>; ds-infra <ds-infra@gov.in>

**Cc:** Ashish Kumar Mishra <ashish.mishra82@nic.in>; Ram Meena <ram.meena88@nic.in>; lawkushprasad <lawkush.prasad@gov.in>; Angel Joseph <ajoseph6@worldbank.org>; Lorraine Ghosh <lghosh@worldbank.org>

**Subject:** RE: Subject: Revised Dates for Knowledge Sharing Event on Urban and Regional Mobility, Singapore – August 18–20, 2025 -reg. Sir/Madam,

Dear Participants,

Greetings!

Following up on the previous email regarding the Knowledge Sharing Event on Urban and Regional Mobility in Singapore, which is now to be held from Aug 18-20, I kindly request all confirmed participants to share a copy of their passports. This is essential for us to proceed with the logistics arrangements at the Bank.

Additionally, we will send you an invitation letter from the program organizer in Singapore in due course to assist you in applying for the visa.

Thank you for your cooperation.

Kind regards,

Roshni John

**From:** Shri Anil Kumar <kumar.anil90@gov.in>

**Sent:** 04 July 2025 17:06

**To:** branchtrg <branchtrg@gmail.com>; ssps <ssps@hry.nic.in>; gurugrammetroraillimited

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<gurugrammetrorailimited@gmail.com>; mrtscoordmoud  
<mrtscoordmoud@gmail.com>; ravishankar1972 <ravishankar.1972@org.in>;  
prncoomrldlmlpp <prncoomrldlmlpp@dda.org.in>; manjupaul98  
<manju.paul98@dda.gov.in>; sanjayupadhyay25 <sanjay.upadhyay25@nic.in>; dsdd-mud  
<dsdd-mud@gov.in>; ravikumar80 <ravi.kumar80@nic.in>; ds-infra <ds-infra@gov.in>  
**Cc:** Ashish Kumar Mishra <ashish.mishra82@nic.in>; Ram Meena  
<ram.meena88@nic.in>; lawkushprasad <lawkush.prasad@gov.in>; Roshni Sarah John  
<rjohn@worldbank.org>; Angel Joseph <ajoseph6@worldbank.org>  
**Subject:** Subject: Revised Dates for Knowledge Sharing Event on Urban and Regional  
Mobility, Singapore – August 18–20, 2025 -reg. Sir/Madam,

[External]

Sir / Madam,

This is regarding the **Knowledge Sharing Event on Urban and Regional Mobility in Singapore** being organized by the **World Bank**. The event was earlier proposed to be held from **July 1–4, 2025**. However, due to certain reasons, it has now been **rescheduled** and will be held from **August 18–20, 2025**.

2. For any further queries or logistical details, officials from the **World Bank** who are copied in this email, may kindly be contacted.

With regards,

Anil Kumar,

Assistant Section Officer,  
World Bank (Infra & Rural)  
Fund Bank Division,  
Department of Economic Affairs  
North Block, New Delhi-110001



**2025** International Year  
of Cooperatives

**Cooperatives Build  
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**SANCHAR SAATHI  
MOBILE APP**



Web portal available at: [www.sancharsaathi.gov.in](http://www.sancharsaathi.gov.in)

### 3 attachments

 **Sample Singapore Visa Form.pdf**  
207K

 **Blank Singapaore visa form.pdf**  
200K

 **Singapore form V39 A.pdf**  
48K

Notes:

\* Check the box where appropriate

FORM 14A  
IMMIGRATION ACT 1959 [SECTION - 55(1)]

Affix a recent  
Passport-size  
photograph here

APPLICATION FOR ENTRY VISA

PART I - PARTICULARS OF APPLICANT

Name:

(Full name as shown in  
travel document)

S I R N A M E  
G I V E N N A M E

Alias:

Date of Birth:

1 0 1 0 2 0 0 0  
D D M M Y Y Y Y

Sex:\*

☒ Male ☐ Female

Marital Status:\* ☐ Single ☒ Married ☐ Separated ☐ Divorced ☐ Widowed ☐ Cohabited ☐ Customary

Nationality/Citizenship  
of Spouse:\*

☐ Singapore Citizen

NRIC No.

☐ Singapore Permanent Resident

NRIC No.

☒ Others (Please Specify): INDIAN

Country/Place of Birth:

I N D I A

State/Province of Birth:

D E L H I

Race: (e.g. Malay, Indian,  
Chinese, Caucasian, etc)

I N D I A N

Nationality/Citizenship:

I N D I A N

Type of Travel Document Held:\*

☒ International Passport ☐ Diplomatic Passport ☐ Official Passport  
☐ Service Passport ☐ Document of Identity ☐ Certificate of Identity  
☐ Others (please specify)

Travel Document No.:

A 1 2 3 4 5 6 6 7

Travel Document  
Issued Date:

1 0 1 0 2 0 0 0  
D D M M Y Y Y Y

Expiry Date:

0 9 1 0 2 0 1 0  
D D M M Y Y Y Y

Country/Place of Issue:

I N D I A D E L H I

For Chinese Nationals Only  
PRC ID Number

**Country/Place of Origin/  
Residence:**

[illegible][illegible][illegible][illegible]

## PART II - OTHER DETAILS

[illegible][illegible][illegible]☐ No Formal Education   ☐ Primary   ☐ Secondary   ☐ Pre-University☐ Diploma    ☐ University    ☐ Post-Graduate[illegible][illegible]

Diagram illustrating the structure of a linked list with nodes containing data and pointers:

```

    [0 | 0] — [0 | 0] — [2 | 0 | 2 | 3]
    D  D      M  M      Y  Y  Y  Y
  
```

Purpose of visit: \* ☐ Social ☒ Business

How long do you intend to stay in Singapore: \* ☒ Less than 30 days ☐ More than 30 days

If your intended stay in Singapore is more than 30 days, please state the reason for your intended length of stay and the duration



**Where will you be staying in Singapore?:\***

Block/House No.:

**Floor No.:**

Unit No.:

**Postal Code:**

8	0			
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--	--	--	--

0	0	0	0	0	0
---	---	---	---	---	---

**Street Name:**

[illegible]

**Contact No: +**

**Building Name:** HOTEL NAME

Did you reside in other countries/places, other than your country/place of origin, for one year or more during the last 5 years?\*

☐ Yes      ☒ No

*If yes, please furnish details*

Period of Stay

Country/Place

**Address**

**From**

To

### Details of Travelling Companion

*(Only for applicant who is 12 years old or less at the point of application. Details are not required if applicant is accompanied by an airline representative.)*

**Relationship of Travelling Companion To Applicant:**

[illegible]

Name:

[illegible]

**Date of Birth:**

A diagram of a linear chromosome consisting of three segments connected by lines. The first segment is a rectangle divided into two equal squares, with the letter 'D' centered below each square. The second segment is a rectangle divided into two equal squares, with the letter 'M' centered below each square. The third segment is a rectangle divided into four equal squares, with the letter 'Y' centered below each square.

Sex:\*

☐ Male    ☐ Female

**Nationality/Citizenship:**

[illegible]

**Travel Document  
Number:**

[illegible]

**Details of Local Contact or Company/Hotel in Singapore**

I	N	V	I	T	E	C	O	M	P	A	N	Y	N	A	M	E						

R	E	L	A	T	I	O	N		A	S		M	E	N	T	I	O	N		V	3	9	A
---	---	---	---	---	---	---	---	--	---	---	--	---	---	---	---	---	---	---	--	---	---	---	---

**Email Address:** INVITE EMAIL ID

#### PART IV – ANTECEDENT OF APPLICANT\*

- If any of the answer is "YES", please furnish details below*

### **PART V - DECLARATION BY APPLICANT**

☐ I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

**Signature of Applicant**

*Affix a recent  
Passport-size  
photograph here*

## PART I - PARTICULARS OF APPLICANT

*Alias:*

**Date of Birth:**

**Sex:\***

☐ Male    ☐ Female

Marital Status: \* ☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed ☐ Cohabited ☐ Customary

**Nationality/Citizenship  
of Spouse:\***

☐ Singapore Citizen

NRIC No.

☐ Singapore Permanent Resident

NRIC No.

☐ Others (Please Specify):

**Country/Place of Birth:**

**State/Province of Birth:**

**Race:** (e.g. Malay, Indian, Chinese, Caucasian, etc)

**Nationality/Citizenship:**

**Type of Travel Document Held:\***

☐ International Passport  
☐ Service Passport  
☐ Others (please specify)

☐ Diplomatic Passport  
☐ Document of Identity

☐ Official Passport  
☐ Certificate of Identity

**Travel Document No.:**

**Travel Document  
Issued Date:**

**Expiry Date:**

**Country/Place of Issue:**

**For Chinese Nationals Only**  
**PRC ID Number**

*Address in Country/Place of Origin/Residence*

**Country/Place of Origin/  
Residence:**

[illegible]

**Division/State/Province  
of Origin/Residence:**

[illegible]

**Prefecture of Origin/  
Residence:**

[illegible]

**County/District of Origin/  
Residence:**

[illegible]

**Address:**

## PART II – OTHER DETAILS

Email Address:

[illegible]**Contact Number:**[illegible]

**Occupation:**

[illegible]**Highest Academic/  
Professional**☐ No Formal Education    ☐ Primary    ☐ Secondary    ☐ Pre-University

**Qualifications Attained:\***

☐ Diploma    ☐ University    ☐ Post-Graduate

**Annual Income in Singapore dollars (SGD):**

[illegible]

**Religion:**

[illegible]

**Expected Date of Arrival in Singapore:**

**D D M M Y Y Y Y**

Type of Visa:\* ☐ Single Journey ☐ Double Journey ☐ Triple Journey ☐ Multiple Journey

Purpose of visit:\* ☐ Social ☐ Business

**Details of purpose:**

**How long do you intend to stay in Singapore:\***    ☐ Less than 30 days    ☐ More than 30 days

**If your intended stay in Singapore is more than 30 days, please state the reason for your intended length of stay and the duration**

\_\_\_\_\_

\_\_\_\_\_

**Where will you be staying in Singapore?:\***

Block/House No.:

**Floor No.:**

Unit No.:

**Postal Code:**

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**Street Name:**

[illegible]

**Contact No:**

**Building Name:**

☐ Yes☐ No

Period of Stay

Country/Place

**Address**

From

**To**

*(Only for applicant who is 12 years old or less at the point of application. Details are not required if applicant is accompanied by an airline representative.)*

**Relationship of Travelling Companion To Applicant:**

[illegible]

**Name:**

[illegible]

**Date of Birth:**

**Sex:\***

☐ Male☐ Female

*D D M M Y Y Y Y*

**Nationality/Citizenship:**

[illegible]

**Travel Document  
Number:**

[illegible]



## Details of Local Contact or Company/Hotel in Singapore

[illegible][illegible]

**Email Address:** \_\_\_\_\_

(a) Have you ever been refused entry into or deported from any country/place, including Singapore? ☐ Yes ☐ No

(b) Have you ever been convicted in a court of law in any country/place, including Singapore? ☐ Yes ☐ No

(c) Have you ever been prohibited from entering Singapore? ☐ Yes ☐ No

(d) Have you ever entered Singapore using a different passport or name? ☐ Yes ☐ No

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**I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief. I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.**

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

**I undertake not to involve in any criminal offences in Singapore.**

**I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued**

**I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.**

**I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.**

**I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.**

**I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to entry is entirely discretionary at the point of entry.**

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

**Signature of Applicant**

Controller of Immigration  
Singapore

Date: \_\_\_\_\_

Dear Sir

LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, \_\_\_\_\_ (name of applicant) of  
\_\_\_\_\_ (country/place), holder of passport/travel document no.  
\_\_\_\_\_ is coming to Singapore from  
\_\_\_\_\_ (country/place of embarkation) for the purpose of  
\_\_\_\_\_ (e.g., holiday, transit, business, meeting, exhibition,  
visiting friends & relatives, employment, education; for others, please specify). The  
applicant is my \_\_\_\_\_ (e.g., father, mother, brother, sister, son,  
daughter, spouse, business partner; for others, please specify).

Yours faithfully

**Only for application where Local Contact is an individual:**

\_\_\_\_\_  
Signature of Local Contact

\_\_\_\_\_  
NRIC (Pink / Blue) No

\_\_\_\_\_  
Name of Local Contact

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Address of Local Contact

\_\_\_\_\_  
Email Address

**Only for application where Local Contact is a company:**

\_\_\_\_\_  
Signature of person acting on behalf of the  
company/firm

\_\_\_\_\_  
Unique Entity Number (UEN) of  
the company/firm

\_\_\_\_\_  
Name, NRIC No. and Designation/Capacity

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Company Name and Address

\_\_\_\_\_  
Email Address

V39A