

No.30/13/2003-3S(I)  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
PERSONNEL DEPARTMENT

Dated Chandigarh the 15<sup>th</sup> April, 2011.

To

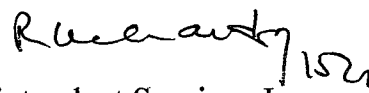
All the IAS officers in Haryana.

**Subject:- Timely Submission of PARs by the officers in respect of All India Services (Performance Appraisal Report)-instructions regarding recording of remarks.**

Sir/Madam,

I am directed to refer to the subject mentioned above and to forward a copy of letter F.No.17011/1/2011-IPS.II dated.04.03.2011 for information and necessary action.

Yours faithfully

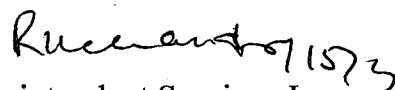


Superintendent Services-I  
for Chief Secretary to Government, Haryana.

Endst. No.30/13/2003-3S(I)

Dated Chandigarh the 15<sup>th</sup> April, 2011.

A copy with a copy of letter F.No.17011/1/2011-IPS.II dated.04.03.2011 is forwarded to the Principal Secretary to Chief Minister, Haryana and Senior Secretaries/Secretaries/Private Secretaries to Ministers, Haryana for information of Chief Minister and Ministers.



Superintendent Services-I  
for Chief Secretary to Government, Haryana.

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2

No.17011/1/2011-IPS.II  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/Grih Mantralaya  
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North Block, New Delhi-1  
Dated, the 3<sup>rd</sup> March 2011.

4 MAR 2011



25 MAR 2011

25254

To  
The Chief Secretaries of all State Governments HR  
The Director Generals of Police of all State Governments  
(As per standard list)

Sub: Timely submission of PARs by the officers in respect of All India Services - Reg.

Sir,

I am directed to say that rule 5(1) of the All India Service (Performance Appraisal Report) Rules, 2007 provide that "if a performance appraisal report for a financial year is not recorded by 31st of December of the year in which the financial year ended, no remarks may be recorded thereafter and the officer may be assessed on the basis of the overall record and self assessment for the year, if he has submitted his self-assessment on time." It may be added that remarks recorded beyond 31<sup>st</sup> December will not be taken into cognizance by the Ministry of Home Affairs.

2. These instructions may be brought to the notice of all concerned authorities/officers for strict compliance of the time schedule for completion of PARs.

Yours faithfully,

(K. Natarajan)

Under Secretary to the Govt. of India

Encl: As above.

Copy to:

1. Director General, BSF, New Delhi.
2. Director General, CRPF, New Delhi.
3. Director General, CISF, New Delhi.
4. Director General, SSB, New Delhi.
5. Director General, ITBP, New Delhi.
6. Director General, NSG, New Delhi.
7. Director General, National Investigation Agency.
8. Director General, NCB, New Delhi.
9. Director General, Civil Defence, New Delhi.
10. Director General, BPR &D, New Delhi.

Service - I Branch  
Diary No. 26955  
Date 29/3/11

11. Director, IB, North Block, New Delhi.
12. Director, Sardar Vallabhbhai Patel National Police Academy, Hyderabad.
13. Director, NCRB, New Delhi.
14. Director, Lok Nayak Jayaprakash Narayan, National Institute of Criminology and Forensic Science, New Delhi.
15. Director, North Eastern Police Academy, Umsaw, Meghalaya.
16. Director, CBI, New Delhi
17. Director of Coordination (Police Wireless), New Delhi
18. Director, SPG, New Delhi
19. Director General, RPF, New Delhi.
20. Commissioner of Security, BCAS, New Delhi
21. Joint Secretary (Personnel), MEA, New Delhi
22. Cabinet Secretariat, (DO.II(A)Section), Bikaner House, New Delhi
23. AIS(III) Section, DP&T, New Delhi
24. UTS Section, MHA, New Delhi
25. Guard File

Copy forwarded for information to:

1. PS to HM
2. Sr.PPS to HS
3. PPS to Secretary (IS)
4. PS to JS(P1)
5. PS to Dir. (Police)
6. SO(IT) - with a request that this OM be posted on the website of this Ministry.