DATE BOUND

No.6/19/2010-1Trg HARYANA GOVERNMENT CHIEF SECRETARY OFFICE TRAINING DEPARTMENT

Dated Chandigarh, the 23rd July, 2010.

To

- 1. All the Financial Commissioner & Principal Secretaries to Govt. Haryana.
- 2. All the Administrative Secretaries to Govt. of Haryana.

Subject Inviting of proposals for Japanese Development Study and Technical Cooperation Programmes for the year 2011-2012.

Sir/Madam,

I am directed to refer to the subject noted above and to say that the copy of the letter No.1/1/2010-Jap.II dated.28/06/2010 received from Sh.Arun Sobti, Under Secretary to Govt. of India, Ministry of Finance, Department of Economic Affairs, Japan-II Section can be seen at the website http://csharyana.gov.in with a request to to provide the information as per application form directly to Ministry of Finance, Department of Economic Affairs, New Delhi before 30/7/2010.

Yours faithfully,

Superintendent Training supdttrg.cs@hry.nic.in

23/7/200

TIME BOUND

No. 1/1/2010-Jap.II
Government of India
Ministry of Finance
Department of Economic Affairs
Japan-II Section

64351

North Block, New Delhi June 28, 2010

16/2/10

CIRCULAR

Sub: Inviting of proposals for Japanese Development Study and Technical Cooperation Programmes for the year 2011- 2012.

Government of Japan have invited proposals for Development Study and Technical Cooperation under their Technical Cooperation Programme for the year 2011-2012.

1. Development Study (Master Plan Study / Feasibility Study):

The development studies carried out by JICA include pre-investment studies that examine the feasibility of the proposed projects, not only in terms of their technical and financial aspects, but also in consideration of economic and social factors, organisation and management and the environment. It mainly consists of the following three types of studies: (1) Master Plan: to outline the proposed development plan, (2) Feasibility Study: to examine suitability / viability of individual projects planned on the basis of the Master Plan, and (3) Detailed Design: to prepare the drawings, specifications, tender documents etc required to be funded by a yen loan or other financial provision. The proforma for submitting proposals for Development Study is enclosed.

2. Technical Cooperation:

JICA carries out Project Type Technical Cooperation through which they provide integrated assistance, from planning and implementation to evaluation, by combining three basic forms of cooperative assistance in a cooperation package: (1) technical training in Japan, (2) dispatch of experts, and (3) provision of machinery and equipment. The programme involves transfer of Japan's technology, experience, technical know-how and expertise to counterpart personnel in recipient countries as a single project within a desirable duration whether it is short or long. The proforma for submitting Technical Cooperation Proposals is enclosed.

2. The entire cost for the above activities is funded by the Government of Japan and implementation is facilitated by JICA. The Indian executing agencies have to provide relevant information to JICA for preparing project documents, counterpart support for project related activities, and arrangement for visit of Japanese project personnel.

Subset F

1 try

3. Your Ministry/Department is requested to prepare proposals including those from state governments to avail of the above offer of Government of Japan and send proposals in **triplicate** in the **prescribed proforma** and the screening format (copies enclosed) **latest by 30.7.2010**. Proposals from the State Govts should be sent through the concerned central line ministry. Proposals received directly without comments / recommendation of central line ministry will not be entertained. Strict adherence to the deadline will be appreciated.

(Arun Sobti)

Under Secretary to the Government of India

Tel: 011-23093167

Fax: 011-23092511 & 23092477

To,

1. Shri Mukesh Khullar, Joint Secretary, Ministry of Agriculture, Department of Agriculture and Cooperation, Krishi Bhavan, New Delhi.

2. Shri Dinesh Sharma, Joint Secretary, Ministry of Commerce & Industry,

Department of Commerce, Udyog Bhavan, New Delhi.

3. Shri Rajendra Mishra, Joint Secretary, Department of Development of North Eastern States, Vigyan Bhavan, New Delhi.

4. Shri Hem Kr. Pande, Joint Secretary (IC) Ministry of Environment and Forests,

Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi.

5. Shri Satish Chandra, Joint Secretary, Department of Fertilizer, A-Wing, Shastri Bhavan, New Delhi.

6. Shri Vineet Chowdhry, Joint Secretary, Ministry of Health and Family Welfare,

Department of Health, Nirman Bhavan, New Delhi.

- 7. Sh. Amit Khare, Joint Secretary, Department of Higher Education, M/o Human Resource Development, Shastri Bhawan, New Delhi
- 8. Sh. Subhash .C. Khuntia, Joint Secretary, D/o School Education and Literacy, M/o Human Resource Development , Shastri Bhawan, New Delhi.
- 9. Shri Jayant S.Kawale, Joint Secretary, Ministry of Power, Shram Shakti Bhavan, New Delhi.
- 10. Ms. Gauri Singh, Joint Secretary, Ministry of New & Renewable Energy, Block No-14, CGO Complex, Lodhi Road, New Delhi.
- 11. Shri Saroj Kumar Dash, Joint Secretary (Transport & Admn.), Ministry of Road Transport & Highways, Transport Bhavan, New Delhi.

- 12. Shri J.K.Mohapatra, Joint Secretary, Ministry of Rural Development, Department of Rural Development, Krishi Bhavan, New Delhi.
- 13. Shri Udai Pratap Singh, Joint Secretary, Ministry of Steel, Udyog Bhavan, New Delhi.
- 14. Shri Bhupinder Singh, Joint Secretary (Silk), Ministry of Textile, Udyog Bhavan, New Delhi
- 15. Shri A.K.Mehta, Joint Secretary, Ministry of Urban Development, Nirman Bhavan, New Delhi.
- Shri Ram Mohan Mishra, Joint Secretary, Ministry of Water Resources, Shram Shakti Bhavan, New Delhi.
- 17. Dr. Shreeranjan, Joint Secretary, Ministry of Women and Child Development Shastri Bhavan, New Delhi.

Copy also to:

- 1. The Chief Secretary, Government of Andhra Pradesh, Hyderabadan ***
- 2. The Chief Secretary, Government of Arunachal Pradesh, Itanagar.
- 3. The Chief Secretary, Government of Assam, Guwahati.
- 4. The Chief Secretary, Government of Bihar, Patna.
- 5. The Chief Secretary, Government of Chhattisgarh, Raipur.
- 6. The Chief Secretary, Government of NCT of Delhi, Delhi.
- 7. The Chief Secretary, Government of Gujarat, Gandhinagar.
- 8. The Chief Secretary, Government of Goa, Panaji.
- 9. The Chief Secretary, Government of Haryana, Chandigarh.
- 10. The Chief Secretary, Government of Himachal Pradesh, Shimla.
- 11. The Chief Secretary, Government of Jharkhand, Ranchi.
- 12. The Chief Secretary, Government of Karnataka, Bangalore.
- 13. The Chief Secretary, Government of Kerala, Thiruvananthapuram.
- 14. The Chief Secretary, Government of Madhya Pradesh, Bhopal.
- 15. The Chief Secretary, Government of Maharashtra, Mumbai.
- 16. The Chief Secretary, Government of Manipur, Imphal.
- 17. The Chief Secretary, Government of Meghalaya, Shillong.
- 18. The Chief Secretary, Government of Mizoram, Aizawl.
- 19. The Chief Secretary, Government of Nagaland, Kohima.
- 20. The Chief Secretary, Government of Orissa, Bhubaneswar.
- 21. The Chief Secretary, Government of Punjab, Chandigarh
- 22. The Chief Secretary, Government of Rajasthan, Jaipur.
- 23. The Chief Secretary, Government of Sikkim, Gangtok.
- 24. The Chief Secretary, Government of Tamilnadu, Chennai.
- 25. The Chief Secretary, Government of Tripura, Agartala.

26. The Chief Secretary, Government of Uttarakhand, Dehradoon. 27. The Chief Secretary, Government of Uttar Pradesh, Lucknow. 28. The Chief Secretary, Government of West Bengal, Kolkata. 29. The Chief Secretary, Government of Jammu & Kashmir, Srinagar. 30. The Chief Secretary, Union Territory of Dadra and Nagar Haveli 31. The Chief Secretary, Union Territory of Daman and Diu 32. The Chief Secretary, Union Territory of Puducherry 33. The Chief Secretary, Union Territory of Chandigarh 34. The Chief Secretary, Union Territory of Lakshadweep 35. The Chief Secretary, Union Territory of Andaman & Nicobar

APPLICATION FORM FOR JAPAN' S DEVELOPMENT STUDY PROGRAM

Date of entry	: month year	
Applicant: the	e Government of	
1. Project d	igest	
(1) Project Ti	itle:	
	*Enter the project title in English (Spanish or French)).
(2) Location	(province/county name):	
	(city/town/village name):	
	from the metropolis : about	hours'
ride/flight		
(3) Implement	ing Agency	
Name of the A	Agency:	
*Enter the name or department.	e of the implementing agency including such details as the nam	ne of the bureau
Number of Sta	aff of the Agency:	
	(on a	a category
basis)		
	ated to the Agency :	
*Attach an or	ganizational chart, and mark the department responsible for t	he study.
(4) Justificat	tion of the Project	
*Provide deta	iled information of the project regarding the items below.	
-Present con	nditions of the sector:	
-Sectoral de	evelopment policy of the national/local government	:
-Problems to	be solved in the sector:	

	-Outline of the Project:
	-Purpose (short-term objective) of the Project:
	-Goal (long-term objective) of the Project:
(-Prospective beneficiaries: (Population for which positive change are intended directly and indirectly by mplementing the project, and gender disaggregated data, if available)
	-the Project's priority in the National Development Plan / Public Investment Program:
((5) Desirable or Scheduled time of the commencement of the Project: month year
((6) Expected funding source and/or assistance (including external origin) for the Project: *Describe the concrete policies for the realization of the project, and enter the prospects for realization and funding sources.
((7) Other relevant Projects, if any.
	(8) Any relevant information of the project from gender perspective.

2. Terms of Reference of the proposed Study

*Please fill in (1) and (2) below, paying particular attention to the following items.

- -In the case that a study was conducted in the same field in the past, describe the grounds for requesting this study, the present status of the previous project, and the situation regarding the technology transfer.
- -Whether there are existing studies regarding this requested study or not.
- -Coordination with other economic and technical cooperation from Japan
- (1) Necessity/Justification of the Study:
- (2) Necessity/Justification of the Japanese Technical Cooperation:

(3) Objectives of the Study:

- *Describe the objectives of the study in detail. Also, indicate who will benefit from the study in as much detail as possible, including gender disaggregated data and describe the beneficial effect in terms of quantity. Enter in a concise manner the goal expected to be achieved in the future by conducting the study.
- *When the requested study is the only input scheme there is in the cooperation program, enter the same sentences given in the "Objective of the Cooperation Program" in the summary sheet. When more than one scheme is requested including this one, describe clearly the role of the requested study.

(4) Area to be covered by the Study:

*Enter the name of the target area for the study and attach a rough map to the documents submitted. The attached map should be at a scale that clearly shows the project site. Mark the site in red.

(5) Scope of the Study:
*Enter in a concise manner using an itemized statement.
(6) Study Schedule: *Enter the time/period of the study.
(7) Expected Major Outputs of the Study:
(8) Possibility to be implemented / Expected funding resources:
(9) Environmental and Social Considerations *Please fill in the attached screening format.
(10) P
(10) Request of the Study to other donor agencies, if any:
*Please pay particular attention to the following items:
-Whether you have requested the same study to other donors or not.
-Whether any other donor has already started a similar study in the target area or not. -Presence/absence of cooperation results or plans by third-countries or international agencies for similar projects.
-In the case that a study was conducted in the same field in the past, describe the grounds
for requesting this study, the present status of the previous project, and the situation regarding the technology transfer.
-Whether there are existing studies regarding this requested study or not. (Enter the time/period, content and concerned agencies of the existing studies.)
(11) Other relevant information

*Enter relevant information other than that described above, if any.
 Facilities and information for the Study Assignment of counterpart personnel of the implementing agency for the Study: (number, academic background, etc.)
(2) Available data, information, documents, maps, etc. related to the Study: (Please attach the list.)
(3) Information on the security conditions in the Study Area:
4. Global Issues (Gender, Poverty, etc.)
(1) Women as main beneficiaries or not.
(2) Project components which require special considerations for women (such as gender difference, women specific role, women's participation), if any.
(3) Anticipated impacts on women caused by the Project, if any.
(4) Poverty alleviation components of the Project, if any.
(5) Any constraints against the low-income people caused by the Project.

- 5. Undertaking of (the recipient country)
- (1) To facilitate the smooth conduct of the Study; the Government of (the recipient country) shall take necessary measures:
 - 1) To permit the members of the Team to enter, leave and sojourn in (the recipient country) for the duration of their assignments therein and exempt them from foreign registration requirements and consular fees;
 - 2) To exempt the members of the Team from taxes, duties and any other charges on equipment, machinery and other material brought into (the recipient country) for the implementation of the Study;
 - 3) To exempt the members of the Team from income tax and charges of any kind imposed on or in connection with any emoluments or allowances paid to the members of the team for their services in connection with the implementation of the Study;
 - 4) To provide necessary facilities to the Team for the remittance as well as utilization of the funds introduced into (the recipient country) from Japan in connection with the implementation of the Study;
- (2) The Government of (the recipient country) shall bear claims, if any arises, against the members of the Team resulting from, occurring in the course of, or otherwise connected with, the discharge of their duties in the implementation of the Study, except when such claims arise from gross negligence or willful misconduct on the part of the team.
- (3) (The implementing Agency) shall act as counterpart agency to the Japanese Study Team and also as coordinating body in relation with other governmental and non-governmental organizations concerned for the smooth implementation of the Study.
- (4) (The implementing agency) shall, at its own expense, provide the Team with the following, in cooperation with other organizations concerned:
 - 1) Security-related information on as well as measures to ensure the safety of the Team;
 - 2) Information on as well as support in obtaining medical service;
 - 3) Available data and information related to the Study;
 - 4) Counterpart personnel;
 - 5) Suitable office space with necessary office equipment and furniture;
 - 6) Credentials or identification cards; and
 - 7) Vehicles with drivers.

(5) (The implementing Agency) will, as the executing agency of the project, take responsibilities that may arise from the products of the Study.

*In the case that Detail Design Study is requested.

The Government of (the recipient country) assures that the matters referred to in this form will be ensured for the smooth conduct of the Development Study by the Japanese Study Team.

Signed:

Title:

On behalf of the Government of

Date:

Screening Format

Question 1 Outline of the project				
1-1 Does the project come under follow	owing secto	ors?		
Yes No				
If yes, please mark corresponding item	ns.			
Mining development				
Industrial development				
Thermal power (including geoth	hermal pow	er)		
Hydropower, dams and reservo	irs			
River/erosion control				
Power transmission and distribu	ution lines			
Roads, railways and bridges				
Airports				
Ports and harbors				
Water supply, sewage and wast	e treatment			
Waste management and disposa	al			
Agriculture involving large-sca	le land-clea	ring or irri	gation	
Forestry		-		
Fishery				
Tourism				
1-2 Does the project include the follo	wing items	?		
Yes No	-			
If yes, please mark following	items.			
Involuntary resettlement	(scale:		households	persons)
Groundwater pumping	(scale:		m3/year)	•
Land reclamation, land deve	`	d land-clea	•	hectors)
Logging	1	(scale:	hectors)	,
		`	,	
1-3 Did the proponent consider alte	ernatives bet	fore reques	t?	
□Yes: Please describe out	line of the a	lternatives		
□No				

1-4 Did the proponent have meetings wit	h the related stakeholders before request?	
□Yes □No		
If yes, please mark the corresp	onding stakeholders.	
□Administrative body		
□Local residents		
□NGO		
□Others		
Question 2		
Is the project a new one or an on-going one	In the case of an on-going one, have you	
received strong complaints etc. from local r	esidents?	
New On-going(there are complaints)	On-going (there are no complaints)	
Others C		`
		J
Question 3 Name of the law or guidelines:		
Is Environmental Impact Assessment (EIA) including Initial Environmental Examination	
(IEE) required for the project according to	a law or guidelines in the host country?	
□Yes □No	,	
If yes, please mark the corresponding	items.	
□Required only IEE	(□Implemented, □on going, □planning)	
□Required both IEE and EIA	(□Implemented, □on going, □planning)	
□Required only EIA	(□Implemented, □on going, □planning)	
□Others: ←		`
		J
Question 4		
	A approved by relevant laws in the host countr	v?
If yes, please mark date of approval and the		, .
Approved: without a Approve	<u> </u>	
	tary condition	
(Date of approval: Competent au	hority:)
Not yet started an appraisal process		
Others:()

Question 5	
If a certificate regarding the	e environment and society other than EIA is required, please
indicate the title of certifica	te.
Already certified	Required a certificate but not yet done
Title of the certificate:(
Not required	
Others	
Question 6	
Are following areas located	inside or around the project site?
Yes No Not	identified
If yes, please mark correspo	onding items.
reserved area for ethnic considered for national Virgin forests, tropical Ecological important h Habitat of valuable spe Likely salts cumulus or Remarkable desertifica Archaeological, histori	abitat area (coral reef, mangrove wetland, tidal flats) ecies protected by domestic law or international treaties r soil erosion areas on a massive scale ation trend areas cal or cultural valuable areas indigenous people or nomads who have a traditional lifestyle, or
Question 7	
Does the project have adver	rse impacts on the environment and local communities?
□Yes □No	□Not identified
Reason: Question 8 Please mark related environ	nmental and social impacts, and describe their outlines.
☐Air pollution	☐Soil pollution
☐ Water pollution	□Waste

□ Noise and vibration	☐ Social institutions such as social	
Ground subsidence	infrastructure and local decision-making	
Offensive odors	institutions	
☐Geographical features	☐Existing social infrastructures and	
☐Bottom sediment	services	
☐Biota and ecosystem	☐The poor, indigenous of ethnic people	
☐Water usage	☐Maldistribution of benefit and damage	
□Accidents	□Local conflict of interests	
☐Global warming	□Gender	
☐ Involuntary resettlement	□Children's rights	
☐Local economy such as employment and	☐Cultural heritage	
livelihood etc.	☐Infectious diseases such as HIV/AIDS	
☐ Land use and utilization of local	etc.	
resources	□Others ()
Outline of related impacts:		

	I If the environmental					
	Formation disclosure a vironmental and Soci			eccordance with	h JICA Guidelii	nes to
		No	ons:			
9-2	2 If no, please describ	e reasons belov	w.			
l						J
	APPLICAT	ION FORM FO	R JAPAN'S TECH	INICAL COOP	ERATION	
	Date of Entry:	Day __	Month	Y	/ear	
	Applicant:					
	Project Title:					
	Trolect IItle.					

Question 9

Address:
Contact Person:
Tel. No.: Fax No
E-Mail:
Background of the Project (Current conditions of the sector, Government's development policy for the sector, issues and problems to be solved, existing development activities in the sector, etc.)
Outline of the Project
(1) Overall Goal (Development effect expected as a result of achievement of the "Project Purpose" in several years after the end of the project period)
(2) Project Purpose (Objective expected to be achieved by the end of the project period Elaborate with quantitative indicators if possible)
(3) Outputs (Objectives to be realized by the "Project Activities" in order to achieve the "Project Purpose")
(4) Project Activities (Specific actions intended to produce each "Output" of the project by effective use of the "Input")
(5) Input from the Recipient Government (Counterpart personnel (identify the name and position of the Project manager), support staff, office space, running expenses, vehicles, equipment, etc.)

Input from the Japanese Government

(Number and qualification of Japanese experts, training (in Japan

and in-country) courses, seminars and workshops, equipment, etc.)

5.

6.

7.	Implementation Schedule				
	Month Year ~ Month Year				
8.	Implementing Agency (Budget, staffing, etc.)				
9.	Related Activities (Activities in the sector by the recipient government, other donors and NGOs)				
10.	Gender Consideration (Any relevant information of the project from gender perspective.)				
11.	Environmental and Social Considerations				
	(Please fill in the attached screening format.)				
12.	Beneficiaries (Population for which positive changes are intended directly and indirectly by implementing the project and gender disaggregated data, if available)				
13.	Security Conditions				

14. Others

Screening Format

Question 1 Address of a project site

Question	2 Outlin	ne of the project						
2-1 De	oes the j	project come under fo	llowing secto	ors?				
Y	es	No						
<u>If yes</u> , j	please n	nark corresponding ite	ems.					
I	Mining	development						
]	Industria	al development						
-	Thermal	power (including geo	othermal pow	er)				
]	Hydropower, dams and reservoirs							
]	River/er	osion control						
1	Power to	ransmission and distri	bution lines					
]	Roads, r	railways and bridges						
1	Airports							
1	Ports an	d harbors						
•	Water su	apply, sewage and wa	ste treatment					
•	Waste n	nanagement and dispo	sal					
1	Agricult	ture involving large-sc	ale land-clea	ring or irri	gation			
]	Forestry							
	Fishery							
	Tourism	l						
2.2 D.	oog the t	project include the fel	lavvina itama	0				
2-2 D	Yes	project include the fol No	lowing items	<u>.</u>				
	1 68	110						
	If yes,	please mark following	g items.					
	Invo	luntary resettlement	(scale:		households,	persons)		
	Grou	indwater pumping	(scale:		m3/year)			
	Land	reclamation, land dev	velopment and	d land-clea	ring (scale:	hectors)		
	Logg	ging		(scale:	hectors)			
2-3 1	_	proponent consider alt		•				
	□Y	es: Please describe ou	itline of the a	lternatives				
	$\Box N$							
2-4 Г	_	proponent have meeting	gs with relate	ed stakehol	lders before request?			
		Yes □No						
	-	es, please mark the co	rresponding s	stakeholde	rs.			
		dministrative body						
	\Box Lo	ocal residents						

□Others	
Question 3	
Is the project a new one or an on-going one? In case of an on-go	oing one, have you received
strong complaints etc. from local residents?	
New On-going(there are complaints) On-going (there are	re no complaints)
Others	
	J
Question 4 Name of laws or guidelines:	
Is Environmental Impact Assessment (EIA) including Initial Er	nvironmental Examination (IEE)
required for the project according to laws or guidelines in the h	
□Yes□No	
If yes, please mark corresponding items.	
□Required only IEE (□Implemented, □on go	ing, □planning)
□Required both IEE and EIA (□Implemented, □on going	
□Required only EIA (□Implemented, □on go	oing, □planning)
□Others:	
	J
Question 5	
In case of that EIA was taken steps, was EIA approved by relev	vant laws in the host country? If
yes, please mark date of approval and the competent authority.	
Approved: without a Approved: with a	Under appraisal
supplementary condition supplementary condition	
(Date of approval: Competent authority:)
Not yet started an appraisal process	
Others:()
Question 6	
If a certificate regarding the environment and society other than	n EIA, is required, please indicate
the title of certificate. Almost contificate.	at dama
Already certified Required a certificate but not year. Title of the certificate:	et done
Not required)
Others (`
	J
Question 7	
Are following areas located inside or around the project site?	
Yes No Not identified	
If yes, please mark the corresponding items.	

 $\square NGO$

National parks, protected areas designated by the government (coast line, wetlands, reserved area for ethnic or indigenous people, cultural heritage) and areas being considered for national parks or protected areas

Virgin forests, tropical forests

Ecological important habitat areas (coral reef, mangrove wetland, tidal flats)

Habitat of valuable species protected by domestic laws or international treaties

Likely salts cumulus or soil erosion areas on a massive scale

Remarkable desertification trend areas

Archaeological, historical or cultural valuable areas

Living areas of ethnic, indigenous people or nomads who have a traditional lifestyle, or special socially valuable area

\sim	. •	\sim
1 1220	estion	~ V

Does the j	project have advers	e impacts on the environment and local communities?	
□Yes	\square No	□Not identified	
Reason:			

Question 9

Please mark related environmental and social impacts, and describe their outlines.

\square Air pollution	☐ Social institutions such as social	
☐Water pollution	infrastructure and local decision-making	
☐Soil pollution	institutions	
□Waste	☐Existing social infrastructures and	
□Noise and vibration	services	
Ground subsidence	☐ The poor, indigenous of ethnic people	
Offensive odors	☐ Maldistribution of benefit and damage	
☐Geographical features	□Local conflict of interests	
☐Bottom sediment	□Gender	
☐Biota and ecosystem	☐Children's rights	
□Water usage	☐Cultural heritage	
□Accidents	☐Infectious diseases such as HIV/AIDS	
☐Global warming	etc.	
☐ Involuntary resettlement	□Others ()	
☐Local economy such as employment and		
livelihood etc.		
☐ Land use and utilization of local		
resources		
Outline of related impacts:		
ſ	1	
l	J	

Question 10 Information disclosure and meetings with stake	reholders
	ations are required, does the proponent agree on eholders in accordance with JICA Guidelines for
10-2 If no, please describe reasons below.	
•	F-3
Application Form for Technic By the Governme	
1.Outline of the Assignment	
(1)Assignment Title	
(2)Type of Assignment (New / Extension / Successor)	
If this type is "Extension" or "Successor" please	
show whose extension or successor it is.	
(3) Period of Assignment and Desirable Time of Dispatch	
(4) Number of Expert(s) Required	
(5) Category of Service	□Policy Consultation /□Administrative System Development / □Research and Study /□Appropriate Technology Development /
	□Technology Diffusion /□Seminar /
(6) Name of Related Project / Scheme	□Others ()
(7) Name of Requesting Ministry /	

Organization and Specific Department / Division / Unit to which the Expert is attached	
(8) Location of Service and Distance from the Capital	
2. Counterpart Personnel	
(1) Number, Names and Posts of Counterpart Personnel	
(2) Name and Post of Supervising Authority to which the Expert is answerable	
	F-3

3. Background Information on Request of Expert/s

This section should show as precisely as possible the general nature of the project for which the expert/s is required. Please state whether the project falls within the government's development programme.

It is important to indicate whether the project is a new enterprise or whether it was started previously. In the latter case, any assistance received under other technical cooperation programmes (e.g. under United Nations auspices) should be stated.

In the case of academic establishments, it is desirable to know the number of students accepted annually, their level of attainment and the size and status of existing staff as well as details of any research facilities and the level of research being undertaken. (Copies of brochures, annual reports, calendars, syllabus of instruction etc. should be attached where applicable.)

4.Objective of the Assignment		
5. Expected Output of the Assignment		
6. Duties and Job Description of the Expert Please show them one after another ,if		
plural experts are requested.		F-3
7. Inputs by the Recipient Side on the Assignment)-	
(1) Expenses for Activities of the Expert		
(2) Provision of the Office and Motor Vehicle for the Expert		
8. Qualifications and Experience required		
(1) Age Limit		
(2) Educational Background (Doctor / Master / Bachelor)		
(3) Practical Experience on Related Field		
(4) Language (Name / Level)		

(5) Other Qualification and Experience	
9. Correspondence	
Name and address of the official to whom correspondence regarding this application should be forwarded.	