

**DATE BOUND**

No.5/11/2009-1Trg  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
TRAINING DEPARTMENT

Dated Chandigarh, the 20<sup>th</sup> September, 2010.

To

1. All the Financial Commissioner & Principal Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt. of Haryana.


Subject:-

One year Master's Degree Programme- School of Local Governance (Public Policy in the Local Government) at the National Graduate Institute for Policy Studies (GRIPS) in Japan Long Term Foreign Training Programme during **2011-2012** from October 2011 to September, 2012-inviting of nominations-regarding.

Sir/Madam,

I am directed to refer to the subject noted above and to say that the copy of the letter No.34/51/2010-EO(F) dated.26/08/2010 received from Sh.G.Srinivasan, Under Secretary (PMU & TRG), Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi may be seen at the website <http://csharyana.gov.in> to circulate the same among IAS/HCS officers working under your kind control so that can exercise their option in accordance with the terms and conditions prescribed by the Govt. of India.

Yours faithfully,

  
Superintendent Training  
supdttrg.cs@hry.nic.in  
20/9/2010



No.34/51/2010-EO(F)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

North Block, New Delhi-110001.

Dated the 26 August, 2010



1. The Chief Secretaries of all the State Governments/ UT's.

2. The Secretaries of all the Ministries/Departments of Government of India.

Subject : One year Master's Degree Programme- **School of Local Governance (Public Policy in the Local Government)** at the National Graduate Institute for Policy Studies (GRIPS) in Japan: funded by Government of Japan from October 2011 to September 2012.

Sir/Madam,

Applications/ nominations are invited for the **Young Leaders' Program (YLP)- for the academic year 2011-2012**, under which the programme- **School of Local Governance(Public Policy in the Local Government)** is being offered by the National Graduate Institute for Policy Studies (GRIPS), Japan.

2. Economic Development increases a country's need for local government that is capable in areas such as education, health, social welfare and local development. This program aims to cultivate leaders and other core personnel through the study of advanced theories on local governance and practices in Japan. The programme is open to young public administrators and government officials who are expected to play active roles as future national leaders.

**Course Duration & Qualification** : The Course is for duration of one year from October 2011 to September 2012 resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

**Qualifications :**

- In principle the applicant should be under **40 years** of age as on 1<sup>st</sup> October 2011 (i.e. born on or after 2<sup>nd</sup> October 1971);
- Must hold a Bachelor's Degree or equivalent from a recognized/ accredited university or college, and have achieved excellent academic performance;
- Have at least 3 years of work experience in public administration (preferably 5 years or more);
- Be proficient in English;
- Applicants must be in good health;
- Selected candidates will have to obtain a "College Student" Visa prior to their arrival in Japan;

3. The eligibility criteria for applying/ nominating officers for the programme are as under:-

(c) **Minimum Service :**

Officers should have completed a minimum of **7 years** of service.

(d) **Cooling-off condition:**

- (i) Officers deputed for training programmes abroad for duration of more than six months are required to complete a 'cooling off' period of five years before being considered for any training programme.

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- (ii) Project-related trainings/official visits abroad, irrespective of duration, are exempted from the provisions of 'cooling off'.
- (iii) The officers who have undergone any domestic funded training like IIMB, IIM, Ahmedabad, NDC etc. and if there is any foreign training component in it, cooling off period shall be applicable keeping in view the length of the foreign training component.

**However**, officers who have earlier attended training programmes abroad, and have completed the prescribed 'cooling-off' period, may be nominated again for another training programme abroad only if suitable officers who have not attended any foreign training programme earlier are not available. **Preference will be given to officers who have not attended any training programme abroad in the past.**

(c) Nominations to be supported with vigilance clearance reports and service records:

Nomination of all officers must be accompanied by the following certificates/documents:-

- (a) Vigilance clearance;
- (b) A certified statement containing the CR gradings for the last five years.
- (c) Certificate to the effect that during the last five years there are no standing adverse entries in the ACR of the officer;

(d) Officers serving under Central Staffing Scheme:

- (i) Only such officers who would have completed a minimum of 2 years of service on the post in GOI as on 1<sup>st</sup> January, 2011, should be recommended for the long-term training programmes abroad.
- (ii) The officers whose tenure under the Central Staffing Scheme is due to come to an end within two months prior to the commencement of the training, or during the currency of the training, should be nominated by the respective Ministries/ Departments of Govt. of India **only after securing the cadre clearance of the respective State Govts./cadre controlling authorities on whose strength the officers are borne.** In the event of nomination and final selection of such officers for foreign training programmes, the Ministries/Departments would be required to send a formal proposal for extending the Central Deputation tenure of the officers approved for nomination for training, upto the end of the training, to the Establishment Officer for obtaining the approval of the competent authority so that they could draw their salary from the Central Government during the period of training. On return from training, such officers would revert to their cadre and the Central Ministries/Departments shall not grant any leave in their cases.

4. A Scholarship of an allowance of 258,000 yen per month will be provided for one year, starting from October 2011. The scholarship covers housing and living expenses, insurance (National Health Insurance etc.) and miscellaneous expenses for books and study materials. In addition to the monthly allowance, the students will be provided with economy airfares to/from Japan and expenses for field trips. The estimated cost of living per person per month in Tokyo may be as under:-

(i)	Accommodation (Single Room Rental)	JPY70,000
(ii)	Food	JPY40,000
(iii)	Transportation	JPY15,000
(iv)	Books and Study Materials	JPY10,000

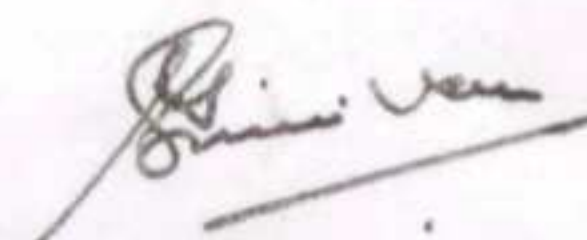
The above cost is based on a rough estimate of a comfortable student lifestyle.



5. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website ([persmin.nic.in](http://persmin.nic.in)).

6. The nominations of officers for the above course along with the duly filled application forms, health certificates and other supporting documents may be sent to this Department latest by the **6<sup>th</sup> October, 2010**. Incomplete applications, applications received late or not forwarded through proper channel will be rejected summarily.

Yours faithfully,



(G.Srinivasan)

Under Secretary to the Govt. of India

Copy to:

Director (Technical), NIC with the request to post the circular along with the Embassy of Japan, India, circular dated 6/8/2010 and the enclosed Brochure/ Application Proformas on the Department's website

**Course Duration & Qualification:** The Course is for duration of one year from October 2011 to September 2012 resulting in the award of Master's Degree in Public Administration/Public Policy by GGPB.

**Qualifications:**

In principle the applicant should be under 40 years of age as on 1<sup>st</sup> October 2011 (i.e. born on or after 29 October 1971).

Must hold a Bachelor's Degree or equivalent from a recognised/ accredited university or college, and have achieved excellent academic performance.

Have at least 3 years of work experience in public administration (preferably 5 years or more).

Be proficient in English.

Applicants must be Indian citizens. Selected candidates will be posted to the Japanese Embassy in Japan.

3. The eligibility criteria for applying/ forwarding officers for the programme are as under:

(i) **Minimum Service:**

Officers should have completed a minimum of 7 years of service.

(ii) **Cooling-off condition:**

(i) Officers deployed for training programme abroad for duration of more than 6 months are required to complete a cooling-off period of 12 months before being considered for any training programme.

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