

FESTIVAL ADVANCE
APPLICATION FORM FOR ADVANCE DURING THE YEAR 2023-2024

1. Name (in Block Letter) _____
2. Father's/ Husband's Name _____
3. Designation _____
4. GPF/ PRAN No. _____
5. Payee Code No. _____
6. Salary Bank A/c No. _____
7. Branch / Officer with which /whom attached _____
8. Whether Permanent /temporary (if temporary
Surety may be furnished in the form) _____
9. Date of Joining _____
10. Date of retirement . _____
11. Amount of advance required _____
12. Number of installments in which recoveries desired _____
13. Phone Number/ Contact Number _____

A certificate to the effect that the amount withdrawn has been utilized for the purpose for which it was sanctioned be furnished within one month from the date of drawal.

Certified that my husband / wife is a government employee and he / she is not drawing such loan.

Recommendation of the branch Officer.

Signature of the applicant

SURETY FORM FOR TEMPORARY EMPLOYEE

I ----- a permanent employee of the Haryana Civil secretariat stand surety for Rs.----- (Rupees -----Only) on account of advance for Diwali festival advance applied for by -----
-----a temporary -----in the -----Branch.

In case any amount in respect of the above advance is left unrecovered, I shall have no objection to the realization of that amount from pay, TA or any other dues admissible to from Govt.

Signature -----

Designation-----

Branch-----

Certified that -----the official who has signed above in my presence as Surety for -----is permanent Govt. Employee.

Signature & Designation of the Certifying Officer