

From

The Chief Secretary to Government Haryana

To

- 1 All Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions.
2. The Resident Commissioner, Haryana Bhawan, New Delhi.
3. The Registrar, Punjab and Haryana High Court, Chandigarh
- 4 All Deputy Commissioners in Haryana.

Dated Chandigarh, the 17<sup>th</sup> January, 2007

**Subject:- Exemption to the handicapped employees from the condition of passing type-test.**

:: ::

Sir/ Madam,

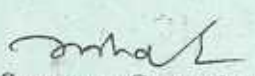
I am directed to refer to Haryana Government instructions issued vide letter No. 12/38/95-2GSI, dated 20.1.1998 on the subject noted above vide which certain categories of the handicapped employees working as Clerk have been granted exemption from passing type-test. Such exemption is to be granted by the Administrative Department after examining each case on merits at its own level keeping in view the medical certificate of the concerned employee and the above instructions and in consultation with the Director General, Health Services Haryana for any clarification regarding the disability or handicap, if need be. These instructions also provide that in future no such handicapped persons as are incapable of doing typing work, should be offered appointment or considered for the post of Clerk which involves typing work.

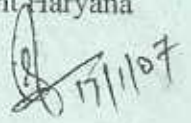
2. However, it has been observed that the instant instructions dated 20.1.1998 are not being followed in their letter and spirit and the cases are being referred to the General Administration Department for advice without examining the instructions.

3. Therefore, while reiterating the instructions under reference, I am also to request you to make appropriate provision regarding non appointment of persons as clerk who are incapable of doing typing work or non consideration for the post of clerk which involves typing work, in your relevant Service Rules.

These instructions may be brought to the notice of all concerned for information and strict compliance.

Yours faithfully,

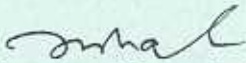
  
Deputy Secretary General Administration  
for Chief Secretary to Government Haryana





- 2 -

A copy is forwarded to all the Financial Commissioners & Principal Secretaries / Commissioners and Secretaries to Government Haryana for information and necessary action. They would ensure the compliance of the above instructions.

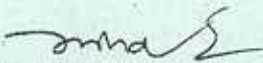
  
Deputy Secretary General Administration  
for Chief Secretary to Government Haryana

To  
All the Financial Commissioners & Principal Secretaries/  
Commissioners & Secretaries to Government Haryana.

U.O.NO.12/38/95-IGSI

Dated Chandigarh, 17<sup>th</sup> January, 2007

A copy is forwarded to the Principal Secretary/Additional Principal Secretary-I - II/OSD-1- II/ Chief Parliament Secretary/Parliamentary Secretary / Special Private Secretary to Chief Minister/ Senior Private Secretary/Private Secretary to Ministers for information and necessary action.

  
Deputy Secretary General Administration  
for Chief Secretary to Government Haryana

To  
The Principal Secretary/Additional Principal Secretary-I&II/ OSD-1 & II/ Chief Parliament Secretary/Parliamentary Secretary / Special Private Secretary to Chief Minister / Senior Private Secretary/ Private Secretary to Ministers .

U.O No.12/38/95-IGSI

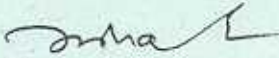
Dated, Chandigarh the 17<sup>th</sup> January, 2007

Endst. No. 12/38/95-IGSI

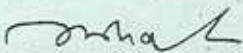
Dated, Chandigarh the 17<sup>th</sup> January, 2007

A copy is forwarded to the following for information and necessary action:-

- i) All the Managing Directors of Boards/Corporations/Public Sector Undertakings
- ii) Registrar, Maharishi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Haryana Agriculture University, Hisar and Guru Jambheshwar University, Hisar and Ch.Devi Lal University, Sirsa.

  
Deputy Secretary General Administration  
for Chief Secretary to Government Haryana.

A copy is forwarded to all the Branch Officers/Superintendents/ Deputy Superintendents of Chief Secretary/F.C. office for information and necessary action.

  
Deputy Secretary General Administration  
for Chief Secretary to Government Haryana

To  
All the Branch Officers/Superintendents/ Deputy Superintendents of Chief Secretary/F.C. office

U.O.No.12/38/95-IGSI

Dated Chandigarh, the 17<sup>th</sup> January, 2007