

From

The Chief Secretary to Government Haryana.

To

1. The Commissioner, Hisar, Ambala, Gurgaon and Rohtak Division.
2. All Heads of Departments of the State.

Dated Chandigarh the 13<sup>th</sup> March, 2007

**Subject:** Submission of cases for seeking advice from F.D/LR/CS.

Sir,

I am directed to invite your attention on the subject noted above and to say that in the Secretariat Instructions in para 289(2) it is provided that all U.O. references to the Finance Department should be marked by the Secretary concerned to the FD simply. Only in important cases such references may be marked to F.S. but in no case should they be sent direct to the Finance Minister.

2. Similarly in para 2.15 of Law Department Manual it is interalia stated that unless otherwise expressly permitted by any rule, reference to the Legal Remembrancer for opinion may be made by or through the following officers only:-

- (a) Chief Secretary and the Secretary to the Government, Haryana.
- (b) The Financial Commissioner, Revenue, Haryana; or
- (c) The Head of department of the Government of Haryana, but in regard to matters relating to arbitration, attention is drawn to Chapter 24 of this manual; provided that sanctions and arranging for defence of Government employees may be referred to the Legal Remembrancer by the Deputy Secretary to Government, Haryana and where there is no Deputy Secretary by the Under Secretary.

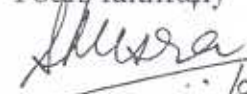
II. Superintending Engineers of Irrigation, Building and Roads and Public Health branches are authorized to send security deposit agreements of Irrigation, Buildings and Roads and Public Health Departments employees to the Legal Remembrancer for scrutiny (Paragraph 498 of the Buildings and Roads Manual).

3. Further under the Government instructions obtained in circular letter No. 50/3/82-5GSI, dated 30.8.1982 as reiterated from time to time, the cases which are referred to the Chief Secretary for advice, are also required to be routed through the Administrative Secretary concerned.

4. The matter has been reconsidered by the Government and it has been decided that in the above instructions/manuals the word Secretary/Administrative Secretary shall include the "Special Secretary" also. Hence in future the cases for seeking advice/opinion from Chief Secretary/Finance Department/Legal Remembrancer can also be referred to them at the level of Special Secretary.


These instructions may be brought to the notice of all concerned for compliance.

Yours faithfully

  
12.3.07  
(Sumita Misra)

Special Secretary General Administration  
for Chief Secretary to Government. Haryana

A copy is forwarded to the All Financial Commissioners and Principal Secretaries /Commissioner & Secretaries to Government Haryana except Financial Commissioner to Government Haryana, Administrative Reforms Department for information.


  
12.3.07  
Special Secretary General Administration  
for Chief Secretary to Government. Haryana

To

All the Financial Commissioners and Principal  
Secretaries/Commissioners and Secretaries to Government Haryana,  
(Except F.C A.R)

U.O.No.42/63/99-5GSI Dated, Chandigarh the 13<sup>th</sup> March, 2007

A copy is forwarded to Financial Commissioner & Principal Secretary to Government, Administrative Reforms Department and Legal Remembrancer & Secretary to Government Haryana, Law & Legislative Department for information. They are requested to take further steps for amending of Secretariat Instructions/Law Manual respectively immediately.

  
12.3.07  
Special Secretary General Administration,  
for Chief Secretary to Government Haryana

To

The Financial Commissioner and Principal Secretary to Government  
Haryana, Administrative Reforms Department/Legal Remembrancer &  
Secretary to Govt. Haryana, Law & Legislative Department.

U.O. No.42/63/99-5GSI

Dated, Chandigarh the 13<sup>th</sup> March, 2007