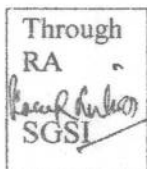


Government of Haryana
Chief Secretary's Office
(General Administration Department)
General Services-1 Branch
No. 42/08-A /2008-5GSI

Chandigarh, 4th March, 2010

To



1. All the Financial Commissioners & Principal Secretaries/ Commissioners & Secretaries Government of Haryana.
2. All the Heads of the Departments.
3. The Commissioners, Ambala, Hisar, Gurgaon & Rohtak Divisions.
4. All the Deputy Commissioners of the State.

Subject: Up-gradation of educational qualifications for the posts of Clerks, Steno -typists and Stenographers.

Sir/Madam,

I am directed to refer to the Government letter No. 42/71/88-5GSI, dated 5th February, 1992 whereby the qualifications for the posts of Clerks, Steno-typists and Stenographers for the Government departments were amended and it was requested to accordingly amend the Departmental Service Rules Further, vide Government letter No. 42/08/2008-5GSI and 42/08-A/2008-5GSI, dated 10th February, 2010, the qualifications were upgraded from Matric to Graduation for the posts of Clerks, Steno-typists and Stenographers respectively. It was also requested to amend their relevant service rules within a period of two weeks positively under intimation to the State Government. It has come to the notice of the State Government that only a few departments have so far implemented the instructions issued vide letter dated 05.02.1992.

2. In view of the above position Government has reconsidered the matter and decided that the Government instructions issued ibid vide dated 05.02.1992 and 10.02.2010 respectively may be kept in abeyance. It is further clarified that the qualifications for Clerks, Steno-typists and Stenographers would be the same as were obtaining prior to the instructions dated 05.02.1992.

These directions may please be brought to the notice of all concerned for immediate necessary action.

Yours faithfully,

(M.L. Kaushik)

Joint Secretary, General Administration

A copy is forwarded to the following for information and necessary action:-

1. The Financial Commissioner and Principal Secretary to Government of Haryana, Finance Department with reference to his U.O.No.3/5/2003-1FG1/1519(09) dated 22/23.07.2009 and U.O.No.3/5/2003-1FG1/ 307(09) dated 25.02.2009.
2. All the Registrars of the Universities of the State.
3. All the Managing Director/CAs of Boards/Corporation/State Public Sector Undertakings.
4. The State Informatics Officer (NIC) Haryana Civil Secretariat, Chandigarh for uploading on the websites of the State Government and Chief Secretary's office as well. He is also requested to send this letter by e-mail to all concerned.
5. The Secretary, Haryana Staff Selection Commission, Sector-2, Panchkula.

(M.L. Kaushik)

Joint Secretary, General Administration