

MOST URGENT
DATE BOUND

No.16/13/2021-3GS-II
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(General Services-II Branch)

Dated: Chandigarh, the 25th February, 2021

To

1. All the Administrative Secretaries to Govt. of Haryana.
2. All the Heads of Departments in Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations in Haryana.
4. All the Divisional Commissioners in Haryana.
5. All the Deputy Commissioners in Haryana.
6. All the Registrars of Universities in Haryana

Subject: Regarding details of contractual workers/employees engaged in Department/ Board/Corporation/Universities/Statutory Entities and other agencies of the Government.

Sir / Madam,


I am directed to invite your attention to the subject cited above and to say that the Government has decided to collect the data of contractual workers/employees engaged/posted in any Department/Board/Corporation/Universities/Statutory Entities, Agencies etc. under the State Government in the following format :-

1	Name of the Department/Organization etc.:	
2	Number of contractual employees engaged under Outsourcing Policy Part-II:	
3	Number of persons/manpower engaged through Service Providers under Outsourcing Policy Part-I:	
4	Number of persons appointed/working on any post on contract/daily wages, including appointed through HARTRON (IT Policy) but not under Outsourcing Policy Part-I & II which are covered under Col. 2 & 3 above:	
5	Date(s) on which the present contract of workers/manpower engaged under Part-I Outsourcing Policy is going to expire:	

2. The above information, complete in all respects, is to be made available by all the Departments/Boards/Corporations/Universities etc. before 1st March, 2021 positively by email at superintendentgs2@gmail.com and secretarygadharyana@gmail.com and also through special messenger.

3. These instructions may kindly be brought to the notice of all concerned for strict compliance.

Yours faithfully,


Under Secretary General Administration,
for Chief Secretary to Govt. Haryana. 