

No.16/35/2021-3GS-II  
Haryana Government  
General Administration Department  
(In General Services-II Branch)

Dated Chandigarh, the 04<sup>th</sup>, August, 2021.

To

1. All the Administrative Secretaries to Government, Haryana
2. All the Heads of Departments, Haryana
3. All the Commissioners, Ambala/Hisar/Rohtak, Karnal, Gurugram and Faridabad Divisions.
4. All the Managing Directors of Boards/Corporations/Public Undertakings in Haryana.
5. The Registrar, Punjab and Haryana High Court, Chandigarh
6. All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.


**Subject:- Clarification of Service Charge to be paid to the Service Providers.**

Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that many Departments are seeking advice whether the service charges are to be paid on Gross/Total amount (including EPF+ESI) or Basic wages to the Service Provider. In this regard it is clarified that Service Charges are to be paid at the rate above 2% as per agreement, but these shall be payable on Basic Wages only and not on employer share of EPF, ESI etc.

3. These instructions may be brought to the notice of all concerned.

Yours faithfully

  
Superintendent General Services-II  
for Chief Secretary to Government Haryana