

**No.16/56/2017-3GS-II**  
**Haryana Government**  
**General Administration Department**  
**(In General Services-II Branch)**

Dated: Chandigarh, the 16<sup>th</sup> September, 2021.

To

1. All the Administrative Secretaries to Government, Haryana
2. All the Heads of Departments, Haryana
3. All the Commissioners, Ambala/Hisar/Rohtak, Karnal, Gurugram and Faridabad Divisions.
4. All the Managing Directors of Boards/Corporations/Public Undertakings in Haryana.
5. The Registrar, Punjab and Haryana High Court, Chandigarh
6. All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.

**Subject:- Appointment against the post(s) already filled up under Outsourcing Policy Part-II**

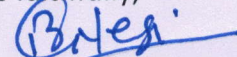
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Sir/Madam,

I am directed to invite your attention to the subject mentioned above and to say that after careful consideration, it has been decided that if a post of Group 'C' and 'D' already filled up under Outsourcing Policy Part-II is vacated by a contractual employee before completion of one year service due to his resignation/death/subsequent appointment and the department needs to fill up the post under Outsourcing Policy Part-II, in such case, the same may be filled up from the waiting list prepared, if any, at the time of contractual selection process provided that the waiting list should not be more than one year old. There is no need to re-advertise such vacancies again because it saves process, time and expenditure.

2. It is also informed that requisition of these post(s) should also be sent to the recruitment agency i.e. HSSC for appointment on regular basis.
3. These instructions may please be brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,



Superintendent General Services-II  
for Chief Secretary to Govt. Haryana.