

From

The Chief Secretary to Government, Haryana.

To

All the Deputy Commissioners,
Haryana.

Memo No. 7/ 42/2017-IGSII
Dated, Chandigarh the 08.06.2017.

Subject: PAYMENT OF EX-GRATIA TO THE NEXT OF KIN (NOK) OF MARTYRS FROM DEFENCE FORCES AND CENTRAL PARA MILITARY FORCES – DELEGATION OF POWERS.

Please refer to the subject noted above.

2. A number of complaints have been received that a significant time is taken for release of ex-gratia to the Next of Kin (NOK) of Martyrs of Defence Forces and Central Para Military Forces.
3. An analysis was carried out and it was found that the delay is on account of shuttling of cases between head office and the districts. The report of Martyrdom is received first at the District level. All the relevant documents list are also received at District Sainik and Ardh Sainik Welfare Offices. These documents are then forwarded to the Head Quarter of Sainik and Ardh Sainik Welfare Department, Panchkula. The documents are mostly forwarded by districts in piece-meal which again leads to loss of time, Back and forth shuttling of correspondence is avoidable.
4. In view of the above, the power of scrutiny of Martyrdom cases and release of payment to NOK is decentralized as follows:
 - a) All documents will be scrutinized (as per standard check list issued by H.O.) at District Level by the District Sainik and Ardh Sainik Welfare Office.
 - b) The DSASW Officer shall put up the fully documented case to the Deputy Commissioner and President District Sainik and Ardh Sainik Welfare Department for the sanction for payment.

- c) The payment sanction letter will be signed by the District Sainik and Ardh Sainik Welfare officer and one copy will be forwarded to Head Quarter for seeking release of payment from budget. The H.O shall make online transfer of sanctioned amount of ex-gratia to the concerned office.
- d) On receipt of payment sanction letter sent by district office at head office, the case will be put up to the Director Sainik and Ardh Sainik Welfare Department for release of amount from budget and the amount will be released on line to the District concerned.
- e) These instructions will be followed strictly and entire record (documents related to martyrdom) and payment of ex-gratia amount will be kept safe in the offices of District Sainik and Ardh Sainik Welfare officers.
- f) District officers shall also be asked to upload these documents in the online MIS (under construction) for safety and record.
5. It is also intimated that instructions issued vide no. 13/8/94-4DIH, dated 1st July 1992 and amendments issued from time to time may also be referred to, before processing the case.



Under Secretary Protocol
for Chief Secretary to Government, Haryana.

Endst. No. 7/42/2017-IGSII

Dated: 8-06-2017

A copy is forwarded to the following for necessary action:-

- 1) The Addl. Chief Secretary to Government, Haryana,
Sainik and Ardh Sainik Welfare Department.
- 2) Accountant General (A&E), Sector-33A, Chandigarh.
- 3) Director, Treasury and Accounts Haryana, Chandigarh.
- 4) All the Treasury Officers in Haryana.
- 5) All the District Sainik and Ardh Sainik Welfare officers in Haryana.


Under Secretary Protocol
for Chief Secretary to Government, Haryana.