

**No. 22/104/2014-1GS-III**  
**HARYANA GOVERNMENT**  
**General Administration Department**  
**(General Services-II Branch)**

**Dated: Chandigarh, the 9<sup>th</sup> July, 2021**

To

All the Administrative Secretaries to Govt. Haryana,  
 All the Heads of Departments of Haryana,  
 All the Managing Directors/Heads of Board/Corporations of Haryana Government,  
 All the Divisional Commissioners in Haryana.  
 All the Deputy Commissioners and Sub-Divisional Commissioners in Haryana.  
 All the Registrars of Universities in Haryana,

**Subject : Implementation of reservation policy while engaging persons under Outsourcing Policy Part-I & II.**

Sir/Madam,

I am directed to invite your attention to Government instructions of even number dated 27.10.2017 and 12.03.2018 vide which all the Heads of Departments/Boards/Corporations/Universities etc. were directed to implement the reservation policy in case of persons engaged under Outsourcing Policy Part-I & II.

2. It has been observed that the same is not being implemented by various Departments/Boards/Corporations/Universities or their office/units. All the Appointing Authorities of Departments/Boards/Corporations/Universities etc. are again directed to check how many persons have been engaged under Outsourcing Policy Part-I & Part-II against the posts meant for reserved categories. Please provide necessary information in this regard in the following proforma not later than 20<sup>th</sup> July, 2021 to the Chief Secretary to Govt. Haryana (in GS-III Branch) by special messenger and also by email at [generalservices003@gmail.com](mailto:generalservices003@gmail.com) :-

<b>Name of Department/Board/ Corporation/University etc. :</b>								
<b>Total Number of vacant posts filled under Outsourcing Policy Part-II</b>		<b>Group C posts:</b>						
		<b>Group D posts :</b>						
<b>Detail of posts filled up under Outsourcing Policy Part-II</b>								
Sr. No.	Group of posts 'C' or 'D'	SC	BC 'A'	BC 'B'	EWS	Unreserved	Total	Remarks, if any
1								
2								

<b>Total Number of persons engaged under Outsourcing Policy Part-I</b>		<b>Group C Services:</b>						
		<b>Group D Services :</b>						
<b>Detail of posts filled up under Outsourcing Policy Part-II</b>								
Sr. No.	Group of Services 'C' or 'D'	SC	BC 'A'	BC 'B'	EWS	Unreserved	Total	Remarks, if any
1								
2								

3. These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,

  
 Under Secretary General Administration,  
 for Chief Secretary to Govt. Haryana.