

No. 22/86/82-3GSIII

From

The Chief Secretary to Government, Haryana.

To

1. All Heads of the Departments in Haryana.
Commissioners Ambala and Hissar Divisions,
All Deputy Commissioners and Sub-Divisional
Officers (Civil) in Haryana.
2. The Registrar,
Punjab and Haryana High Court, Chandigarh.
and all District & Session Judges in Haryana.
3. All Heads of Corporations and Boards in Haryana.

Dated, Chandigarh the January 7, 1987.

Subject :—Revision of proforma regarding representation of reserved categories for the period ending June and December each year.

Sir

I am directed to invite your attention to the above noted subject and to forward herewith a copy of revised proforma alongwith guidelines for filling up the revised performan. You are requested to send the requisite information relating to your Department direct to the Director, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh. The information is now to be sent half yearly instead of quarterly within one month of the completion of the period. The half yearly information for the period ending 31-12-86 should be sent to the Director, Welfare of SC/BG by 31-2-87 positively.

Yours faithfully,
Sd/-

Under Secretary General Administration
for Chief Secretary to Government, Haryana.

FROFORMA "1"

STATEMENT SHOWING THE NUMBER OF RESERVED POSTS/VACANCIES FILLED FROM THE MEMBERS OF SCHEDULED CASTES/BACKWARD CLASSES/EX-SERVICEMEN AND PHYSICALLY HANDICAPED IN THE DEPARTMENT FOR THE HALF YEARLY ENDING

Class	Category of posts	Total Number of posts/ vacancies filled during the half yearly under report.	Number of posts/ vacancies reserved according to Roster Register 1st			Number of candidates appointed during the Half year under report from	Shortfall			Reasons for shortfall					
			S.C.	B.C.	E.S.M. P.H.		S.C.	B.C.	E.S.M. P.H.						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

PROFORMA 'II'

OVERALL POSITION OF RESERVED CATEGORIES FOR THE PERIOD ENDING ON _____

NAME OF THE DEPARTMENT/CORPORATION/BOARD _____

Class	Total No. of employees I in Position	No. of employees of reserved categories out of column No. 2 and their percentage.							Total (6+7+8)	%age		
		S.C.	%age	B.C.	%age	E.S.M.	%age	P. H. Blind			Deaf	Orthope- dically.
1	2	3		4		5		6	7	8	9	10
I—Direct												
By Promotion												
II—Direct												
By Promotion												
III—Direct												
By Promotion												
IV—Direct												
(i) Including Sweeper/ Scavengers.												
(i) Excluding Sweeper/ Scavengers.												