

Immediated/Date Bound

No. 6/ 74 /2025-5HR-I  
**HARYANA GOVERNMENT**  
**HUMAN RESOURCES DEPARTMENT**  
**(Human Resources-I Branch)**

**Dated: Chandigarh, the 15th March, 2026.**

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of the Departments in the State of Haryana.
3. The Managing Directors/ Chief Administrators of all the Boards/ Corporations /Authorities in the State of Haryana.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners in the State of Haryana.

**Subject: Regarding to extend existing timelines in order to facilitate completion of the process by all concerned Government Organizations and eligible contractual employees on the portal i.e. [www.securedemployee.csharyana.gov.in](http://www.securedemployee.csharyana.gov.in) under the Haryana Contractual Employees (Security of Service) Act, 2024 & Rules, 2025.**

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Sir/Madam,

I am directed to invite your kind attention to this Department's letter of even number dated 19<sup>th</sup> February, 2026 regarding timelines for submission of applications, verification by DDOs, creation of supernumerary posts by Finance Department and final approval/issuance of offer letters by the Heads of Departments under the Haryana Contractual Employees (Security of Service) Act, 2024 & Rules, 2025.

2. The matter has again been reviewed by the State Government and it has been decided to extend the existing timelines by one month in order to facilitate completion of the process by all concerned departments and eligible contractual employees.

3. Accordingly, the revised schedule shall be as under:

- **Registration by Employees:**

Contractual employees shall register themselves on the portal and upload the required documents **upto 15th April, 2026.**

- **Verification by Current/Concerned DDOs:**

The current/concerned DDOs shall verify the employee details, scrutinize departmental service records and complete verification of contractual service **upto 25th April, 2026.**

- **Creation of Supernumerary Posts by Finance Department:**

The Finance Department shall create supernumerary posts for eligible contractual employees for the benefit of Security of Service received from Government/Organizations **upto 15th May, 2026.**

- **Final approval and offer letter of Security of Service by HoDs:**

The concerned Head of Department shall accord final approval and issue the offer letter of Security of Service to eligible contractual employees' **upto 15th June, 2026.**

4. These instructions may kindly be brought to the notice of all concerned for strict compliance.

Yours faithfully,



Superintendent Human Resources-I,  
for Chief Secretary to Government Haryana  
Dated, Chandigarh, the 15<sup>th</sup> March, 2026.

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A copy is also forwarded to **the Managing Director, Haryana Knowledge Corporation Limited** for further necessary action.



Superintendent Human Resources-I,  
for Chief Secretary to Government Haryana.