

Most Urgent

From

Chief Secretary to Government Haryana

To

The State Information Officer,
Haryana, National Informatics Centre, 9th Floor,
Haryana Civil Secretariat, Chandigarh.

Memo No. 15/27/2018-4HR-I/77286

Dated: the Chandigarh, 07th July, 2026

Subject: Expeditious development and deployment of software modules for implementation of the Model Online Transfer Policy, 2026.

Please refer to the subject cited above.

2. The Government of Haryana has notified the Model Online Transfer Policy, 2026 vide Notification dated 25.06.2026. Consequent upon the said notification, the Model Online Transfer Policy, 2025 stands repealed and the Model Online Transfer Policy, 2026 has come into force with immediate effect.

3. The Human Resources Department has finalized the implementation framework and timelines for operationalization of the Policy. The schedule approved by the Government envisages commencement of the first transfer drive within the next ten days. It is, therefore, imperative that all software development, customization, testing, validation and deployment activities required for implementation of the Policy are completed strictly in accordance with the approved timelines.

4. It is appreciated that the requisite technical manpower has already been deployed by the Human Resources Department in coordination with the National Informatics Centre (NIC). However, in view of the statutory timelines and the scale of implementation, it is essential that adequate technical resources are deployed on priority and that no activity connected with the implementation of the Policy suffers on account of resource constraints or avoidable delays.

5. You are, therefore, requested to designate a senior technical officer, not below the rank of **Senior Scientist**, as the exclusive Nodal Officer for this project for a period of six months. He may not be assigned any other task till the implementation of first phase of drive and shall be exclusively working on this project. The officer so designated shall exclusively oversee software development, testing, deployment, technical support, issue resolution and coordination with the Human Resources Department so as to ensure uninterrupted implementation of the Policy.

6. The implementation schedule approved by the Government shall be adhered to in letter and spirit. All milestones shall be achieved within the prescribed timelines and any issue likely to impact the implementation schedule shall be brought to the notice of the Human Resources Department immediately, together with a time-bound mitigation plan, so that appropriate corrective measures may be taken without affecting the scheduled transfer drives.

7. It is recommended that a dedicated HRMS login be created for the HRD-MOTP Nodal Officer to facilitate centralized monitoring of online transfer drives across all departments. The HRD-MOTP Nodal officer may be assigned suitable role-based privileges to monitor the progress of transfer drives, review departmental activities, and undertake such actions as may be required for verification, correction, and updation of data, wherever considered necessary, in accordance with the provisions of the Model Online Transfer Policy, 2026.

8. The implementation of the Model Online Transfer Policy, 2026 is a flagship governance initiative of the Government involving a large number of employees and stakeholders across Departments. Timely operationalization of the software platform is, therefore, of paramount importance. You are requested to accord the matter **highest priority** and ensure that all deliverables are completed within the timelines approved by the Government, without any deviation.

9. Any delay in achieving the approved milestones shall be specifically brought to the notice of the undersigned along with the reasons thereof and the remedial measures proposed, well before the scheduled date of completion.

10. This matter may kindly be monitored at your level to ensure timely completion of all activities and seamless implementation of the Model Online Transfer Policy, 2026.



Superintendent, Human Resources-I
for Chief Secretary to Government Haryana (12)