No. 62/78/2025-6HR1
Haryana Government
Human Resources Department
(Human Resources-I Branch)

Dated, Chandigarh, the 21st July, 2025

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators/CEO's of Boards/Corporations/Public Undertakings in Haryana.
4. All the Divisional Commissioners in Haryana.
5. The Registrar, Punjab and Haryana High Court, Chandigarh.
6. All the Deputy Commissioners and Sub-Divional Officer (C) in Haryana.
7. The Registrars of all the Universities in Haryana State.

Subject: Change of Hometown and/or Permanent Address by a Government Employee.

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Sir/Madam,

I am directed to invite your attention to the subject cited above and to state that the matter relating to change of hometown and/or permanent address by a Government employee while in service was under consideration of the Government. The existing instructions are silent on the issue which village or city is to be treated as the hometown of a Government employee. In this regard, it is hereby clarified that the terms "Hometown" and "Permanent Address" are two distinct components for the purposes of conduct rules and posting/transfer of a Government employee.

2 The hometown of a Government employee shall be the village or city where prior to first joining service-

(i) he/she was residing at present home under the Haryana Government or he/she is required to visit frequently for discharging domestic and social obligations?

(iii) he/she or his/her joint family owns residential property, and

(iv) his/her near relatives are residing?

3. After joining service at a new station or after acquiring a family, a Government employee may normally decide to settle permanently at the new station and may also acquire residential property there. Such a station may, on the request of the concerned Government employee, be treated as his/her permanent address. However, the said station shall not be treated as his/her hometown.

4. The permanent address of a Government employee may be changed with the approval of appointing authority. However, a change of hometown shall not be permitted because Gazetted Officers cannot be posted in the district of their hometown. Posting of gazetted officers away from their hometown helps prevent bias and conflicts of interest, as proximity to relatives, friends, or local interests may influence decisions involving public funds or sensitive matters. When officers deal with issues such as land, taxation, law and order, or development projects, distance from local affiliations ensures impartiality and objectivity such postings promote fairness professionalism, integrity, and enhance public confidence in government functioning.

5. In view of above, it is clarified that Permanent Address may be changed by any Government employee while in service or after retirement but his Home Town (Home District) will remain unchanged. Where the hometown or permanent address of a Government employee has already been changed with the approval of the competent authority, the same will not be reopened

6. Any instructions/advice already issued by Government may please be treated as amended to this extent.

7. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,

Superintendent, Human Resources-I,
for Chief Secretary to Government Haryana.