

No. 61 /06/2024-1HR-I
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT

To

Dated, Chandigarh the 21st August, 2026

1. All the Administrative Secretaries to Government Haryana.
2. All the Head of Departments in the State of Haryana.
3. All the Managing Directors of Boards/Corporations in the State of Haryana.
4. All the Divisional Commissioners in Haryana.
5. The Registrar General, Punjab and Haryana High Court, Chandigarh.
6. The Registrar of all the Universities in the State of Haryana.
7. All the Deputy Commissioners in the State of Haryana.

Subject: Regarding revision of format of Annual Confidential Report of the Haryana Civil Services (Executive Branch) officers.

Sir/Madam,

I am directed to refer to the instructions issued vide Haryana Government circular No. 61/01/2013-3GSIII, dated 18.09.2017 on the subject noted above to say that the matter regarding to decide the representation of HCS officers for PARs of the year 2022-2023 by Referral Board as prescribed for IAS officers in connection with affairs Government of Haryana, has been under the consideration and after careful consideration, it has now been decided to insert the following sub-clause 4(a) after paragraph 4 of the aforesaid instructions:-

“4(a) The following may be constituted as a “Referral Board” for the purpose of Schedule 3 of AIS PARs Rules 2007, for examining the representations of HCS (EB) officers:-

- a. Chief Secretary-Chairperson (Ex-officio)
 - b. Administrative Secretary to Govt. Haryana, Revenue & Disaster Management Department-Member (Ex-officio)
 - c. Secretary/Special Secretary, Personnel Department-Member Secretary (Ex-officio)”
2. Further, rest of the provisions of aforesaid instructions shall remain unchanged.
 3. These instructions may please be brought to the notice of all concerned for strict immediate compliance.

Yours faithfully,



Superintendent, Human Resources-I
for Chief Secretary to Government Haryana