

Assembly Business

No.3/08/2010-1Pol
Government of Haryana
Political and Parliamentary Affairs Department
Chief Secretary's Office

Dated Chandigarh, the 6th September, 2013

To

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of the Departments of Haryana State.

Subject:- Sending of Annual Reports of Boards/Corporations etc. in CD form to the Haryana Vidhan Sabha Secretariat.

Sir,

I am directed to refer to the Government instructions issued by letter of even number and dated 27th February, 2013 on the subject noted above and to say that to reduce papers use it was decided that in making Annual Reports of various Boards/Corporations etc. of Haryana Government in future 260 soft copies of Annual Reports in CD form may be sent to Haryana Vidhan Sabha Secretariat for the use of Members and other concerned alongwith Four Hard Copies (including one authenticated) copy of the Report for laying the same on the Table of the House at the appropriate time. But it has been brought to the notice of the Government that above instructions are not being followed meticulously. Therefore, it is again requested that above instructions may please be followed meticulously. The revised list of Distribution of documents in the Session of Haryana Vidhan Sabha is also attached.

Yours faithfully,

Sd/-x-x-x-x-x
(S. K. Miglani)
Superintendent Political

Endst. No. 3/08/2010-1Pol

Dated the 6th September, 2013.

A copy is forwarded to the Secretary, Haryana Vidhan Sabha for information and necessary action.

Sd/-x-x-x-x-x
(S. K. Miglani)
Superintendent Political

DISTRIBUTION OF ASSEMBLY DOCUMENTS

Subject:- Supply of copies of the reply of Assembly Questions, Call Attention Notices, Papers to be laid/re-laid, Notifications and reports etc.

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Papers to be sent to Haryana Vidhan Sabha

1. Starred questions	165 copies each in English & Hindi
2. Un-starred questions	110 copies each in English & Hindi
3. Call attention motion	260 copies each in English & Hindi
4. Papers to be laid/re-laid	275 copies each in English & Hindi (Alongwith one copy each authenticated by the Minister-in-charge)
5. Notifications	275 copies each in English & Hindi (Alongwith one copy each authenticated by the Minister-in-charge)
6. Reports	260 soft copies in CD format alongwith Four Hard Copies (including one authenticated by the Minister-in-charge)
7. Ordinances	315 copies each in English & Hindi (Alongwith one copy each authenticated by the Minister-in-charge)
8. Governor's Address	325 copies each in English & Hindi
9. Budget Speech	325 copies each in English & Hindi
10. Budget documents	220 copies each in English & Hindi

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Internal distribution

Chief Minister's Sectt.	15 copies
Chief Secy. (in Political Branch)	6 copies
Secy./Chief Secy.	1 copy
Secy./Governor	2 copies
DPR	4 copies
Minister-in-charge	1 copy
Minister of State/Dy.Minister(if any)	1 copy

Note for pad should be enclosed with the replies of starred questions (except with the copies to be sent to Haryana Vidhan Sabha).