

**Immediately/Date Bound  
Meeting Notice**

**No. 6/74/2025-5HR-1 (A)  
Government of Haryana  
Human Resources Department  
(Human Resource-1, Branch)**

**Dated: Chandigarh, the 03 July, 2026**

To

All Heads of Departments, Board, Corporation & Authorities,  
Government of Haryana.

**Subject: Review Meeting regarding implementation of the Haryana Contractual Employees (Security of Service) Rules, 2025 and issuance of Offer Letters to eligible employees.**

I am directed to invite your kind attention to this department letter of even number dated 01-07-2026 the Hon'ble Chief Minister had fixed 15.08.2026 as the target date to verify the record of contractual employees by the Heads of Departments of eligible employees under the Haryana Contractual Employees (Security of Service) Rules, 2025.

In this regard, a meeting under the chairmanship of Hon'ble W/CPSCM has been scheduled on **08-07-2026 at 10.00AM, PWD Rest House, Panchkula, Haryana** to review the status of implementation of the aforesaid Rules and the action taken by Government Organizations on the Security of Service Portal. The following instructions shall be complied with by all Heads of Departments:

**1. Attendance of HoDs.**

- It shall be mandatory for every Head of Department to attend the meeting personally.
- No representative or any other Officer/Official shall be permitted to attend the meeting on behalf of the HoD's.
- Attendance of all HoDs during the meeting shall be mandatory.

**2. Status Review on Security of Service Portal**

- All HoDs shall provide the latest status of action taken by their respective departments on the Security of Service Portal.
- Any HoD who has not yet logged into the portal shall do so immediately before the meeting.
- In case of any difficulty regarding login or updation of details on the portal, the concerned HoD may immediately contact HRD or HKCL (Contact No.0172-5210290 & e-mail :- [securedemployeehrd@gmail.com](mailto:securedemployeehrd@gmail.com)) for necessary assistance.

**3. Demonstration and Training on Job Security Portal**

- HKCL shall provide a comprehensive demonstration of the Job Security Portal during the meeting.
- Training material shall be provided to all HoDs to facilitate smooth departmental functioning through the portal.
- The training shall cover portal features, modules, workflows, approval processes, report generation, and troubleshooting mechanisms.
- Practical sessions shall also be conducted to enable HoDs to operate the portal independently and efficiently, thereby ensuring timely verification of eligible employees.

All Heads of Departments are requested to ensure strict compliance with the above directions and attend the meeting personally on the scheduled date and time.

Yours faithfully,


  
Superintendent Human Resources-1  
for Chief Secretary of Govt. Haryana

Endst No.6/74/2025-5HR-1

Dated Chandigarh, the 03-July, 2026.

A copy is forwarded to the following for information and necessary action

1. Managing Director, HKCL, Panchkula.
2. Executive Engineer (EE), Provincial Division, Haryana PWD (B&R), Panchkula

  
Superintendent Human Resources-1  
for Chief Secretary of Govt. Haryana.