

HARYANA CIVIL SECRETARIAT
SECRETARIAT ESTABLISHMENT
ORDER

In continuation to the Government orders issued vide Endst., No.22/8/2020-IEI, dated 30.03.2020, now, the following officers/ Officials and Data Entry Operators are hereby deputed in Chief Secretary Control Room in SCO-6, First Floor, Sector 16, Panchkula, to compile and submit the situation reports/ information to the respective authorities regarding the implementation of all activities for the prevention and Control of spread of Covid-19 (Corona Virus) Pandemic and further consolidate onward submissions, as per schedule given below:-

Date	Timing from 8:00 AM to 3:00 PM for the Officer's/Officials S/Sh.	Timing from 03:00 PM to 10:00 PM for the Officer's/Officials S/Sh.
15.04.2020	1. Pawan Singh S/o Sh. Fateh Singh, Superintendent, SIU. (9872211403) 2. Balvinder Singh S/o Sh. Raghubir Singh, Steno Typist, O/o US M& Co-ordination. (9466517403) 3. Reena D/o Sh. Chatten Pal, D.E.O O/o US Tourism and Grievances. (7508089616) 4. Monish, Driver (7888423878)	1. Dharampal Singh S/o Sh.M.S. Malik, Superintendent, Industries-II Branch. (9876716152) 2. Neha Kumari D/o Sh. Harish Kumar, Steno Typist, Defence-II Branch. (8307105503) 3. Sandeep Saini, Sr. Scale Steno O/o DACS (9466550254) 4. Tarsem, Driver, (9888328593)
16.04.2020	1. Mahesh Sharma S/o Sh. Sat Parkash Sharma, Superintendent, Industries-I Branch. (9872016520) 2. Neeraj Kumar S/o Sh. Bal Ram, Steno Typist, Estt.-II Br. (9872960040 & 8557902839) 3. Ritu D/o Bahadur Singh, D.E.O AdO Branch. (9876769572) 4. Hira Vallabh, Driver (9915001505)	1. Kishan Malik, Superintendent, Protocol Branch. (7696028889) 2. Sunil Kumar S/o Sh. Raj Pal, Steno Typist, Home-IV Branch. (9813945322) 3. Himanshu Chugh, D.E.O Defence-II Branch. (9896678461) 4. Sunny, Driver, (9781153904)
17.04.2020	1. Pawan Singh S/o Sh. Fateh Singh, Superintendent, SIU. (9872211403) 2. Balvinder Singh S/o Sh. Raghubir Singh, Steno Typist, O/o US M& Co-ordination. (9466517403) 3. Reena D/o Sh. Chatten Pal, D.E.O O/o US Tourism and Grievances. (7508089616) 4. Monish, Driver (7888423878)	1. Dharampal Singh S/o Sh.M.S. Malik, Superintendent, Industries-II Branch. (9876716152) 2. Neha Kumari D/o Sh. Harish Kumar, Steno Typist, Defence-II Branch. (8307105503) 3. Sandeep Saini, Sr. Scale Steno O/o DACS (9466550254) 4. Tarsem, Driver, (9888328593)
18.04.2020	1. Mahesh Sharma S/o Sh. Sat Parkash Sharma, Superintendent, Industries-I Branch. (9872016520) 2. Neeraj Kumar S/o Sh. Bal Ram, Steno Typist, Estt.-II Br. (9872960040 & 8557902839) 3. Ritu D/o Bahadur Singh, D.E.O AdO Branch. (9876769572) 4. Hira Vallabh, Driver (9915001505)	1. Kishan Malik, Superintendent, Protocol Branch. (7696028889) 2. Sunil Kumar S/o Sh. Raj Pal, Steno Typist, Home-IV Branch. (9813945322) 3. Himanshu Chugh, D.E.O Defence-II Branch. (9896678461) 4. Sunny, Driver, (9781153904)

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19.04.2020	1. Pawan Singh S/o Sh. Fateh Singh, Superintendent, SIU. (9872211403) 2. Balvinder Singh S/o Sh. Raghubir Singh, Steno Typist, O/o US M& Co-ordination. (9466517403) 3. Reena D/o Sh. Chatten Pal, D.E.O O/o US Tourism and Grievances. (7508089616) 4. Monish, Driver (7888423878)	1. Dharampal Singh S/o Sh.M.S. Malik, Superintendent, Industries-II Branch. (9876716152) 2. Neha Kumari D/o Sh. Harish Kumar, Steno Typist, Defence-II Branch. (8307105503) 3. Sandeep Saini, Sr. Scale Steno O/o DACS (9466550254) 4. Tarsem, Driver, (9888328593)
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21.04.2020	1. Pawan Singh S/o Sh. Fateh Singh, Superintendent, SIU. (9872211403) 2. Balvinder Singh S/o Sh. Raghubir Singh, Steno Typist, O/o US M& Co-ordination. (9466517403) 3. Reena D/o Sh. Chatten Pal, D.E.O O/o US Tourism and Grievances. (7508089616) 4. Monish, Driver (7888423878)	1. Dharampal Singh S/o Sh.M.S. Malik, Superintendent, Industries-II Branch. (9876716152) 2. Neha Kumari D/o Sh. Harish Kumar, Steno Typist, Defence-II Branch. (8307105503) 3. Sandeep Saini, Sr. Scale Steno O/o DACS (9466550254) 4. Tarsem, Driver, (9888328593)
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24.04.2020	1. Mahesh Sharma S/o Sh. Sat Parkash Sharma, Superintendent, Industries-I Branch. (9872016520) 2. Neeraj Kumar S/o Sh. Bal Ram, Steno Typist, Estt.-II Br. (9872960040 & 8557902839) 3. Ritu D/o Bahadur Singh, D.E.O AdO Branch. (9876769572) 4. Hira Vallabh, Driver (9915001505)	1. Kishan Malik, Superintendent, Protocol Branch. (7696028889) 2. Sunil Kumar S/o Sh. Raj Pal, Steno Typist, Home-IV Branch. (9813945322) 3. Himanshu Chugh, D.E.O Defence-II Branch. (9896678461) 4. Sunny, Driver, (9781153904)
25.04.2020	1. Pawan Singh S/o Sh. Fateh Singh, Superintendent, SIU. (9872211403) 2. Balvinder Singh S/o Sh. Raghubir Singh, Steno Typist, O/o US M& Co-ordination. (9466517403) 3. Reena D/o Sh. Chatten Pal, D.E.O O/o US Tourism and Grievances. (7508089616) 4. Monish, Driver (7888423878)	1. Dharampal Singh S/o Sh.M.S. Malik, Superintendent, Industries-II Branch. (9876716152) 2. Neha Kumari D/o Sh. Harish Kumar, Steno Typist, Defence-II Branch. (8307105503) 3. Sandeep Saini, Sr. Scale Steno O/o DACS (9466550254) 4. Tarsem, Driver, (9888328593)
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30.04.2020	1. Mahesh Sharma S/o Sh. Sat Parkash Sharma, Superintendent, Industries-I Branch. (9872016520) 2. Neeraj Kumar S/o Sh. Bal Ram, Steno Typist, Estt.-II Br. (9872960040 & 8557902839) 3. Ritu D/o Bahadur Singh, D.E.O AdO Branch. (9876769572) 4. Hira Vallabh, Driver (9915001505)	1. Kishan Malik, Superintendent, Protocol Branch. (7696028889) 2. Sunil Kumar S/o Sh. Raj Pal, Steno Typist, Home-IV Branch. (9813945322) 3. Himanshu Chugh, D.E.O Defence-II Branch. (9896678461) 4. Sunny, Driver, (9781153904)

Dated: Chandigarh,
the 13th April, 2020.

No.22/8/2020-IEI

MAHESHWAR SHARMA
Special Secretary to Government, Haryana,
Secretariat Establishment.

Dated Chandigarh the 13th April, 2020.

- A copy is forwarded to the following for information and necessary action:-
1. Sh. T.C. Gupta, IAS, Additional Chief Secretary to Govt. Haryana, Power Department.
 2. Sh. S.S. Phulia, IAS, Transport Commissioner, Haryana and Special Secretary to Government. Haryana, Transport Department.
 3. Sh. Samwartak Singh, HCS, Member of the Committee of Chief Secretary Control Room.
 4. Sh. Rohit Yadav, HCS, Member of the Committee of Chief Secretary Control Room.
 5. Under Secretary to Govt. Haryana, Protocol with the request to provide two cars with drivers for each schedule.
 6. PS/ PSCM
 7. Private Secretary to Chief Secretary
 8. Concerned Branch Incharge /Officers/ Officials./ Superintendent Establishment- II Branch.
 9. Concerned officer/ Officials (They are hereby directed for strict compliance the orders as per above mentioned schedule).
 10. Administrative officer/ Care Taker with the request to provide the requisite to provide Preventive Kits (Masks, Sanitizer, Hand Wash, Gloves, & Thermal Temperature Machine as per staff strength) & Pantry Service as per staff strength.

Ramesh Kumar
Superintendent Establishment-I,
for Special Secretary to Govt. Haryana,
Secretariat Establishment.

13/4/2020