

From

The Chief Secretary to Government Haryana

To

1. All Administrative Secretaries to Government, Haryana
2. All Heads of the Department in Haryana
3. All the Divisional Commissioner/Deputy Commissioners in Haryana
4. All the Chairman/Managing Directors/Chief Administrator of Boards and Corporations in Haryana
5. The Adviser to Administrator, U.T. Administration, Chandigarh.
6. All IAS officers in Haryana
7. All HCS officers in Haryana

Dated, Chandigarh, the 15th April, 2021

Subject: Writing of Performance Appraisal Reports of IAS/HCS officers posted as Chief Protocol Officer, Gurugram -regarding reporting, reviewing and accepting authorities.

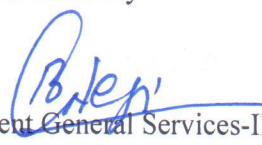
Sir/Madam,

I am directed to invite reference to this department letter of even number dated 9/11.4.2014 on the subject mentioned above and to say that the matter regarding the channel of writing of Performance Appraisal Reports of IAS/HCS officers posted as Chief Protocol Officer, Gurugram has been duly considered by the Government and it has been duly decided that the Reporting, Reviewing and Accepting Authority for writing of Performance Appraisal Report will be as under:-

Reporting Authority	Reviewing Authority	Accepting Authority
Secretary, General Administration	Chief Secretary to Government Haryana	Chief Minister

2. This may please be brought to the notice of all concerned.

Yours faithfully

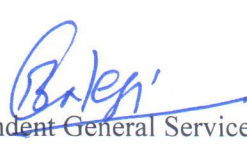

Superintendent General Services-III,
for Chief Secretary to Government, Haryana.

No 61/1/2013-2GSIII

Dated, Chandigarh the 15th April, 2021

A copy, each, is forwarded to :-

1. The Chief Principal Secretary /Principal Secretary /Additional Principal Secretary/Deputy Principal Secretary/Officer on Special Duty to Chief Minister, Haryana.
2. The Special Senior Secretaries/Senior Secretaries Secretaries/ Private Secretaries to Chief Minister/Ministers for the information of Chief Minister/Ministers, Haryana.


Superintendent General Services-III,
for Chief Secretary to Government, Haryana.