

No.42/5/1997-SSI

From

The Chief Secretary to Government Haryana.

To

1. All the Administrative Secretaries to Government, Haryana
2. All Heads of Department in the State of Haryana
3. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh
5. All the Divisional Commissioners in the State of Haryana
6. All the Deputy Commissioners and Sub Divisional officers (Civil) in the State of Haryana.

Dated Chandigarh, the 7th November, 2017.

Subject:- Departmental Examination of Assistant Commissioners/Extra Assistant Commissioners- Revision of syllabus regarding.

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Sir/Madam,

I am directed to refer to the subject noted above and to inform you that the syllabus for the Departmental Examination of Assistant Commissioner, Extra Assistant Commissioners and Candidates for the posts of Extra Assistant Commissioners in Haryana has been revised vide Haryana Government Notification No.42/5/1997-S(1), dated 3rd November, 2017 which will be applicable for the Departmental Examination to be conducted after the date of publication of notification. This notification has been uploaded on the website (csharyana.gov.in) on the web portal of Services-I Branch. You are requested to bring this to the notice of all concerned.



Deputy Secretary Administration,
for Chief Secretary to Government Haryana.

Endst. No 42/5/1995- 5S (1)

Dated Chandigarh, the 7th November, 2017.

A copy is forwarded to the Principal Secretary Monitoring & Coordination-cum-Secretary, Central Committee of Examination for information and necessary action.



Deputy Secretary Administration,
for Chief Secretary to Government Haryana.



Haryana Government Gazette

EXTRAORDINARY

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HARYANA GOVERNMENT

PERSONNEL DEPARTMENT

Notification

The 3rd November, 2017

No. 42/5/97-S (I).— In the supersession of the Haryana Government Notification No. 42/5/1997-S(1), dated 27th September, 2007, Published in Haryana Government Gazette dated 9th October, 2007, the schedule of subjects for the Departmental Examination of Assistant Commissioner, Extra Assistant Commissioners and Candidates for the Posts of Extra Assistant Commissioners in Haryana is prescribed as under and will be applicable for the Departmental Examination to be conducted after the date of publication of this notification in the Official Gazette :—

CRIMINAL LAW

First Paper (With the Aid of Books)

1. The Indian Penal Code, 1860 (Act 45 of 1860)
2. The Information Technology Act, 2000 (Act 21 of 2000).
3. The Contempt of Courts Act, 1971 (Act 70 of 1971)
4. The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act 1989 (33 of 1989) and Haryana State rules framed there under.
5. The Protection of Civil Rights Act, 1955 (Act 22 of 1955).
6. The Prevention of Damage to Public Property Act, 1984 (3 of 1984)
7. The Haryana Police Act, 2007 (25 of 2008)
8. The Protection of Human Rights Act 1993 (Act 10 of 1994)
9. The National Security Act, 1980 (No. 65 of 1980)
10. The Arms Act, 1959 (Act No. 54 of 1959)

Second paper (With the Aid of Books Except item At No. 2)

1. The Code of Criminal Procedure, 1973 (No. 2 of 1974)
2. The Prevention of Corruption Act, 1988 (Act No. 49 of 1988).
3. The Essential Commodities Act, 1955 (Act 10 of 1955)

4. The Haryana Essential Services Maintenance Act, 1974 (Haryana Act No. 40 of 1974)
5. The Indian Evidence Act, 1872 (Act 1 of 1872).
6. The Prevention of Insults of National Honors Act 1971(60 of 1971)
7. The Passport Act, 2008 (4 of 2008)
8. The Cinematograph Act, 1918 (Act 2 of 1918).
9. The Industrial Disputes Act, 1947(14 of 1947)
10. The Cable Television Network (Regulations) Act, 1995.
11. The Food Safety and Standards Act, 2006 (34 of 2006)
12. The General Clauses Act, 1897 (Act 10 of 1897).

Third Paper

Part-I (With the Aid of Books)

1. The Child Labour (Prohibition and Regulation) Act, 1986 (61 of 1986)
2. The Pre Conception and Pre Natal Diagnostic Techniques (Prohibition of Sex Selection) Act 1994 (57 of 1994)
3. The Protection of Women from Domestic Violence Act, 2005. (43 of 2005)
4. The protection of Children from Sexual Offences Act, 2012 (32 Act, 2012)
5. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013)
6. The Prohibition of Employment as Manual Scavengers Rehabilitation Act, 2013(25 of 2013)
7. The Immoral Traffic (Prevention) Act 1956 (104 of 1956)
8. The Bonded Labour System (Abolition) Act, 1976 (19 of 1976)
9. The Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974)
10. The Air (Prevention and Control of Pollution) Act, 1981(14 of 1981)
11. The Environment (Protection) Act, 1986 (29 of 1986)

Part-II (Jails) (With the Aid of Books)

1. The Prisons Act, 1894 (Act 9 of 1894).
2. The Prisoners Act, 1900 (Act 3 of 1900)
3. Punjab Jail Manual (Edition of 1963). The rules and orders made under the Prisons Act which are distinguished in the manual by black marginal lines.
4. The Haryana Good Conduct Prisoners (Temporary Release) Act, 1988 (Act No. 28 of 1988) and rules framed thereunder.
5. The Probation of Offenders Act, 1958 (No. 20 of 1958) and rules framed thereunder
6. The Prisoners (Attendance in Courts) Act, 1955 (Act 32 of 1955) and the rules framed there under
7. Juvenile Justice (Care and Protection of Children) Act, 2015

II - CIVIL LAW

(With the Aid of Books)

1. The Code of Civil Procedure, 1908 (5 of 1908) including Schedules.
2. Rules made by the Punjab and Haryana High Court under Section 122 of the Code of Civil Procedure.
3. The Indian Stamp Act, 1899 (Act 2 of 1899). Chapters I to IV and VII inclusive of Schedule A-I as amended in its application to Haryana.
4. The Court Fee Act, 1870 (Act 7 of 1870), Sections 1 to 20A as applicable to Haryana.
5. The Punjab Registration Validation Act, 1930 (Punjab Act II of 1930) and the Registration Act, 1908 (Act 16 of 1908) Section 2 of Part-I, Part -III to IV and X
6. The Constitution of India.
7. The Motor Vehicles Act, 1988.
8. The Right to Information Act, 2005.
9. The Representation of Peoples Act, 1950 (Act No. 43 of 1959).

10. The Representation of Peoples Act, 1951 (Act No. 43 of 1951).
11. The Limitation Act, 1963
12. The Haryana Compulsory Registration of Marriage Act, 2008
13. The Arbitration and Conciliation Act, 1996.
14. The Hindu Succession (Amendment) Act, 2005
15. The Haryana Right to Service Act, 2014

III- REVENUE LAW

First Paper (with the Aid of Book)

1. The Punjab Tenancy Act (Act XVI of 1887) and the rules framed thereunder.
2. Punjab Land Administration Manual and the rules framed there under (Edition of 1931), Chapters I, II (excepting paras relating to the Punjab Alienation of Land Act, 1900) (Act No. XIII of 1900), IV to IX, XI, XV to XVII and XXII.
3. Indian Registration Act, 1980 and rule made thereunder.
4. The East Punjab Holdings (Consolidation and Prevention of Fragmentation) Act, 1948 and the rules framed thereunder.
5. The Punjab Occupancy Tenants (Vesting of Proprietary Rights) Act, 1952 and the rules framed thereunder.
6. The Punjab Security of Land Tenures Act, 1953.
7. The Pepsu Occupancy Tenants (Vesting of Proprietary Rights) Act, 1954 and the rules framed thereunder.
8. The Punjab Village Common Land (Regulation) Act, 1961 and rules framed thereunder.
9. The Haryana Public Premises and Land (Eviction and Rent Recovery) Act, 1972 and the rules framed thereunder.
10. The Haryana Ceiling on Land Holdings Act, 1972 and rules framed thereunder.
11. The Haryana Canal and Drainage Act, 1974 and the rules framed thereunder.
12. The Haryana Kisan Pass-book Act, 1994 and the rules framed thereunder.
13. The Pepsu Tenancy And Agriculture Land Act, 1955 (Act No.13 of 1955) and the Rules framed thereunder.
14. Douie's Settlement Manual 4th Edition 1930:-
Chapter I-Introductory
Book-I-Whole of the book.
Book-II-Chapter VII, IX, XIII and XIV
Book-III-Chapter XV, XVI, XVII, XVIII and XXXI (Miscellaneous)

Second Paper (with out the Aid of Books)

1. Punjab Land Administration Manual (Edition, 1931) - Chapter XIII, XIV, XVI, XVII, XVIII, XIX and XXIV.
2. Punjab Land Records Manual.
3. The Punjab Land Revenue Act 1887 and the rules framed thereunder
4. The Right to Fair Compensation & Transparency in Land Acquisition, Rehabilitation & Resettlement Act, 2013 and rules framed thereunder
5. Digital India Land Record Modernization Programme (DILRMP)
6. The National Disaster Management Act, 2005, Haryana State Disaster Management Rules 2010 & 2015 Drought Management Manual Flood, Control Manual

IV- CIVIL SERVICES AND FINANCIAL RULES-(With the Aid of Book)

Paper — IV Civil Services & Financial Rules

(With aid of books)

1. (i) Haryana Civil Services (General) Rules, 2016
(ii) Haryana Civil Services (Pension) Rules, 2016
(iii) Haryana Civil Services (Leave), Rules, 2016
(iv) Haryana Civil Services (Pay) Rules, 2016

- (v) Haryana Civil Services (Allowances to Government Employees) Rules, 2016
- (vi) Haryana Civil Services (TA) Rules, 2016
- (vii) Haryana Civil Services (GPF) Rules, 2016
- (viii) Haryana Civil Services (P & A) Rules, 2016
- (ix) Haryana Civil Services (Conduct of Govt. Employees) Rules, 2016
- (x) New Defined Contributory Pension Scheme (Instructions in Compendium of FD's Instructions Volume III)
- 2. Punjab Financial Rules Vol. I
- 3. Punjab Financial Rules Vol. II, Appendices —2,4,14,15,16 and 18
- 4. The Punjab Treasury Rules & S.T.R. Vol. I, Part-I and Part-II
- 5. The Punjab Treasury Rules Vol.-II ; Appendix B & C
- 6. Government Accounting Rules 1990 - Chapter 2, 4, 5, and 6 and Appendices 2, 3, 4 and 5
- 7. Punjab Budget Manual
- 8. An Introduction to Indian Govt. Accounts & Audit (General Chapters only)
- 9. Haryana Civil Services (Executive Branch) and Allied Services and Other Services Common/Combined Examination Act, 2002 (4 of 2002).
- 10. AIS (Disciplinary and Appeal Rules, 1969)

V-LOCAL FUND LAWS - (with the Aid of Books)

- 1. Haryana Municipal Account Code
- 2. The Punjab Agriculture Produce Markets Act, 1961 and the rules framed there under
- 3. Punjab Slums Areas (Improvement and Clearance) Act, 1961
- 4. The Haryana Municipal Act, 1973 and the rules framed there under.
- 5. The Haryana Urban (Control of Rent and Eviction) Act, 1973.
- 6. The Haryana Prevention of Defacement of Property Act, 1990.
- 7. The Haryana Municipal Corporation Act, 1994 and the rules framed there under.
- 8. Haryana Rural Development Funds Act, 1983 (Act No.12 of 1983)
- 9. The Haryana Panchayati Raj Act, 1994 and the rules framed there under.
- 10. The Haryana Non-Biodegradable Garbage (Control) Amendment Act, 2013.
- 11. The Haryana Town Improvement Act, 2004.
- 12. Haryana Development and Regulation of Urban Areas Restriction of Urban Area Act, 1975.
- 13. Punjab Scheduled Roads and Controlled Areas Restriction of Unregulated Development Act, 1963.
- 14. The Haryana Urban Development Authority Act, 1977.

VI- HINDI IN DEVNAGRI SCRIPT

No Books are prescribed for this paper. The examination will, however be of the Matric Standard. An officer who produces the Certificate of having passed in subject of Hindi of Matriculation Examination will not be required to appear in Hindi Paper.

Note.— The Syllabus includes the above Acts and Rules as amended from time to time and as applicable to the State of Haryana.

Chandigarh:
The 29th April, 2017.

D.S.DHESI,
Chief Secretary to Government Haryana.