

**GOVERNMENT OF HARYANA
GENERAL ADMINISTRATION DEPARTMENT
GENERAL SERVICES-II BRANCH
No. 38/05/2005-3GSII**

Chandigarh, dated the 7th March, 2011

To

1. All the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana.
2. All the Head of Departments and Divisional Commissioners, Rohtak, Ambala, Hisar and Gurgaon Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the state of Haryana.
5. Managing Directors of all the Boards/ Corporations/ Public Undertaking of the State of Haryana.
6. All the Registrars of the University of the State.
7. Director, Public Relations Haryana for giving wide publicity.
8. National Information Center, 9th Floor, Haryana Civil Secretariat for putting the instructions on site.

Subject: Granting of Special Casual Leave to the differently abled employees of the Government of Haryana and its Boards/Corporations etc.

Sir/Madam,

I am directed to invite your attention to the subject noted above.

2. After careful consideration of the matter, the Government has decided that subject to exigencies of work, Special Casual Leave for not more than 10 (ten) days in a calendar year may be granted to differently-abled employees of the Government of Haryana and Boards, Corporations & Public Undertaking of the Government of Haryana with disabilities as defined in the Persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 for participating in the Conference/Seminars/Training/Workshop related to Disability and Development related programmes organised by the Central Government and State/UT Governments and their institutes/agencies, International agencies like UNO, WHO etc; Recognised Universities & Educational Institutions and recognised institutes working for persons with disabilities.

3. The period of absence in excess of 10 days is to be treated as regular leave of the kind due and admissible. Special Casual Leave under these orders will be allowed to be combined with regular leave as a special case.

4. The power of granting Special Casual Leave under these orders will be exercised by the Head of Departments concerned.

5. The employee availing of this Special Casual Leave will have to submit a certificate of participation from the competent authority of the 'Organising institute/ authority/ department'.

You are requested to bring these instructions to the notice of all concerned and to take further necessary action accordingly.

Yours faithfully,

Hans Raj Sone
Under Secretary, Protocol,

for Chief Secretary to Government, Haryana

07/03