

**MOST URGENT**  
**REMINDER**

**No. 15/29/2021-1GS-II**  
**HARYANA GOVERNMENT**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**(GENERAL SERVICES-II BRANCH)**

**Dated: Chandigarh, the 20<sup>th</sup> Dec., 2021**

To

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the MDs/CAs of Board & Corporations in the State of Haryana.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners in the State of Haryana.
6. The Registrar of all the Universities in the State of Haryana.


Subject: Identification of 'sensitive posts' and tenure of posting thereon.

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I am directed to invite your kind attention to this department's letter No. 15/29/2021-1GS-II dated 15.09.2021 on the subject cited above, vide which it was requested to provide the list of 'sensitive posts' i.e. primarily those posts which involve public dealing, decision making involving financial implications, grant of licenses, certificates, purchase of store items etc along with the names of officers/officials who have been posted on these sensitive posts continuously since more than three years. This information was to be supplied upto 05.10.2021 and however, information is still awaited from some departments.

Hon'ble Chief Minister desired to review the same. The departments who have not supplied the requisite information so far, are again requested to furnish this information to Chief Secretary to Govt. Haryana (GS-II Branch) within two days positively i.e. upto 22.12.2021, failing which Head of Departments would appear before Principal Secretary to Government of Haryana, General Administration Department with requisite information in his room no. 67, 4<sup>th</sup> floor, Haryana Civil Secretariat, Chandigarh on dated 23.12.2021 at 11:30AM. There is no need to send the information again to those departments who have already sent the information.

2. The complete information in prescribed format may also be sent through e-mail at [superintendentgs2@gmail.com](mailto:superintendentgs2@gmail.com) in M.S. Word format.

  
Superintendent General Services-II  
for Chief Secretary to Government Haryana