

To meet with the need for immediate filling up of the vacancy of the positions of Chief Vigilance Officers (CVOs) in the Vigilance Department, Haryana, applications are invited from JAG & above-level officers of the Central Government/State Government, on a deputation basis.

1.	<b>Nomenclature of the post</b>	Chief Vigilance Officer (CVO)
2.	<b>No. of Vacancies and the Scale of pay of the post</b>	SAG- 05 Posts Scale of Pay:
3.	<b>Location</b>	Vigilance Department, Haryana
4.	<b>Term of Appointment</b>	Deputation
5.	<b>The normal period of deputation prescribed in the Recruitment Rules for the ex-cadre post</b>	Three (3) years, which is extendable by another 2 years.
6.	<b>Age</b>	Not more than 55 years
7.	<b>Qualification/Eligibility criteria</b>	The Officer should be working at JAG & above level. The Officer should have varied experience of 09 Years working in the Central Government/State Government. The Officer should be free from departmental proceedings and Vigilance/Criminal cases. The details related to qualifications for appointment as CVO are given at Sr. No. 5 below.
8.	<b>Closing Date</b>	30.09.2022

**Note:** Cut-off date for age and eligibility would be reckoned as on the closing date of the vacancy notice.

#### **4. Pay and Allowances**

The Officers would be eligible to draw parent department pay plus deputation allowance. Other terms & conditions will be issued later on.

#### **5. CRITERIA FOR SELECTION OF CVO**

- (i) Officer to be appointed as a CVO with Government Organization should have a good working knowledge of various Acts, Rules, Regulations, and Administrative instructions applicable to various Government Departments/Organizations to be able to discharge the role of CVO efficiently and in a just manner.
- (ii) An officer under consideration for the post of CVO should have "Very Good" or above grading in the APAR of the last 5 years and should have integrity "beyond doubt".

- (iii) For officers to be considered to be appointed as CVOs, no major penalty should have been imposed in their career as a result of disciplinary proceedings,
- (iv) No criminal charges pertaining to official duties be pending against the officers to be considered. However, criminal cases arising out of family disputes may not be made a basis of ruling out consideration of a particular officer as CVO.
- (v) No disciplinary proceedings for major punishment should be pending against the officer.
- (vi) Officers having past experience in Personnel, Legal and Public Procurement matters may be preferred. Similarly, past experience with the concerned organization may also be considered.
- (vii) An officer will not be considered for appointment as CVO/Vigilance Officer in an organization to which he/she belongs.

#### **6. SUBMISSION OF APPLICATIONS:**

- I. The applicants may submit simultaneously a copy of the application to their Administrative Officer (HQ/Department etc.) for forwarding the application to Vigilance Department, Haryana, indicating No Objection, Vigilance/ D & AR clearance/APAR etc. The applicants may apply through the proper channel for selection on a deputation basis for the above-mentioned vacancies in the prescribed proforma. A scanned copy of the Duly Filled in and signed proforma in Pdf format may also be sent by the candidate through an email to:
- II. The candidates who are currently on deputation to other Organizations, shall not be considered for the selection. Hence, they are advised not to apply for the aforesaid vacancies.

Eligible and interested candidates may apply as per the Application format at Annexure -I. The candidates must enclose all the relevant proof/documents in support of qualification, experience, and pay scale/gross salary.

The duly filled-in application form should be sent in an envelope superscribing on the cover prominently- Name of the Post, latest by the closing date i.e. 30.09.2022, by Speed Post at the following address.

  
Under Secretary  
Vigilance Department  
Haryana Civil Secretariat  
Sector 1, Chandigarh.

**ANNEXURE-I**

**PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON  
DEPUTATION BASIS**

<b>IMPORTANT</b> Please don't leave blanks	Vacancy Notice No (appears on the top of the notification)	
	Post against which application has been submitted	
	Choice of Station (wherever applicable)	

**1. Personal Data**

1.	Name	
2.	Gender	
3.	Service	
4.	Department	
5.	Category	
6.	Date of Birth	
7.	Date of Entry in JAG Scale	
8.	Present pay band with Grade Pay and basic pay as on date of application	
9.	Present Designation	
10.	Contact Details	
	a. Email id	
	b. Telephone (O)	
	c. Telephone (R)	
	d. Mobile Number	

**2. Educational Qualification**

S.No.	Qualification/Degree	Year/Division	Institution/University



### 3. Experience Details

S.No.	Designation with Place of Posting/Position held during Gazetted/Executive service (since date of initial appointment):	Grade	From	To

### 4. Details of Deputation

1	Details of previous deputations/Foreign assignment, if any	
2	Whether debarred from deputation? If yes please furnish details.	

### 5. Proceedings, if any, against the Applicant

Details of the departmental proceedings and Vigilance/criminal cases etc. pending or commenced or resulting in conviction in the past against the applicant.	
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### 6. Achievements/Relevant Experience

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of Applicant)

Place:

Date: