



Ministry of Mines
Government of India

93726
12/7/19

Chief Secretary
Affiliated Government of Union Territories Administrative (As per standard list)

Subject: Filling up the post of Additional Director General (Finance) in Central Headquarters, Geological Survey of India, (GSI), Kolkata on deputation basis.

The Ministry of Mines requires the services of a suitable officer on deputation basis who are full filling the post of Additional Director General (Finance) in Central Headquarters, Geological Survey of India, (GSI), Kolkata which is an attached office under this Ministry.

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Services-II Branch
Dy. No. 93726
Date 19/07/19

Sl. No.	Name & Designation of Post	No. of Vacancies	Pay Band and grade in Pay Scale	Eligibility
	Additional Director General (Finance) in Central Headquarters, Geological Survey of India, (GSI), Kolkata	1	Pay Band-4, Rs. 37400-67000 plus grade pay of Rs. 10000/-	<p>Officer under the Central Government or State Government or Union Territories:</p> <p>(a) holding analogous post on regular basis in the parent cadre/department/organization or (b) with three years' service in the grade rendered after appointment on regular basis or posts in the pay band-4, Rs. 37400-67000 plus grade pay of Rs. 10000/- or equivalent in the parent cadre or department and</p> <p>(c) possessing the following additional qualifications and experience:</p> <p>(i) Post Graduate degree from a recognized University and</p> <p>(ii) fifteen years' experience in the field of Finance, Budget, Accounts and Audit in the parent department.</p> <p>Desirable: Post Graduate degree with Finance management as a subject.</p> <p>Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding his appointment in the same or some other organization or department of the Central Government shall not exceed initially for five years.</p> <p>Note 2: The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of the receipt of application.</p> <p>Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1-1-2006 or the date from which the revised pay scale is fixed as the Pay Commission recommendation has been extended shall be deemed to be service rendered on the regular basis on the pay scale extended based on the recommendations of the Pay Commission except where there has been merge of more than one pre-revised scale of pay into one grade or two continuous grades pay or pay scale, and where this merger will not apply for the post for which that grade pay or pay scale is for regular deputation grade without any upgradation.</p>



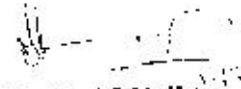
2. The pay and allowances of the selected officers will be regulated by Govt. of India rules as amended from time to time.

3. Application through proper channel alongwith vigilance clearance, No Penalty certificate, Integrity Certificate, Cadre Clearance, upto date confidential reports and service particular in the prescribed proforma should reach at the following address within 60 days from the date of publication of the advertisement in the Employment news.

SMT. FARIDA M. NAIK,
DIRECTOR, ROOM NO. 312D
MINISTRY OF MINES, SHASTRI BHAWAN,
NEW DELHI - 110001
Email: - fm.naik@nic.in
Telefax: - 011-23384395

4. No action will be taken on advance copy.

5. The candidates who apply for the post will not be allowed to withdraw their candidates subsequently.


(Farida M Naik)
Director

Copy to: -

1. All Ministries/Departments of the Central Government
2. DG, GSI for information and wide circulation
3. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi for information


(Farida M Naik)
Director

FORMAT OF APPLICATION

Recent passport
size Photograph
of Candidate
self attested

1. Name of the post:
2. Name of Candidate:
3. Name of Father:
4. Date of Birth (In Christian Era):
5. Address for correspondence:
6. Educational Qualification:
7. Date of Retirement Under Central Govt./State Govt. rules
8. Educational Qualification possess by the applicant:
9. Experience possess by the applicant with details of Posts, periods, nature of duty, Pay Scale, regular/adhoc/deputation i.e. separately etc.
10. Please state clearly whether in the light of entries made by above, you meet the requirements of the post:
11. Additional information if any, which you would like to mention in support of your suitability for the post. Enclosed a separate sheet, if the space is insufficient:
12. Whether belongs to SC ST/OBC
13. Remarks

I have carefully gone through the vacancy circulated/advertisement and certify that I have not concealed or misrepresented any information and I am well aware that the Bio-data supported by documents and submitted by me will be assessed by the selection committee at the time of selection to the post.

Signature of the candidate
Address & Telephone No.

Date:
Place:

CERTIFICATE

(To be filled in by authority forwarding the application)

1. Certified that the particulars furnished by the candidate have been checked from the available records and found to be correct
2. Certified that there is no vigilance/disciplinary case is pending/contemplated against him/her and has not been awarded any major/minor penalty during the last 10 years.
3. His/her ACRs/APARs dossier for last five years duly attested on each page by an officer to the rank of Under Secretary or equivalent are enclosed
4. His/her integrity is beyond doubt.
5. The candidate is well experienced in handling vigilance / legal matters
(Strike out which is not applicable)

Date

Signature (with Seal)
Name & Designation
Officer Address
Telephone No.