

F. No. A-12026/02/2019-NA
Government of India
Cabinet Secretariat
National Authority Chemical Weapons Convention

1st Floor Chanakya Bhawan,
Chanakyapuri New Delhi -110021
Date: 6th September, 2019

Chief Secretary's Office

Dy. No.: 122202

Date: 16-9-19

To

- (1) **The Joint Secretary (Admn.)**, all Ministries/ Departments of the Govt. of India (including M/o Railways and M/o Defence);
- (2) **The Chief Secretaries** of all State Governments and Union Territories.

Subject: Filling up the One post of Technical Officer in the National Authority, Chemical Weapons Convention, Cabinet Secretariat on deputation basis - regarding.

B.O.
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PS/CS
16/9/19
I am directed to refer to this Office letter No. A-12026/01/2019-NA dated 11.03.2019 and 05.07.2019 (copies enclosed) respectively on the above mentioned subject and to say that with the approval of the Competent Authority the last date for receiving applications for the one post of Technical Officer has been further extended up to 3rd November, 2019. Details in this regard may be seen on the website of NACWC www.nacwc.in.

2. It is requested that the vacancy notice may kindly be widely circulated to their concerned Public Sector Undertakings, Statutory Bodies, Autonomous Bodies and Universities/ Research Institutes under the Central and State Government/ Union Territories.

Yours faithfully,



(S. R. Meena)

Under Secretary & HoO
Phone: 24675528

Services-II Branch
Diary No. 122202
Date 8/09/19

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Annexure 1 (2)

Name and scale of the post	Technical Officer Pay Band-2 (Rs.9300-34800 plus Grade Pay Rs.4800) (pre-revised scale of Rs.6500-200-10500) Allowances likes DA, HRA, Transport Allowance will be admissible as per rules and orders of the Central Government
Duties and responsibilities in general (only indicative)	(i) To function as Escort officer for purposes of international inspections and enforcement officer under the CWC Act; (ii) To collect and prepare various statutory declarations to the OPCW, as required under the Convention; (iii) Implementation of the declaration regime for chemical units under CWC Act; (iv) Technical inputs on all policy matters relating to the Convention; (v) Providing training to concerned officers and staff of the Central/State Governments; (vi) Collection of data base of declarable facilities under CWC Act; (vii) Preparation of various reports, statistics and data required to fulfill obligations under the Convention. (viii) Any other duty assigned by the competent authority
Field of Selection, qualifications and experience	(a) (i) Holding analogous post on regular basis in the parent cadre or Department; or (ii) With three years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5500-9000 (pre-revised) or equivalent in the parent cadre or Department; or (iii) With six years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.5000-8000 (pre-revised) or equivalent in the parent cadre or Department; <p style="text-align: center;">and</p> (b) Possessing the following educational qualifications and experience:- <u>ESSENTIAL:</u> (i) Masters' Degree in Chemistry or Industrial Chemistry or Degree in Chemical Technology or Chemical Engineering from a recognized University or Institute or equivalent. (ii) Two years' experience in a managerial technical position in a technical or research organization or industrial concern engaged in the field of organic chemicals and organic chemical industry. (Period of deputation(including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications).