



NO. A-12023/01/2019-NTH

Government of India,

Ministry of Consumer Affairs, Food & Public Distribution,

Department of Consumer Affairs,

12/2, Jamnagar House, Shahjahan Road, New Delhi.

Dated, 4<sup>th</sup>, Dec., 2019.

**CIRRCULAR**

**Subject: - Filling up of the post of Director General in National Test House, Kolkata  
Department of Consumer Affairs.**

Services of a suitable Officer are required for filling up of the post of Director General in National Test House, Kolkata by deputation (including short term contract) plus promotion, failing which by direct recruitment. Pay of the Officer selected will be regulated in accordance with the instructions issued by the Government from time to time. Details relating to the post are given in Annexure -I.

2. It is requested, that the applications of eligible and willing officers who can be spared immediately may kindly be forwarded furnishing all requisite information as per Annexure - II, so as to reach the Dy. Director (NTH) Department of Consumer Affairs, 12/2, Jam Nagar House, Shahjahan Road, New Delhi-110001 within 60 days of the publication of this advertisement in the Employment News/Razgar Samachar. Applications received after the prescribed date shall not be entertained.

3. Forwarding authorities should also send the up to date Character Rolls/APARs for the last five years of the officers concerned along with their applications. While forwarding the application, it must be certified by the lending authorities that the particulars furnished by the officers are correct and that no Vigilance or Disciplinary case is either pending or contemplated against him/her (Annexure-II). Forwarding/Sponsoring authorities may also furnish the list of major/minor penalties, if any, imposed during last 10 years on the officer concerned along with a certificate of Integrity. The Officers who volunteer for the post will not be permitted to withdraw their names later. Incomplete applications will not be entertained.

(D.K. Sonker)

Deputy Director

Telephone No. 011-23073612

To,

All Ministries/Departments/Laboratories

**Subject:-** Filling up the post Director General [Group 'A'] in Level – 14 in the Pay Matrix (pay Rs. 144200-218200) in the National Test House on deputation (including short term contract) plus promotion basis.

Sir,

I am directed to say that it has been decided to fill up the post of Director General, in Level-14 in the Pay Matrix (pay Rs. 144200-218200) in the National Test House, Kolkata, a Subordinate Office under the Department of Consumer Affairs by composite method, on deputation (including short term contract) plus promotion failing which by direct recruitment from the :-

(I) Officers under the Central or State Governments or Union Territories or Universities or Recognized Research Institutions or Development Organization or Semi – Governments, Statutory or Autonomous Organizations:

- a) (i) holding analogous post on regular basis in the parent cadre or Department; or
- (ii) with two years' service in the grade rendered after appointment thereto on a regular basis in the pay Level – 13A in the Pay Matrix (pay Rs. 131100-216600) or equivalent in the parent cadre or Department, or
- (iii) with three years' service in the grade rendered after appointment thereto on a regular basis in the Level – 13 in the Pay Matrix (pay Rs. 123100-215900) or equivalent in the parent cadre or Department.

(b) **Essential qualification and experience:-**

- i) Master's Degree in Chemistry (Pure or Applied) or Physics (Pure or Applied) or Degree in Engineering or Metallurgy or Textile or Rubber Technology from a recognized University or equivalent; and
- (ii) (a) possessing fifteen years' experience in the field of testing and evaluation of materials; or
- (b) fifteen years' experience in standardization, quality assurance and reliability of which at least five years should be in the field of materials and in independent planning and execution of projects

**Desirable:-**

- (i) Doctorate Degree in Chemistry or Physics or Post Graduate Degree in Engineering or Metallurgy or Textile or Rubber Technology from a recognized University or equivalent;
- (ii) Administrative experience preferably in a laboratory; and
- (iii) Research experience in industrial materials and testing methodology.

(II) The Departmental Director (Grade – II) in the Level – 13 in the Pay Matrix (pay Rs.123100-215900) with three years regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.



**Note-1** The departmental officers in the feeder cadre who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.

**Note-2** The period of deputation (including short – term contract) including period of deputation (including short – term contract) in another ex – cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed five years.

**Note-3** The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding fifty – eight years as on the closing date of the receipt of application.

**Note-4** For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to the 1<sup>st</sup> January, 2016 or the date from which the revised level in the pay matrix based on the recommendation of the Seventh Central Pay Commission has been extended shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendation of the said pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common level in the pay matrix and where this benefit will extend only for the post for which that level in the pay matrix is the normal replacement grade without any up-gradation.

(III) The place of posting is Kolkata.

**(IV) Brief Duty of the post:**

The Director General, National Test House will be responsible for (i) Overall activities of National Test House including its regional laboratories at Kolkata, Mumbai, Chennai, Ghaziabad, Guwahati and Jaipur. He will also function as Head of the Department of National Test House. (ii) Implementation of Plan Scheme for augmentation of the testing and evaluation facilities. (iii) Implementation of development programme for extending the activities of National Test House as per requirement.

2. It is requested that the applications in the enclosed proforma (Annexure-II) from officers who are willing and fulfilling the above mentioned qualifications and experience and whose services can be spared immediately on his/her selection to the post, kindly be forwarded to the Deputy Director (NTH), Department of Consumer Affairs, Gallery No. 12/2, Jam Nagar House, Shahjahan Road, New Delhi – 110011, within 60 (sixty days) from the date of issue of this letter or advertisement in the Employment News/Rozgar Samachar, along with latest Five years Confidential Reports/APARs, Vigilance Clearance, No Penalty statement during last ten years, Integrity Certificate, and Cadre Clearance. Incomplete application without above mentioned documents will not be entertained. Action on advance application/ application received after closing date will not be taken.

Incomplete application without above mentioned documents will not be entertained. Action on advance application/ application received after closing date will not be taken.

Yours faithfully,



(D.K. Sonker)

Deputy Director

Telephone No. 011-23073612

Copy to :-

1. All Ministries/Departments of the Government of India.
2. All Public Sector Undertakings [through Department of Public Enterprises].
3. All Autonomous bodies.
4. All the Laboratories/Research Institutions [as per Appendix – 1].
5. Secretary, University Grants Commission, Bhadurshah Zafer Marg, New Delhi – 110002 with the request to forward to all the Heads of Universities.
6. Deputy Secretary, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi – 110016, with the request to circulate to all the scientific Institutions under their administrative control.
7. Bureau of Indian Standard, Manak Bhavan, Bahadur Shah Zafer Marg, New Delhi – 110002.
8. Deputy Secretary (Administration), CSIR, Anusandhan Bhavan, Rafi Marg, New Delhi [with 10 spare copies].
9. Director General, National Test House, CP Block, Sector – V, Salt Lake, Kolkata 700091, with the request to post on the NTH website also.
10. Director, National Physical Laboratory, Dr. K. S. Krishnan Road, New Delhi – 110012.
11. NIC, Department of Consumer Affairs, Shastri Bhavan, New Delhi for posting on the website.



Deputy Director (NTH)



ANNEXURE – I

1. Designation of the Post : Director General  
2. Place of Posting. : National Test House, Kolkata.  
3. Level – 14 in the Pay Matrix : (Pay Rs.144200-218200)  
4. Number of Post : 1 (One)  
5. Classification : General Central Service Group 'A' Gazetted, Non-Ministerial.  
6. Eligibility conditions : I. Officers under the Central or State Governments or UTs Universities or Recognized Research Institutions or Development Organizations or Semi – Governments, Statutory or Autonomous organizations :-  
(a) i) Holding analogous posts on regular basis in the parent cadre or Department; or  
ii) With two years service in the grade rendered after appointment thereto on a regular basis in Level- 13A in the Pay Matrix (pay Rs. 131100-216600) or equivalent in the parent cadre or Department; or  
iii) With three years service in the grade rendered after appointment thereto on a regular basis in the Level- 13 in the Pay Matrix (pay Rs. 123100-215900 or equivalent in the parent cadre or Department: and  
(b) Possessing the educational qualifications and experience prescribed for direct recruits (as in S. No. 7 below)

- II. The Department Director (Gr. II) in the Level – 13 in Pay Matrix (pay Rs.123100-215900) with three years regular service in the grade will also considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Note (1) The department officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration appointment by promotion.

7. Educational & other Qualifications required :

**ESSENTIAL:**

- (i) Master's Degree in Chemistry (Pure or Applied) or Physics for the post (Pure or Applied) or Degree in Engineering or Metallurgy or Textile or Rubber Technology from a recognized University or equivalent, and  
(ii) (a) Possessing 15 years experience in the field of testing and evaluation of materials; or

- (b) 15 years experience in standardization, quality assurance and reliability, of which at least 5 (five) years should be in the field of materials and in independent planning and execution of projects.

**DESIRABLE:**

- (i) Doctorate Degree in Chemistry or Physics or Postgraduate degree in engineering or Metallurgy or Textile or Rubber Technology from a recognized University or equivalent;
- (ii) Administrative experience preferably in a Laboratory;
- (iii) Research experience in industrial materials and testing methodology.

Note (1) The qualification(s) are relaxable at the discretion of the UPSC in the case of candidates otherwise well qualified.

Note (2) The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission in case of candidates belonging to Scheduled Caste or Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

8. Job requirements : The Director General, National Test House will be responsible for (i) overall activities of National Test House including its regional laboratories at Kolkata, Mumbai, Chennai, Ghaziabad, Guwahati and Jaipur. He will also function as Head of the Department for National Test House. (ii) Implementation of Plan Schemes for augmentation of the testing and evaluation facilities. (iii) Implementation of development programme for extending the activities of National Test House, as per requirement.
9. Period of deputation/ contract. : Period of deputation (including short term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of Central government, shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 58 (fifty eight) years as on the closing date of the receipt of applications.



PROFORMA

ANNEXURE - II

Ministry/ Department/ Research Institution .....

1. Name and Address in Block Letters (with telephone no./email if any.)
2. Date of Birth [ in Christian era (DD-MM-YYYY) ] :
3. Date of retirement under Central/State Govt./UTs/Other Institutions etc. rules. :
4. (a) Present post held  
(b) its Level in the Pay Matrix (pay Rs. ....)  
(c) date from which held, and  
(d) whether it is cadre post or ex – cadre post.
5. If ex – cadre post,  
(a) the post held by the officer on regular basis  
(b) its Level in the Pay Matrix (pay Rs. ....)  
(c) date from which held
6. Educational Qualifications and other special qualifications, if any :
7. Whether the officer fulfills all the conditions of eligibility.
8. Details of posts held from time to time with details of experience.
9. Details of experience :  
(a) in the field of testing & evaluation of material  
(b) standardization, quality assurance & reliability and independent planning and execution of projects,
10. Whether belongs to SC/ST

Date:-

Signature of the  
Applicant.

CERTIFICATE TO BE GIVEN BY THE FORWARDING/ SPONSORING AUTHORITY.

It is certified that the particulars furnished by Shri/Ms. ....are correct and no vigilance/disciplinary case is either pending or contemplated against him/her. Statement of major/minor penalties, if any, imposed during last 10 years along with Integrity Certificate duly signed by an officer not below the rank of Deputy Secretary to Government of India is also enclosed. C.R. dossier containing reports up to 2018-19,\* is also forwarded herewith.  
\*Year wise statement of ACRs/APARs to be given in separate list. In case there is a gap period in the ACRs a non – initiation certificate also to be furnished.

Signature of the Head of Department/  
Sponsoring Authority