

No.A.28011/3/2018-E.III

Government of India

Ministry of Jal Shakti

Department of Water Resources, River Development &amp; Ganga Rejuvenation

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 6<sup>th</sup> February, 2020

To:

1. The Secretaries of all Ministries/ Department of Govt. of India as per list attached.
2. All organisations under D/o WR, RD & GR as per list attached.

Subject: Engagement of 'Consultants' on contract basis in Farakka Barrage Project.

Sir,

I am directed to say that applications are invited from retired Government Servants for engagement of two (02) Consultants on contract basis. Detailed terms and conditions of engagement of these Consultants, eligibility criteria and other details are given below:

1. Number of Consultants to be engaged on contract basis	02 (Two)
2. Age limit	Maximum age 65 years as the date of application
3. Place of assignment	1. Consultant(Admn): Farakka, District: Murshidabad, West Bengal 2. Consultant(Purchase & Liaison): Kolkata, West Bengal
4. Eligibility	As given in Annexure-I
5. Tenure of contract	
6. Assignment	
7. Other Terms & Conditions	As given in Annexure-II

2. Interested persons, who are in a position to join immediately, may submit their application, in plain paper, in the enclosed proforma, along with a copy of PPO to Under Secretary (E-III), Department of Water Resources, River Development & Ganga Rejuvenation, Government of India, Room No. 625, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001, within two weeks from the date of issue of Circular.

3. This may please be given wide circulation in the various units of your organization.

Encl.: As above.

Yours faithfully,

*S.B. Pandey*  
Under Secretary to the Govt. of India  
Tele No. 23714350

Copy to:

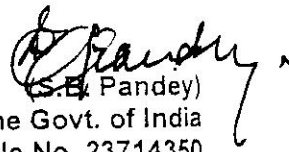
1. Secretary, Central Water Commission, Sewa Bhawan, R.K. Puram, New Delhi - 110022.
2. General Manager, Farakka Barrage Project, Murshidabad, West Bengal - 742212.

Services-II Branch

Diary No 34361

1/34314/2020

3. NIC with request for uploading the enclosed advertisement on the Ministry's website.

  
(S. B. Pandey)  
Under Secretary to the Govt. of India  
Tele No. 23714350

**ANNEXURE-I**

**1. CONSULTANT(Admn)**

- (i) retired as a Deputy Secretary from the Central Government; or
- (ii) retired as a Under Secretary from the Central Government with minimum of five years of service as Under Secretary

Possessing five years' of experience in handling administration or establishment and/or accounts matter

**2. CONSULTANT(Purchase & Liaison)**

- (i) retired as an Executive Engineer(Civil) from the Central Government;
- (ii) retired as a Under Secretary from the Central Government with minimum of three years of service as Under Secretary

Possessing experience of (i) procurement of civil works; (ii) liaison works with various Government Departments; (iii) assist VIP/higher Official movement; and (ii) Liaison with Government Advocates in the matter of Court/CAT cases

**Duties and responsibilities:**

1. **Consultant (Admn.)** - Will perform the duties and responsibilities, which are required to be performed by the Senior Administrative Officer of Farakka Barrage Project (FBP) and will be designated as Consultant (Administration). He may be given additional responsibilities, besides duties of the Senior Administrative Officer, by the General Manager, FBP, who is the Head of Department of FBP. The General Manager, FBP will be his Reporting/Controlling Officer during the above engagement. The Consultant (Administration) will be authorized to issue communications to other organisations, for and on behalf of the FBP, as the Senior Administrative Officer would have required to do.

2. **Consultant (Purchase & Liaison)** : - Will execute procurement of goods required for the Farakka Barrage Project(FBP) for various Civil Works. He will also perform Liaison works with various Government Departments and take required action in the matter of Court/CAT cases of FBP and Union of India at Kolkata and West Bengal. He will perform the duties of Protocol Officer for VIP/higher Official movements at Kolkata and assist in the functions of FBP Guest House at Kolkata, including any other works assigned by the General Manager, FBP. The General Manager, FBP will be the Controlling Officer for this Consultant. The Consultant (Purchase & Liaison) will be authorized to issue communications to other organisations, for and on behalf of the FBP, from the Kolkata Office.

**Place of Posting:**

- 1. **Consultant (Admn.)** - Farakka Barrage Project, P.O. Farakka Barrage, Distt. Murshidabad, West Bengal - 742212.
- 2. **Consultant (Purchase & Liaison)**: Purchase & Liaison Office, Farakka Barrage Project, GE-2, Sector-III, Salt Lake, Kolkata, PIN 700106

**Emoluments :**

50% of last basic pay drawn (pension + the remuneration of the advertised consultancy in any case shall not be more than last basic pay drawn)

**ANNEXURE-II**

Other terms & conditions for the aforesaid engagement as Consultant will be as under:-

- a. Initial period of consultancy will be for 12 months, from the date of joining as consultant, which may be extended from time to time, for three years or till the Consultant attains 65 year of age, whichever is earlier.
- b. engagement of these Consultant(s) in FBP shall not be considered as a case of re-employment, rather it shall be treated as purely on contract basis and it is neither a job nor an assurance for a job at FBP.
- c. This engagement as Consultant will not confer any right for regular appointment to the post and will not confer any right for staking any claim for regular appointment to any post.
- d. These Consultant(s) shall be on the whole time engagement with the FBP and shall not accept any other appointment, paid or otherwise and shall not engage himself with other private organization of any kind during the period of contract.
- e. These Consultant(s) will receive fixed consolidated remuneration, subject to the conditions prescribed in the GFR, 2017 and other extant instructions issued from time to time for the entire period of contract and no other allowance (DA, HRA, Conveyance or any other allowance/relief etc.) shall be paid to them. These Consultant(s) shall not be entitled for any other facilities.
- f. These Consultant(s) will abide by the rules and regulations of the Central Government applicable to an ordinary Government Servant, while on service.
- g. These Consultant(s) will be allowed TA/DA for official journeys as per their entitlements on the date of retirement.
- h. These Consultant(s) will be eligible for 08 (eight) days leave in a calendar year and no remuneration will be paid in case their absence exceeds eight days but leave not availed during a calendar year will not be carried forward to the next calendar year.
- i. the working hours shall be the official working hours of FBP but these Consultant(s) may be required to sit late beyond normal hours and may be called on Saturdays/Sundays/Gazetted holidays, if situation requires, on orders of GM, FBP.
- j. the Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the FBP as a whole shall not be utilized or published or disclosed or part with, to a third party and any part of the data or statistics or proceedings or information collected for the purpose of this contract, or during the course of the contract shall be disclosed, without the express written consent of the GM, FBP.
- k. the Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which FBP will issue TDS Certificate.
- l. on termination/closure of contract period, these Consultant(s) will be bound to hand-over the entire set of records of assignment to the FBP, before the expiry of the contract, and before the final payment is released by the FBP.
- m. These Consultant(s) will in no case represent or give opinion or advice to any person, in any matter which is adverse to the interest of the FBP in, particular and the Central Government in general.
- n. the place for settlement for all disputes through negotiation, mediation and also through legal media will be Kolkata/Farakka and decision of Central Government shall be binding on these Consultant(s).
- o. the GM, FBP may terminate the contract by serving a notice of one month, if:
  - i. the Consultant is unable to address the assigned works,
  - x. i the quality of the assigned works is not to the satisfaction of the GM, FBP,
  - xi. ii these Consultant(s) fail in timely achievement of the milestones as finally decided by the GM, FBP
  - xii. v these Consultant(s) are found lacking in honesty and integrity;
- p. the GM, FBP reserves the right to terminate the contract, by giving one month's notice to the

Consultant and the termination shall be effected by written notice served on the Consultant and shall take effect in 30 days of delivery of such notice.

- q. In case any permission is required to be taken by the applicants from the offices where they retired from, obtaining the same shall be the responsibility of the applicants.

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**ANNEXURE-III****Application for engagement as Consultant on contract basis in Farakka Barrage Project**Recent Passport size  
photograph

1. Full Name (in Block Letters)				
2. Date of Birth				
3. Email ID				
4. Mobile Number				
5. Residential Address				
6. Educational Qualification				
7. Date of superannuation/retirement				
8. PPO Number (enclose a copy)				
9. Post held at the time of retirement				
10. Organization currently working, if any				
11. Organization superannuated from				
12. Brief particulars of experience of last five years (a separate sheet may be annexed)	Post Held	From	To	Experience / Nature of work
14. The Consultancy applied for / preference	1. For Consultant (Admn.) only 2. Consultant (Legal & Liaison) only 3. Both 1 & 2 4. Both 2 & 1			

**Undertaking**

1. I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this circular and accept all the terms and conditions for engagement of consultants.

2. I have already taken permission (if required) to be taken by the applicants from the offices where they retired and shall provide the same in case of my selection/No permission is required to be taken from the office where I retired. (~~strike out whichever is not applicable~~).

Place :

Date :

(Signature of the applicant)