



GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF NE REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS, SHILLONG-793003.

No. NEC/ADM/38/80 Vol.VI

Dated: 16th February, 2020.

To

As per list.

Subject : Advertisement/Vacancy Circular for filling up 1(one) post of **Director (Human Resource Development and Employment)** on Deputation (including Short Term Contract) For Armed Forces Personnel- Deputation or Re-employment basis as per the provision of Recruitment Rules in the North Eastern Council Secretariat, Nongrim Hills, Shillong -793 003.

B.O.
P/CS
12/3/2020
Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No.NEC/ADM/38/80 Vol.VI Dated: 26th February, 2020 for the above mentioned post proposed to be filled up on deputation basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the Deputy Secretary (Admn.) within 60 days from the date of publication of the advertisement in the Employment News.

Encls: As above.

Yours faithfully,

(L. Beimopha)
Deputy Secretary (Admn.)

Services-II Branch

Diary No 33713

Date 16/03/20

GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF N.E. REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS, SHILLONG-793003


No. NEC/ADM/38/80 Vol.VI

Dated: 26th February, 2020.

The North Eastern Council Secretariat is looking for the services of suitable Officers for filling up 1(One) post of **Director (Human Resource Development and Employment)** on **Deputation (including Short Term Contract)** For Armed Forces Personnel – Deputation or Re-employment basis as per provision of Recruitment Rules. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation basis immediately so as to reach the **Deputy Secretary (Admn.)** within **60 days** from the date of publication of this advertisement in the Employment News. For eligibility criteria, job requirement, qualifications and experience, as per **Annexure-I** and Prescribed format at **Annexure-II** and other necessary details, please visit the **NEC website <http://necouncil.gov.in>**.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in prescribed format – **Annexure-II** duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. **Copies of ACRs** of last 5 years duly attested on each page by an officer of the rank of Under Secretary or equivalent.
3. **Integrity Certificate.**
4. **Vigilance Clearance.**
5. **Major or minor penalty certificate** for the last 10 years/period of service of the candidate if he/she has less than 10 years in the service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
- – 7. Cadre clearance certificate.


(L. Beimopha)
Deputy Secretary (Admn.)
NEC Secretariat, Nongrim Hills
Shillong: 793003.
Ph. No.: 0364-2522647

Annexure-I

1.	(a)	Name of the post	Director (Human Resource Development and Employment) on Deputation (including Short Term Contract): For Armed Forces Personnel: Deputation or Re-employment.	
	(b)	No. of post	1 (one)	
	(c)	Scale of pay	Rs.12,000-375-16,500/- (5 th CPC) /PB-3 Rs.15,600-39,100/- + G.P. Rs.7,600/- (6 th CPC) corresponding to Level 12 of Pay Matrix of 7 th CPC.	
	(d)	Method of Recruitment and Eligibility Criteria.	Deputation (including short-term contract): For Armed Forces Personnel: Deputation or Re-employment : Officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Universities or Recognised Research Institutions or Statutory or Autonomous Organisations:	
	(a)		(i) holding analogous post on regular basis in the parent cadre or department: or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.10,000-15,200 (5 th CPC) / PB-3 Rs.15,600-39,100/- + G.P. Rs.6,600/- (6 th CPC) corresponding to Level 11 of the Pay Matrix of 7 th CPC or equivalent in the parent cadre or department; and	
			(b) possessing the following educational qualifications and experience :	
			(i) Bachelor's Degree from a recognised University or equivalent.	
			(ii) Ten years' experience of formulation of Manpower Planning or Development schemes.	
			For Armed Forces Personnel: Deputation or re-employment : The Armed Forces Personnel of the rank of Lt. Colonel or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the qualifications and experience considered. If selected such officers will be given deputation terms upto the date on which they are due for release from the armed forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on re-employment basis. (Re-employment upto the age of superannuation with reference to civil posts). (Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not exceed four years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications).	
	(e)	Job requirements	(i)	Assessment of trained manpower requirement in the North Eastern Region as a whole as well as in each of the eight States individually.
			(ii)	Working out different training programmes/employment-oriented training programmes.
			(iii)	Assisting the States of the NER Region in getting candidates sponsored by them admitted into different institutions in the country for training or for specialized education in particular fields.
			(iv)	Rendering assistance for preparation of schemes for promotion of employment with particular reference to self-employment/for preparation of plans for the HRD Sector of NEC.
			(v)	Disbursing scholarships to States for successful students pursuing courses of higher studies.

Note: The candidate who applied for the post would not be allowed to withdraw their candidature subsequently.

CURRICULUM VITAE PROFORMA

1	Name and address (in block letters)		:	
2	Date of birth (in Christian era)		:	
3	Date of retirement under Central/State Govt. rules.		:	
4	Educational qualifications.		:	
5	Name of the post applied for.		:	
6	Present post held with pay scale, Pay band and Grade Pay		:	
7	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		:	
		Qualification/experience required		Qualification/experience possessed by the officer
	Essential	(i)		
		(ii)		
		(iii)		
	Desirable	(i)		
		(ii)		
8	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.		:	
9	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.			

Office/Instt./Orgn.	Post Held	From	To	Scale of pay/Present Basic Pay And Grade Pay	Nature of duties

10	Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.		:	
11	In case the present employment is held on deputation basis, please state-		:	
	(a)	The date of initial appointment.	:	
	(b)	Period of appointment on deputation/contract	:	
	(c)	Name of the parent office/organization to which you belong.	:	

12	Additional details about present employment. Please state whether working under – (indicate the name of your employer against the relevant column)	:	
(a)	Central Govt.	:	
(b)	State Government	:	
(c)	Union Territory	:	
(d)	Statutory Organization	:	
(e)	Autonomous Organizations	:	
(f)	Government Undertakings	:	
(g)	Universities	:	
(h)	Others	:	
13	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	:	
14	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.	:	
15	Total emoluments per month now drawn	:	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement) (Note : Enclose a separate sheet, if the space is insufficient).	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for "Absorption".) Candidates of non-Government Organizations are eligible only for Short Term Contract.	:	
18	Whether belongs to SC/ST	:	
19	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/ Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient any.	:	
20	Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.	:	

21	If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).	:	
I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.			

Date

Signature of the candidate

Address

Phone No./Mobile No.:

Email ID

Countersigned (Employer with seal and date)

Strike out whichever is not applicable.

CADRE CLEARANCE CERTIFICATE

In the event of the selection of Shri/Smti _____, he/she will be relieved to join the post of Director (Human Resource Development and Employment) on deputation (including short term contract) For Armed Forces Personnel : Deputation or re-employment basis as per the provision of Recruitment Rules in the North Eastern Council Secretariat, Shillong.

Signature:

Designation of Competent Authority

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against Shri/Smti _____ as per record.

Signature:

Designation of Competent Authority.

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on Shri/Smti _____ during last 10 years.

Signature

Designation of Competent authority.

INTEGRITY CERTIFICATE

Service particulars of Shri/Smti _____ have been carefully scrutinized and it is certified that there is no doubt of his/her integrity.

Signature:

Designation of Competent authority.

CORRECTNESS CERTIFICATE

It is certified that the particulars furnished by Shri/Smti _____ in his/her application Curriculum Vitae Proforma have been verified and found correct as per Service Records.

Signature:

Designation Competent Authority

List of Addresses :

1. All Ministries/Departments of Govt. of India.
2. The Director (NEC), Govt. of India, Ministry of Development of North Eastern Region, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi.
3. The Chief Secretary to the Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh , Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
4. The Secretary, GAD to the Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh , Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry..
5. The Under Secretary, Ministry of Surface Transport, BRDB, 'B' Wing, 4th Floor, Sena Bhavan, New Delhi-110011.
6. The Under Secretary, Ministry of Defence, South Block, New Delhi-110011.
7. The Director, ICAR Research Complex for NER, Barapani, Meghalaya.
8. The Secretary, Railway Board, Rail Bhavan, New Delhi.
9. The Deputy Secretary (Admn), NITI Aayog, Yojana Bhavan, Sansad Marg, New Delhi-110 001.
10. The Registrar, Gauhati University, Jhalukbari, Guwahati/ Dibrugarh University, Dibrugarh/ Manipur University, Chanchipur, Imphal-795003.
11. The Administrative Officer, Geological Survey of India, 4 Chowringhee Lane, Kolkata-700016.
12. The Joint Secretary, Government of India, Ministry of Finance, Department of Economic Affairs (IES Section), North Block, New Delhi.
13. The Under Secretary, Ministry of Human Resources Development, 'C' Wing, Shastri Bhavan, New Delhi-1.
14. The Deputy Secretary, Ministry of Communication & Information Technology, Department of Telecommunication, Sanchar Bhavan, 20 Ashok Road, New Delhi.
15. Sr. Technical Director/Sr. SA, NIC-NEC, NEC Secretariat, Shillong. It is requested to upload the advertisement in the NEC Website.


(L. Beimapha)
Deputy Secretary (Admn.)