

6/3/2020

Email

ssps@hry.nic.in

Email

**Fwd: [Chiefsecretaries] Vacancy Circular:-Filling up the post of Deputy Secretary in the Office of Controller General of Patents, Designs and**

**From :** KESHNI ANAND ARORA <cs@hry.nic.in>

Wed, Jun 03, 2020 11:36 AM

**Subject :** Fwd: [Chiefsecretaries] Vacancy Circular:-Filling up the post of Deputy Secretary in the Office of Controller General of Patents, Designs and

**To :** Nitin Kumar Yadav, IAS <ssps@hry.nic.in>

**From:** dirsm@nic.in

**To:** Chiefsecretaries@ismgr.nic.in

**Sent:** Tuesday, June 2, 2020 3:28:01 PM

**Subject:** [Chiefsecretaries] Vacancy Circular:-Filling up the post of Deputy Secretary in the Office of Controller General of Patents, Designs and

Dear Sir/Madam

Kindly click on the URL to see the vacancy circular on the above subject. This is for your kind information.  
[Click Here to see the details of Vacancy Circular.](#)

Regards,

EO Division

Department of Personnel & Training

Ministry of Personnel, Public Grievances & Pensions  
NIC-DOPT,  
Room No 11-A,  
North Block, New Delhi

**Note :**

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No. 10/1/2019 EO(MM-II)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
Department of Personnel and Training  
(Office of the Establishment Officer)

North Block, New Delhi  
Dated 29<sup>th</sup> of May, 2020

To.

1. The Chief Secretaries  
All State Governments
2. All Secretaries,  
Ministries/Departments of Government of India

**Sub: Filling up the post of Deputy Secretary in the Office of Controller General of Patents, Designs and Trademarks (CGPDTM), Mumbai under the Department for Promotion of Industry and Internal Trade.**

Sir/Madam

It is proposed to fill up the post of Deputy Secretary in the Office of Controller General of Patents, Designs and Trademarks (CGPDTM) Mumbai under the Department for Promotion of Industry and Internal Trade on deputation basis under Central Staffing Scheme. The applications were invited for the post vide circular of even number dated 05.07.2019 (copy enclosed)

2. It has been decided to extend the last date for submission of application till 01.07.2020
3. This may be brought to the notice of all concerned and the application(s) of the eligible candidate(s) may please be forwarded accordingly

Encl: As stated above.

Yours faithfully

*(J. Srinivasan)*  
(J. Srinivasan)  
Director (MM)  
Tel: 23092842

Services-II Branch  
Diary No. 49772  
Date 08/06/20

Copy to:

1. Department for Promotion of Industry and Internal Trade [Shri Sushil K. Salpute Director] Udyog Bhawan, New Delhi. w.r.t Letter No P-24017/25/2017-IPR-I dated 04.12.2018
2. PPS to Dir(MM) for uploading through bulk e-mail system

Government of India  
Ministry of Personnel, P.G. and Pensions  
Department of Personnel and Training  
(Office of the Establishment Officer)

North Block, New Delhi  
Dated 5<sup>th</sup> July, 2019

To,

1. The Chief Secretaries,  
All State Governments
2. All Secretaries,  
Ministries/Departments of Government of India

**Subject: Filling up the post of Deputy Secretary in the Office of Controller General of Patents, Designs and Trademarks (CGPDTM), Mumbai under the Department for Promotion of Industry and Internal Trade.**

Sir/Madam,

It is proposed to fill up the post of Deputy Secretary in the Office of Controller General of Patents, Designs and Trademarks (CGPDTM), Mumbai under the Department for Promotion of Industry and Internal Trade on deputation basis under Central Staffing Scheme.

2. Officers of the rank of Deputy Secretary level from the All India Services or any Organized Services of the Government of India, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4 years at Deputy Secretary level respectively.

3. The post may be circulated amongst officers eligible to be appointed as Deputy Secretary in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/ Departments may be forwarded to the Department alongwith cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers of last five years. For officers working in the cadre, it may also be ensured that the 'Cooling off' after a previous stint on deputation, if any, is completed and the officer is eligible to be appointed on Central Deputation as per instructions.

4. It is requested that the application(s) of the eligible officer(s) may please be forwarded so as to reach this Department by 07.08.2019.

Yours faithfully,

(J. Satyaviran)  
Director (AM)  
Tel. 23092342

Copy to:

1. Department for Promotion of Industry and Internal Trade [Shri Sushil K. Satpute, Director] Udyog Bhawan, New Delhi. w.r.t. Letter No P-24017/25/2017-IPRI dated 04.12.2018.
2. PS to Director, Mumbai through e-mail system.

0 01/08/2019

### Bio-Data

|      |                                                                                                                                                         |                        |                            |                  |                   |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------------|------------------|-------------------|
| 1.   | Name                                                                                                                                                    | :                      |                            |                  |                   |
| 2    | Date of Birth                                                                                                                                           | :                      |                            |                  |                   |
| 3    | Service                                                                                                                                                 | :                      |                            |                  |                   |
| 4    | Batch                                                                                                                                                   | :                      |                            |                  |                   |
| 5    | Contact Telephone No.                                                                                                                                   | (O) (R) (M)            |                            |                  |                   |
| 6    | Educational Qualifications                                                                                                                              | :                      |                            |                  |                   |
| 7    | Complete Experience/Posting Profile                                                                                                                     | :                      |                            |                  |                   |
| S.No | Period                                                                                                                                                  | Post held/Organization | Cadre post/Deputation post | Place of Posting | Brief Discription |
|      |                                                                                                                                                         |                        |                            |                  |                   |
|      |                                                                                                                                                         |                        |                            |                  |                   |
| 8    | Whether clear from Vigilance Angle                                                                                                                      |                        | :                          | Yes/No           |                   |
| 9    | Whether the officer has been on deputation earlier. if so please provide details of organization, nature of deputation and period (dates) of deputation |                        | :                          |                  |                   |
| 10   | Whether the officer is debarred from deputation under                                                                                                   |                        | :                          |                  |                   |

11. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

Note:

Columns 1-7 to be filled in by applicant.

Columns 8-11 to be filled in by Ministry/Department concerned