



No. A-12025/5/2020-SA

Government of India

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution



Krishi Bhawan, New Delhi
Dated : 15th September, 2020

INDICATIVE VACANCY CIRCULAR

Sub: Filling up one anticipated vacancy to the post of **Assistant Director (Official Language)** at National Sugar Institute, Kanpur, by Deputation.

The undersigned is directed to invite applications from eligible and suitable officers for filling up one anticipated vacancy to the post of **Assistant Director (Official Language)**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-10 of the Pay Matrix at National Sugar Institute, Kanpur – a subordinate office of the Department of Food & Public Distribution, by Deputation.

2. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

- (i) * Bio-data – Certification part to be filled up and countersigned by the Employer/ Cadre Controlling Authority. Each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary.
- (ii) Photocopies of APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 291, Krishi Bhawan, New Delhi – 110001, within **60 days** from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

(Mahender Singh)

Under Secretary to the Government of India

Tel. No.: 2338 8544

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For information:-

Director, National Sugar Institute, Kalyanpur, Kanpur – 208 017.

Services-II Branch

Diary No 89398

Date 28/09/2020