

POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH, CHANDIGARH



ESTABLISHMENT BRANCH-I  
Ph. No. 0172-2755504-2755510

No. F.4489/EI(2)/PGI/CHD/2020

To

The Chief Secretary,  
Govt. of Haryana  
Civil Secretariat, Chandigarh.

Subject: Filling up one (01) post of Registrar on deputation basis at PGIMER, Chandigarh.

Madam  
Sir,

The Institute proposes to fill up one post of Registrar on deputation basis in the LEVEL-12 in the PAY MATRIX under 7<sup>th</sup> CPC. I shall be grateful if you could send us a panel of suitable officers who are willing to work on deputation initially for three years in this Institute as Registrar with following qualification and experience:-

1. "Officers belonging to the Central/State Government/U.T. Administration/Central Statutory Bodies/Autonomous Bodies holding analogous posts on regular basis and at least with 5 years of regular service in the "LEVEL-11 in the PAY MATRIX" or equivalent."
2. And having five years experience in administration including the conduct of examination and admissions/arrangement of teaching program.

You are requested to forward the names of suitable officers who are willing to serve at this Institute on deputation along with their ACR/APARs for the last 5 years. While sending the panel, it may kindly be ensured that no departmental/disciplinary proceedings are pending/being contemplated against the Officers and the same should reach this office latest by 15.10.2020.

Yours sincerely,

(Kumar Gaurav Dhawan, IRS)  
Dy. Director (Admn.)  
PGIMER, Chandigarh

Services-II Branch  
Diary No 88870  
Date 28/09/2020

आवेदन प्रारूप

- Application Format

1.	नाम Name (in capital letters)	
2.	पता (दूरभाष एवं ई-मेल सहित) Address with Telephone number & e-mail address	
3.	जन्म तिथि Date of Birth	
4.	सेवानिवृत्ति की तिथि Date of Retirement	
5.	शैक्षिक योग्यता Educational Qualifications	
6.	वर्तमान नियोक्ता का नाम एवं पता Name and Address of the present employer	
7.	नियमित आधार पर नियुक्ति की तिथि (पे बैंड - 3 स्तर के पैमाने में i.e. ₹ 15600-39100 + ग्रेड पे ₹ 6600) Date of appointment on regular basis (in the scale of PB-3 i.e. ₹ 15600-39100 + Grade Pay ₹ 6600)	
8.	स्थापना संबंधी, प्रशासनिक एवं लेखा कार्यों में अनुभव Professional Experience	
9.	वर्तमान नियुक्त पद की प्रकृति Nature of present employment	
10.	कुल परिलाभ आहत प्रति माह Total emoluments drawn per month	
11.	पिछले पाँच वर्षों की ए.सी.आर. ग्रेडिंग APAR/ACR grading for the last five years	
12.	आवेदित पद के लिए कोई अतिरिक्त सूचना, यदि है, जो आप अपनी क्षमता के संदर्भ या समर्थन में उल्लेख करना चाहते हैं Additional information, if any, which you would like to mention in support of your ability for the post	

दिनांक :

Date :

आवेदक के हस्ताक्षर  
Signature of the applicant