

अण्डमान तथा निकोबार प्रशासन  
Andaman and Nicobar Administration  
सचिवालय/Secretariat.

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Port Blair, dated the 10<sup>th</sup> November, 2020.

CIRCULAR

Subject: Vacancy Circular for appointment of Superintending Engineer (Civil) in Andaman Public Works Department, A&N Administration on deputation (ISTC) basis.

It is proposed to fill up two (02) post of Superintending Engineer (Civil), (General Central Service) Group 'A' Gazetted (Ministerial) carrying the Pay Level - 13 (₹ 123100-215900) in the Andaman Public Works Department under A&N Administration on deputation (ISTC) basis from the officers under the Central Govt./State Government/Public Sector undertakings/Semi Govt./autonomous or statutory organization and possessing experience and other eligibility conditions of appointment.

The last date for receipt of applications for appointment of Superintending Engineer (Civil) in the Andaman Public Works Department under A&N Administration on deputation (Including Short Term Contract) earlier circulated vide Administration's Circular dated 28.02.2020 and extended the period for another 60 days vide Circular dated 24.07.2020 are hereby further extended for 60 days. Copy of Circular dated 28.02.2020 and 24.07.2020 are enclosed.

Details of the post, eligibility conditions etc. are available on website of the APWD ([www.apwd.and.nic.in](http://www.apwd.and.nic.in)) and Administration ([www.and.nic.in](http://www.and.nic.in)). The application form for this purpose can be obtained from the Office of CE, APWD, Nirman Bhawan, Port Blair, A&N Islands, Pin-744101 and websites. Applications complete in all respects of suitable and eligible officers may be sent through proper channel to the Office of CE, APWD within a period of 60 days from the date of issue/publishing of this Vacancy Circular.

Applications received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

It is requested that wide publicity may be given to the above vacancy and circulated for information of all the eligible officers.

*Deputy Secretary (PWD)*  
उप सचिव (लो.नि.वि.)  
Deputy Secretary (PWD)  
A&N Administration  
(F.No.2-62/2019-PWD/1181)

# PROFORMA OF BIO-DATA

1.	Name and address in BLOCK letters	
2.	Date of birth (in Christian era)	
3.	Date of retirement under Central / State Government Rules	
4.	Educational Qualifications	
5.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed for the post, state the authority for the same)	

		Qualifications / Experience required	Qualifications / Experience possessed by the officer
Essential	(a) (i)		
	(ii)		
	(b) (i)		
	(ii)		

6.	Please state clearly whether in the lights of entries made by you above, you meet the requirements of the post	
7.	Details of past service in chronological order (please enclosed separate sheet, authenticated by your signature, if required)	



	Name of the Office/Organization	Post held	Period for which post held		Scale of pay	Nature of duties in brief
			From	To		
8.	Nature of present employment i.e. whether adhoc or regular					
9.	In case the present Employment is held on deputation / contract basis, please states:					
	a) The date from which on deputation / contract					
	b) Period of appointment on deputation / contract					
	c) Name of the parent office / organization to which candidate belongs					
	d) Scale of pay in the parent department					
	e) Date from which drawing that scale in the parent department against regular appointment					
10.	Additional details about present employment Please State whether working under: -					
	k) Central Government					
	l) State Government					
	m) Autonomous Organizations					
	n) Government undertakings					
	o) Universities					
11.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.					
12.	Total emoluments per month drawn					
13.	Additional information, if any which candidate would like to mention in support of one's suitability for the post. Enclose a separate sheet, if required.					
14.	Whether belongs to SC / ST					
15.	Remarks					

Date:

Signature of the candidate  
Address:

**VERIFICATION / CERTIFICATE TO BE FURNISHED BY THE EMPLOYER**

It is certified that the information furnished by Mr. / Ms. .... has been checked as per the service record of the individual and found correct.

Records of service of Mr. / Ms. .... who has applied for post of Superintending Engineer (Civil), APWD, A & N Administration has been carefully examined and it is certified that there is no doubt about his / her integrity.

Neither any disciplinary proceedings are pending nor a decision has been taken to initiate disciplinary proceedings against Mr./ Ms. .... who has applied for the post of Superintending Engineer (Civil), APWD, A & N Administration.

In the event of his / her selection Mr./Ms. .... will be relieved of his / her duties in this office.

(Signature with office seal)

Name:

Designation:

Tele. No.

Date :

Note: Incomplete applications or applications not in accordance with the format / particulars will not be entertained.

**STATEMENT OF PENALTIES FOR THE LAST TEN YEARS IN RESPECT OF**

Mr. / Ms. ....

Sl. No.	Name of the penalty	Details of penalty	Period	Remarks

(Signature with office seal)

Name:

Designation:

Tele. No.

Dated:

Note: Kindly furnish 'Nil' statement if no penalty has been imposed.

### TERMS AND CONDITIONS OF APPOINTMENT

1. In addition to pay the selected persons will be entitled to DA as admissible.
2. Special compensatory allowance and Island Special Allowance as admissible under rules.
3. Rent free unfurnished accommodation subject to general review from time to time.
4. Free sea passage once in a year for self and family members while proceeding / returning from leave in accordance with the orders in force from time to time.
5. Deputation allowance as admissible under rules.
6. Tenure: Initially for a period of 1 (one) year, which may be extended in accordance with the rules.
7. They shall be governed by the relevant rules and order in force from time to time in respect of the Government servants of their category serving under the Andaman & Nicobar Administration.
8. The officer selected for appointment on deputation basis will have the option either to get his pay fixed in the deputations post or to draw pay of the post held by him in his parent department plus deputation allowances in accordance with and, subject to the condition, as modified from time to time and such other general or special orders issued by the Ministry of Finance.
9. The period of deputation / contract of official shall not ordinarily exceed four years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years, as on the closing date of receipt of application.
10. The officer once selected shall not be allowed to withdraw or refused to join and it shall be responsibility of sponsoring authority to release the selected officers within a month of the issue of appointment letter / order.



To

The Chief Secretaries / all State Governments to circulate the vacancies among all State Department autonomous / statutory organization public undertaking department.

1. Andhra Pradesh (Hyderabad)
2. Arunachal Pradesh (Itanagar)
3. Assam (Guwahati)
4. Bihar (Patna)
5. Chattisgarh (Raipur)
6. Delhi
7. Goa (Panaji)
8. Gujarat (Ahmedabad)
9. Haryana (Chandigarh)
10. Himachal Pradesh (Shimla)
11. Jammu & Kashmir (Srinagar)
12. Jharkhand (Ranchi)
13. Karnataka (Bangalore)
14. Kerala (Trivandrum)
15. Madhya Pradesh (Bhopal)
16. Maharashtra (Mumbai)
17. Manipur (Imphal)
18. Meghalaya (Shilong)
19. Mizoram (Aizwal)
20. Nagaland (Kohima)
21. Orissa (Cuttack)
22. Punjab (Chandigarh)
23. Rajasthan (Jaipur)
24. Sikkim (Gangtok)
25. Tamil Nadu (Chennai)
26. Tirpura (Agartala)
27. Uttar Pradesh (Luckhnow)
28. West Bengal (Kolkata)
29. Chandigarh
30. Pondicherry
31. Daman & Diu
32. Dadara Nagar Haveli & Daman and Diu
33. Lakshadweep
34. Ladakh
35. Telengana
36. Uttarakhand