



No. A-12023/5/2019-E-II  
Government of India  
Ministry of Jal Shakti,  
Department of Water Resources,  
River Development & Ganga Rejuvenation,

Shram Shakti Bhawan, Rafi Marg,  
New Delhi - 110 001, Dated: 11<sup>th</sup> January, 2021

To,

1. The Chief Secretaries of all State Government / Union Territories
2. The Secretaries of all the Ministries/Departments of Government of India
3. Recognized Research Institutions or Semi Government or Autonomous or Statutory Organisations.

Subject: Filling up the post of Director, Central Water & Power Research Station, Pune, under the Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, on deputation (including short term contract) basis -Reg.

Sir,

I am directed to say that the one post of Director, Central Water & Power Research Station, Pune, in the Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation New Delhi, in Pay level of 14 of Pay Matrix (Rs. 144200 - 218200) (Pay Band-4, Rs.37400-67000 plus Grade Pay Rs.10000 pre-revised) is proposed to be filled by deputation (including short term contract) from amongst officers under the Central or State Governments or Union Territories or Public Sector Undertakings or Universities or Recognized Research Institutions or Semi-Government or Autonomous or Statutory Organisations:

A (I) holding analogous posts on regular basis in the parent cadre or department; or

(II) with 2 years regular service in the grade rendered after appointment

thereto on regular basis in the scale of Pay Level-13 A (Rs.131100 - 216600) (Rs.37400-67000 + grade pay of Rs.8900/- in pay band-4 pre-revised) or equivalent in parent cadre or department; or

(III) with 3 years regular service in the grade rendered after appointment thereto on regular basis in the scale of Pay Level-13 (Rs. 123100 - 215900)

Services-II Branch  
Diary No 8575  
Date 23/01/21

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(Rs.37400-67000 + grade pay of Rs.8700/- in pay band-4 pre-revised) or equivalent in parent cadre or department; and

- B** having experience in applied research in the field of hydraulic or hydraulic structures or water resources or coastal engineering or other areas of hydraulic research.

The Departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for appointment by promotion. Period of deputation including Short Term Contract including the period of deputation or Short Term Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including Short Term Contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.


**Note:** For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006 (the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for post (s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

The officer selected will have the option to draw his Pay in Pay Level of deputation (duty) allowance or his pay fixed in the scale of pay of the deputation post subject to the restrictions contained in the Department of Personnel & Training O.M.No.2/29/91-(Pay-II), dated 05.01.1994 as amended from time to time.

It is requested that wide circulation may be given to the post and applications of eligible and willing officers (in triplicate) duly signed by the officer concerned in the enclosed proforma (Annexure-I) duly countersigned by the sponsoring authority along with requisite certificate/documents may be forwarded to Under Secretary, E-II/(email ID – [etwo-mowr@nic.in](mailto:etwo-mowr@nic.in)) Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, Room No. 435, Shram Shakti Bhavan, Rafi Marg,

New Delhi - 110 001 within 45 days from the date of publication of this circular in the Employment News. The closing date for receipt of application from candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh (UT), Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep or abroad will be 52 days from the date of publication of advertisement. While forwarding the applications the sponsoring authority may certify that (i) particulars given by the applicant are correct (ii) integrity certificate/no penalty statement/no vigilance/disciplinary case is either pending or contemplated against the applicant (iii) in case of selection, the officer will be relieved for taking up the new assignment and (iv) attested photocopies of up to date APAR dossiers be sent along with applications. Applications received after the prescribed date or without the desired certificate/documents or not received through proper channel will not be considered.

Yours faithfully,

  
(Santanu Rakshit) 11/1/202

Under Secretary to the Govt. of India

Encl. as above.

Copy forwarded for similar action to:

1. All Organizations of the Ministry of Water Resources.
2. NIC Cell for uploading the vacancy circular on the official website of this Ministry.



### BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)		
2. Date of Birth (in Christian era)		
3.i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other Qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).		
<b>Qualifications/ experience required as mentioned in the advertisement/ vacancy circular</b>	<b>Qualifications/ experience possessed by the officer</b>	
<b>Essential</b>	<b>Essential</b>	
(1) Qualification	(1) Qualification	
(2) Experience	(2) Experience	
<b>Desirable</b>	<b>Desirable</b>	
(1) Qualification	(1) Qualification	
(2) Experience	(2) Experience	
<p><b>5.1 Note:</b> This column needs to be amplified to indicate Essential &amp; Desirable qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time issue of circular and issue of advertisement in the Employment News.</p> <p><b>5.2</b> In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated <b>by the candidate</b>.</p>		
6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.		
<p><b>6.1 Note:</b> Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/ work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied</p>		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post Held on regular basis	From	To	*Level and pay in pay matrix held on regular basis	Nature of duties(in detail) highlighting experience required for the post applied for

- Important: Pay- band and Grade Pay granted under ACP/MACP is personal to the officer and therefore, should not be mentioned. Only Pay- band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay- band and Grade Pay where such benefits have been drawn by the candidate, may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent.			
9. In case the present employment is held on deputation/contract basis, please state:-			
a) The date of initial appointment	b) Period of appointment on deputation/Contract	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization

9.1 Note: In case of officers already on deputation, the applications of such



officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate

**9.2 Note:** Information under column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization

10. If any post held on deputation in the past by applicant, date of return from the last deputation and other details

**11. Additional details about present employment**

Please state whether working under (indicate the name of your employer against the relevant Column)

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Total emoluments per month now drawn.

Basic Pay in the PB	Grade Pay	Total Emoluments
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15. In case the applicant belongs to an organization which is not following the Central Government Pay Scales, the latest salary slip issued by the organization showing the following details may be enclosed

Basic Pay with Scale of Pay and rate of increment	Dearness pay/interim relief/ other allowances etc.(with breakup details)	Total Emoluments
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16.A. Additional information, if any,

<p>relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient.)</p>	
<p><b>16.B. Achievements</b></p> <p>The candidates are requested to indicate information with regard to:-</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarship/Official appreciation</p> <p>(iii) Affiliation with the professional bodies/institutions/societies and</p> <p>(iv) Patents registered in own name or achieved for the organization</p> <p>(v) Any research/ innovative measure involving official recognition</p> <p>(vi) any other information.</p> <p>(Note: Enclose a separate sheet, if the space is insufficient.)</p>	
<p><b>17.</b> Please state whether you are applying for deputation (ISTC) /Absorption/Re-employment Basis. (Officers under Central/State Govts. are only eligible for "Absorption". Candidates of non-Government organisations are eligible only for Short Term Contract).</p> <p>#(The option of 'STC'/Absorption'/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</p>	
<p><b>18.</b> Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me



are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Signature of the Candidate  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

#### **Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i. There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_
- ii. His/ Her integrity is certified.
- iii. His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/ minor penalty has been imposed on him/ her during the last 10 years. Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned  
\_\_\_\_\_  
\_\_\_\_\_

(Employer/ Cadre Controlling Authority with Seal)